

**Beth Doyle**  
*Superintendent*

**Ryan Case**  
*Assistant Superintendent*

**Philip Kenter, Ed.D.**  
*Assistant Superintendent for Business*

**Erik Daly**  
*Facilities Director*



**Gary Kalish**  
*Secondary Principal*

**Joseph Tsaveras**  
*Elementary Principal*

**Karen McGrann**  
*Director of Special Education*

**Brian Toussaint**  
*Athletic Director*

**POSTING #** 012-12-2025

**POSITION:** Substitute Aide

**EFFECTIVE DATES:** Upon Board of Education Approval

**APPLICATION DEADLINE:** Open until filled (continuous posting to maintain an active substitute list)

**COMPENSATION:** As per CSEA contract

**DESCRIPTION:**

The Greenport Union Free School District is seeking interested applicants to fill a vacancy for Substitute Aide. This role provides support in the classroom by helping students stay engaged and on task under the direction of the teacher. Duties include assisting individual students or small groups with classwork, reinforcing lessons, and completing basic classroom tasks such as copying or organizing materials. The substitute aide also helps supervise students during recess, lunch, and other activities to ensure a safe environment. Clear communication, discretion, and the ability to step in as needed are essential.

Please email [hr@gufsd.org](mailto:hr@gufsd.org)

\*Must have NYS Dept. of Education Fingerprints to be considered.