

BELL COUNTY HIGH SCHOOL STUDENT HANDBOOK SUPPLEMENT

The following is a supplement to the Bell County School District Parent and Student Handbook and Code of Conduct and both documents must meet school board approval. The supplementary handbook shall comply with the District Handbook and all school board policies, be approved by the BCHS SBDM Council, and is submitted for school board review.

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School Contact Information

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BCHS Mission Statement

**The faculty and staff of Bell County High School are dedicated to work with
EVERY STUDENT, EVERY DAY
so that they become life-long learners and successful community members.**

Site Base Decision Making

One of the most important aspects of the Kentucky Education Reform Act is the implementation of Site Base Decision Making. The basic premise of this law is that the educators, parents and the community of a school are the individuals that know what is best for their school. A school, by definition, is a place where educators, with the support of parents and the community, come together to provide an education for the children of the community. Parents can serve as members of the council or participate in one of the many committees that have been established by the council. Community members can also be actively involved in committee membership. The Bell County High School SBDM Council meets in the Bell County High School conference room one week prior the local board meeting. All parents and members of the community are encouraged to attend.

Curriculum

Bell County High School offers a comprehensive range of Academic as well as Career and Technical Education Classes through our cooperation with the Bell County Area Technology Center. This past year students could choose from over 75 different courses. Our staff has dedicated many hours of hard work aligning the curriculum in each subject area with the Kentucky Core Content and Common Core Standards.

Registration for Classes

Eighth Grade Pre-registration:

Elementary and secondary guidance personnel work jointly in pre-registering eighth grade students for high school. They conduct orientation programs and work with the parents, teachers and students to determine the type of secondary program which best meets the individual student's ability level, interests and aptitude.

Completed pre-registration forms are used to develop a master schedule of classes.

There will be ample time for decision-making; however, once the forms are completed and submitted to the high school, the course selection will be considered final. Thus, each student, teacher, counselor, and parents share an enormous responsibility of selecting courses to challenge the individual and provide the educational background necessary for each child to pursue his or her career ambitions.

Upper Classmen Pre-registration:

Near the end of each school term students will be given pre-registration materials. These forms include graduation requirements, outlines of the various education programs and a complete list of course offerings.

Upper class pre-registration involves departmental approval of student course selections and parental approval.

Upper classmen are aware of the complexity of scheduling. The responsibility of selecting the courses needed to complete graduation requirements lies primarily with each individual student. Pre-registration course selections are used to develop a master schedule so these selections should be considered final. Therefore, it is vital to you and to our school that the pre-registration process is taken very seriously. It is one of the most important responsibilities you will have during your secondary program.

Class Changes:

For the most part, student schedules are determined by the pre-registration process and should be considered as final. No non-essential schedule changes will occur during the first week of school. Students will be allowed to request a schedule change during the second week of school. No changes after two weeks from the start of school unless there are circumstances that would warrant such a request. Changes at that time can only be made after review and approval by a committee established to hear such requests. The decision of the committee will be final and the school council shall not have the authority to make a switch in student assignments. Students cannot withdraw from an AP/Dual **AFTER** the first two weeks of school without a financial penalty.

Bell County High School Course Offerings

English Department

English 9
Honors English 9
English 10
Honors English 10
English 11
English 12
AP English 11
AP English 12
Eng 101/102
Eng 161 (Srs. only)
Journalism/Yearbook
Drama

Math Department

Algebra I
Honors Algebra I
Algebra II
Honors Algebra II
Geometry
Honors Geometry
AP Calculus
Transition Math (Srs. only)
College Algebra-MAT 150
Trigonometry-MAT 155
Math Concepts
Calculus-MAT 175

Science Department

Earth Space Science
Biology
Chemistry/Physical Science
AP Chemistry
College Chemistry I & Lab
College Chemistry II & Lab
Introduction to Anatomy
Astronomy
Environmental Science
Forensics
Microbiology
Intro to Biology & Lab
Saving Planet Earth

Social Studies

Government and Economics
World Civilization/Geography
US History
Hist. of US through 1877 (UC)
Hist. of US after 1877 (UC)

Fine Arts

Visual and Performing Arts
Beg. & Performing Choir
Beg. & Performing Band
Drawing/Painting
Advanced Drawing/Painting
Photography
Fundamentals of Art & Design
Yearbook

Practical Living

Health and PE
Advanced PE
Weightlifting/Sports Conditioning
JAGS

AFROTC

ROTC I/II
ROTC III/IV

Foreign Language

Spanish I
Spanish II

Horticulture

Agriscience
Greenhouse
Intro. to Plant Science
Intro to Horticulture Science
Horticulture CO-OP (Srs. only)
Landscape & Turf

Business

Principles of Marketing
Principles of Entrepreneurship
Personal Finance
Business & Marketing Essentials
Business/Marketing CO-OP (Srs. only)

Family & Consumer Science Electives

FACS Essentials
Relationships
Parenting
Money Skills
Fashion/Interior Design I/II
Foods/Nutrition I/II (Jrs. & Srs. only)

Technology

Introduction to Web Development/Coding
Google Certifications

Bell County Area Technology Center Electives**Administrative Specialist**

Office Administration
Business & Marketing Essentials
Microsoft Office Specialist
Digital Literacy

Automotive Education-Maintenance

Auto Maintenance and Light Repair A
Auto Maintenance and Light Repair B
Auto Maintenance and Light Repair C
Auto Maintenance and Light Repair D

Automotive Education-Collision Repair

Intro. to Body Repair
Painting and Refinishing I/II/III
Painting and Refinishing Special Projects
Damage Analysis & Customer Service
Special Projects

Health Sciences Education-Pre-Nursing

Principles of Health Science
Emergency Procedures
Body Structures and Functions
Medical Terminology
Medicaid Nurse Aide (Srs. Only)

Construction Carpentry Education

Intro. to Construction Technology
Floor & Wall Framing
Ceiling & Roof Framing
Interior & Exterior Finish

Information Technology Education-CISCO

Computer Literacy
Networking Fundamentals/Routing Protocols & Concepts-CISCO I/II
LAN Switching & Wireless Scaling Networks/WAN Connecting Networks-CISCO III/IV

College Readiness Standards

ACT's Educational Planning and Assessment System (EPAS) is an integrated series of assessment and career planning programs. EPAS is comprised of three assessments: ACT (administered during grade 11). ACT measures student achievement in the areas of English, mathematics, reading, and science. College Readiness Standards for each content area to monitor student achievement over time from grades 9 through 12. (See Chart Below.)

Eleventh grade students will take the ACT in March. Colleges and universities use these scores to determine placement in dual credit courses and freshman level courses. In order to better prepare college bound students (Students enrolled in the pre-college or BCHS Honors Diploma tract), those who do not meet the College Readiness Standards shall be enrolled in either "transition" courses in math transition course. The purpose of this course is to allow students an opportunity to improve the skills necessary to raise their ACT scores and to decrease the number of graduates who are required to take developmental courses during the first year of college.

College Readiness Benchmark Scores		KY CPE Benchmark
Subject Test	ACT	ACT
English	18	18
Mathematics	22	19
Reading	22	20
Science	23	

Dual Credit

- Dual Credit classes will be available to Bell County High School juniors and seniors.
- The colleges we will partner with to offer dual credit classes for the 2024-2025 school year will be Southeast Community and Technical College, University of the Cumberlands, Eastern Kentucky University, Murray State, and Somerset Community College.
- **Southeast Community and Technical College will charge approximately 40% of KCTCS per 3 hour class.** Most classes will be a semester long (students will receive 0.5 high school credit per semester class). Final tuition costs for SKCTC will not be set until July 1st.
- **University of the Cumberlands will charge \$51 per class.** Classes are 147.00 online.
- **Eastern Kentucky University will charge 40% of KCTCS per 3 hour class.**
- **Murray State will charge 40% of KCTCS per 3 hour class**
- ***This prices are subject to change July 1. Students will be informed of any tuition changes.**
- The following prerequisites are required in order to participate in the dual credit program:
 1. Students must have a previous letter grade of "B" in the content area in which they are enrolling. For example, if a student wishes to enroll in English 101, then that student must have a cumulative letter grade of at least a "B" in English 10.
 2. Students who have previously completed a dual-credit course must have a minimum letter grade of "C" in the prior dual-credit course of the same content. For example, if a student wishes to enroll in English 102, then that student must have a cumulative letter grade of at least a "C" in English 101.

3. Students enrolled in a dual-credit course have an allowance of five total absences. The drop date for a dual-credit course shall be two weeks from the start date of that class.
 4. If a student wishes to retake a dual-credit class, then the student will be responsible for the payment of that course.
 5. Students must meet benchmark from one of the following in the same content area as the dual-credit course in which they enroll: ACT, KYOTE, or MAP **and** also meet proficiency on KSA. This will vary based on content. Placement exams and/or essay writing may be required for other consideration.
 6. Counselors will serve as academic advisors for all dual-credit courses and will guide students throughout the process.
 7. All dual-credit courses paid for by the district must be taken at BCHS, unless the course is only offered online. Students classified as home-hospital shall be required to take classes online through the college.
- In order to participate in the dual credit program, students and parents/guardians must read and sign the dual credit parent contract which is located on Page EE of the BCHS Code of Conduct Supplemental Handbook.

Assault and Threats of Violence

THIS SERVES AS AN OFFICIAL NOTIFICATION TO ALL STUDENTS, PARENTS AND

GUARDIANS: (Acknowledgement of notification is required each school year and verification can be completed on Page 63 of the District Code of Conduct Handbook)

PROCEDURE 09.425 AP.22

Assault and Threats of Violence - Notice of Penalties and Provisions

New Section of KRS 158 requires written notice to all students, parents and guardians of students within ten (10) days of the first instructional day of the school of the provisions of KRS 508.078 (making it a crime to make the described threats against school-affiliated persons and persons lawfully on school property or against school operations). In compliance with this requirement, the text of KRS 508.078 is set forth below. Please be advised that there are serious penalties for this second degree terroristic threatening offense. Potential penalties upon conviction of this Class D felony include a term of imprisonment of not less than one (1) year nor more than five (5) years and a fine of not less than one thousand (\$1,000) and not greater than ten thousand (\$10,000) as provided in KRS 532.060 and KRS 532.030, respectively. In addition, a court in a juvenile case dealing with charges based on bomb threats or other criminal threats that disrupt school operations may order the child or his parent(s) to make restitution (pay expenses) caused by the threat to parties such as the District or first responders (KRS 635.060).

KRS 508.078 (TERRORISTIC THREATENING, SECOND DEGREE)

1. A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally:

a) With respect to a school function, threatens to commit any act likely to result in death or serious physical injury to any student group, teacher, volunteer worker, or employee of a public or private elementary or secondary school, vocational school, or institution of postsecondary education, or to any other person reasonably expected to lawfully be on school property or at a school-sanctioned activity, if the threat is related to their employment by a school, or work or attendance at school, or a school function. A threat directed at a person or persons or at a school does not need to identify a specific person or persons or school in order for a violation of this section to occur;

b) Makes false statements by any means, including by electronic communication, for the purpose of:

1. Causing evacuation of a school building, school property, or school sanctioned activity;

2. Causing cancellation of school classes or school sanctioned activity; or

3. Creating fear of serious bodily harm among students, parents, or school personnel;

c) Makes false statements that he or she has placed a weapon of mass destruction at any location other than one specified in KRS 508.075; or

d) Without lawful authority places a counterfeit weapon of mass destruction at any location other than one specified in KRS 508.075.

2. A counterfeit weapon of mass destruction is placed with lawful authority if it is placed as part of an official training exercise by a public servant, as defined in KRS 522.010.
3. A person is not guilty of commission of an offense under this section if he or she, innocently and believing the information to be true, communicates a threat made by another person to school personnel, a peace officer, a law enforcement agency, a public agency involved in emergency response, or a public safety answering point and identifies the person from whom the threat was communicated, if known.
4. Terroristic threatening in the second degree is a Class D felony.
5. Terroristic threatening in the second degree is a Class C felony when, in addition to violating subsection (1) of this section, the person intentionally engages in substantial conduct required to prepare for or carry out the threatened act, including but not limited to gathering weapons, ammunition, body armor, vehicles, or materials required to manufacture a weapon of mass destruction.



PRINCIPAL'S SIGNATURE

DATE: JUNE 5, 2024

Bell County High School Daily Class Schedule

7:50 – 8:40	1st Period
8:45 – 9:35	2nd Period
9:40 – 10:30	3rd Period
10:35 – 11:25	4th Period
11:30 – 1:00	5th Period/Lunch
11:30 – 11:55	Group 1
12:00 – 12:25	Group 2
12:35 – 1:00	Group 3
1:05 – 1:55	6th Period
2:00 – 2:50	7th Period

Lunch Groups

Group 1 – Vocational, Science, JROTC, Agriculture

**Group 2 – Health, Business, Art, JAGS, Social Studies,
Spanish**

Group 3 – Math, Language, PE, Choir

Gifted and Talented

The gifted and talented program is designed to serve students who are identified in the following categories: general intellectual ability, specific academic aptitude, creativity, leadership, and visual/performing arts.

Graduation Requirements/Grading Policy

GRADUATION REQUIREMENTS

Graduation requirements have been approved by the Bell County Board of Education and the Bell County High School SBDM Council and meet all guidelines as established by the Kentucky Department of Education.



Kentucky Minimum Graduation Requirements for Students Entering High School in 2019-2020 and Thereafter

[704 KAR 3:305](#), Kentucky's new minimum high school graduation requirements, became effective on April 5, 2019. However, [Senate Bill 158](#) (2020) requires changes be made to state and local graduation requirements for students who entered high school in the 2019-2020 school year and thereafter. Please see the [Senate Bill 158 Implications for Minimum High School Graduation Requirements document](#) for specific changes.

	<u>4 English Credits</u>	<u>4 Math Credits</u>	<u>3 Social Studies Credits</u>	<u>3 Science Credits</u>	<u>Other Credits</u>
Foundational	English I English II	Algebra I Geometry	Social Studies Social Studies	Lab-based Science Lab-based Science	½ Health; ½ PE Visual/Performing Arts
Personalized	2 Additional English credits aligned with the ILP and covering the remaining KAS for Reading & Writing Additional course options aligned to the KAS for Reading & Writing could include, but are not limited to: English III, English IV, AP Language, AP Literature, dual credit English, etc.	2 Additional Math credits aligned with the ILP and covering the remaining KAS for Mathematics Additional course options aligned to the KAS for Mathematics could include, but are not limited to: Algebra II, Precalculus, College Algebra, AP Calculus, dual credit math, dual credit CTE math, etc.	Social Studies aligned with the ILP and covering the KAS for Social Studies Additional course options aligned to the KAS for Social Studies could include, but are not limited to: Social Studies 1, 2, 3, Geography/AP Human Geo, World History (or AP), US History (or AP), Economics, etc.	Science aligned with ILP and covering the KAS for Science Additional course options aligned to the KAS for Science could include, but are not limited to: Chemistry (or AP), Physics (or AP), Biology (or AP), CSI Forensics, dual credit science, etc.	6 credits aligned with ILP and covering the related content area KAS. Additional course options aligned to the KAS for Visual and Performing Arts could include, but are not limited to: Chorus 1, Orchestra 1, Visual Arts 1, Theatre 1, Band 1, etc.

All required courses must be aligned to the *Kentucky Academic Standards*. These are state minimum standards and additional requirements may vary by district.

Other Graduation Requirements:

- Pass state-mandated civics test
- (Beginning in 2020-2021) Successfully complete a course or program in financial literacy
- Receive instruction in essential workplace ethics
- Demonstrate competency in technology

Other Considerations:

- Development of Individual Learning Plan (grades 6-12)
- CPR Training in Health, PE or JROTC course

Revised Jan. 26, 2023

*Additionally, students wishing to graduate pre-college must also have two credits of single world language.

Honors System:

Bell County High School adheres to the Latin honors system. This entails distinctions such as: Summa, Maxima, Magna, and Cum Laude.

To earn these honors of distinction, students must meet the following criteria in addition to all other graduation requirements. The highest distinction will be *Summa Cum Laude*.

- In order to graduate *Summa Cum Laude*, a student must have greater than a 4.0 GPA and have received at least 4 credits in the core area Dual Credit/AP courses (one credit from English, one credit from Math, one credit from Science, and one additional credit from English, Math, Science, or Social Studies).
 - Top four scores in each category will be weighted. For example, if a student took College Algebra and received an A and AP Statistics and received a B, the top score would be College Algebra Class. Same with English, if a student took Eng 101/102 and received a combined score of a B and took Eng 161 with an A, the Eng 161 score would be the score counted.
 - Valedictorian and Salutatorian will be determined from *Summa Cum Laude*. To determine this status, bonus points will be calculated for all AP/Dual Credit classes a student acquires that are offered through any partnering college or university.
- In order to graduate *Maxima Cum Laude*, a student must have a 3.9-4.0 GPA and have received at least 4 credits in the core area Dual Credit/AP courses (one credit from English, one credit from Math, one credit from Science, and one additional credit from English, Math, Science, or Social Studies).
- In order to graduate *Magna Cum Laude*, a student must have a GPA of 3.8 or greater and have received at least 2 credits in the core area Dual Credit/AP courses (English, Math, Science, and Social Studies).
- In order to graduate *Cum Laude*, a student must have a GPA of 3.6 or greater. Class rankings will be released to postsecondary institutions upon request.
- The Honor System would start at the beginning of the junior year.
- Senior class rankings will be calculated from beginning of freshman year through the end of the third nine weeks grading period of senior year. The formula for calculation would be: total # of percentage points/total # of credits.

COMPUTER TECHNOLOGY

Every student is encouraged to take some type of technology class before graduation. This will count as one of their electives toward graduation. If a student does not have room in their schedule for this class, they can still graduate without taking a course in this area. Students that are proficient in technology usage can ask to test out of this requirement if they wish to, but they will be encouraged to take a higher level technology class.

GRADING POLICY

Secondary students, grades nine through twelve (9-12), shall receive progress reports every six weeks based on the following scale:

90 – 100	A
80 – 89	B
70 – 79	C
65 – 69	D
64-below	F

An “I” (Incomplete) grade may be used when students have missed due to long-term illness or other long-term absences. In most cases this grade will be changed to a passing or failing grade within a two-week window following the end of the grading period.

Course Assessments

In order to prepare for new changes in the state accountability system and the future implementation of a new testing system, all classes at Bell County High School will have a Semester Exam and a Final Exam. These exams should be cumulative in nature, which means that the Semester Exam will cover all content from August through December and the Final Exams will cover content from the entire school year.

Semester and Final Exams

The Semester Exam will count as a test grade during the fourth six weeks grading period. This will allow for the school to get the third six weeks report cards given out in a timely manner. Final Exams will go on the sixth week grading period.

Semester Classes

Some classes at BCHS last for only one semester. These include health and PE, some career and technical classes. No semester exam will be given in these classes.

Make-up Exams and Student Attendance

Attendance during this time is imperative. No exams will be given early for any reason. Students that miss the scheduled testing time should make arrangements with his or her teacher in order to schedule a make-up time. Parents need to be mindful of the fact that summer vacation time needs to be scheduled after the first full week of June. This will allow for make-up days caused by bad winter weather. Students that fail to take their exams will receive an incomplete grade. After two weeks all incomplete grades will become a zero.

Homework Policy

Homework is an essential part of all classes here at BCHS. Teachers will make every effort to insure that any homework assignment is relevant to the class. Teachers will also be mindful that students have other classes each day and the length of these assignments will be determined by the amount of practice needed to learn the skills necessary. Projects and major writing assignments will be made in advance allowing students as many nights as needed to complete their work by the deadline. It should be understood that AP/Dual Credit Classes (college level classes) would require additional time.

Code of Ethics for Student Work

Test/Homework Projects

Any student found cheating on tests or homework assignments SHALL be given an automatic zero for that assignment. This grade can neither be made up nor dropped from the final average. Any student who allows another to copy his/her work is in violation of this policy.

Writing Assignments

Any student found guilty of plagiarism (copying the writing or words of another individual) will receive a zero for that assignment. This grade can neither be made up nor dropped from the final. Portfolio entries or potential portfolio pieces will have to be made up.

Cooperative/Collaborative Learning Assignments

Classroom cooperative/collaborative learning requires that each student contribute original quality ideas. Any student refusing to participate will not receive any credit for that assignment. The grade can neither be made up nor dropped from the final average.

Academic Awards

Senior Class Rank:

Following are the criteria, guidelines, and processes used to rank and identify academic awards for the seniors of 2024-2025:

- The valedictorian and salutatorian will be taken from the Summa Cum Laude.
- The valedictorian and salutatorian will be chosen based on the percentages of recorded final course grades through the fifth grading period of the senior year. Dual Credit rewards will be based on 1st semester only. Calculations will be rounded to the nearest one hundredth.
- The remainder of the BCHS Honors Diploma recipients will then be ranked next in the senior class, beginning with number three based on the percentages of their final course grades through the fifth grading period of the senior year.
- All students who have completed an AP/Dual course will receive a weighted score of ten points per AP/Dual Credit course added to their final grade during the calculation process. This will reward students that take an AP/Dual Credit course as an elective.
- The rest of the senior class will be ranked according to their final GPA at the end of their senior year.
- **Transfer students will be subject to the same guidelines as other students when being ranked academically as long as he/she has been enrolled at Bell County High School for the entirety of their junior and senior years.**

Honor Roll, Principal's List and Honors Night:

During each school year, academic excellence will be recognized with respect to the current grading scale. All courses will be given equal consideration and programs or tracks will not be considered as criteria for recognition. To be named to the "Honor Roll", students must receive no grade lower than a B. To be named to the "Principal's List," students must have no grade lower than an A. Students with an "I" (incomplete) recorded for any subject will not be eligible for any type of academic recognition until the actual grade is recorded. On Honors Night/Day, subject area awards will be given to students based initially on the highest percentage average from each section of each subject area. The students with the highest averages will then take a comprehensive examination in the subject area and this second step will determine the award winners. In cases where there is only one section of a subject area, the student with the highest percentage average will receive the award.

Athletics/Athletic Awards

Bell County High School offers competition in a total of 19 different sports. Both our boys and girls teams have been very successful in the representation of our school. Athletics provides a sense of school pride and spirit and is a very important part of the total school program. These sports are:

Boys Varsity Sports:

Football	X-Country
Basketball	Tennis
Baseball	Golf
Track	Wrestling
Archery	Bass Fishing
E-Sports	

Girls Varsity Sports:

Volleyball	X-Country
Basketball	Tennis
Softball	Golf
Track	Wrestling
Soccer	Archery
E-Sports	Bass Fishing

Bell County High School is a member of the Kentucky High School Athletic Association. We proudly support this association and will abide by all rules and regulations handed down by this organization. Rules concerning eligibility and academic standing can be found in the KHSAA Handbook.

The district has developed a coaches' handbook that will consist of different policies that apply to the athletic program. This handbook is available upon request at the front office and approved by the school SBDM council.

Cheerleading:

It is the purpose of cheerleaders to promote and uphold school spirit and sportsmanship. Cheerleaders should be developing moral support for the team. Cheerleaders should exemplify good sportsmanship, be friendly, and be a good representative of their school. A varsity squad consisting of a maximum of 30 girls will be chosen from the freshmen, sophomore, junior and senior classes. As a directive of the Bell County School District Superintendent, the process utilized for the selection of district cheerleaders will ensure that cheerleading try-out judges are impartial *and* **do not reside in Bell County**.

Cheerleaders fall under the jurisdiction of the KHSAA, and all rules and regulations set forth by that agency will be a guideline for setting minimum standards for participation. As always a coach reserves the right to set guidelines that exceed these standards as listed in the KHSAA handbook. Additional detailed information about cheerleader tryouts, qualification, rules and regulations, the demerit system, requirements for cheerleading tryouts, and the score sheets are available from the coach.

Athletic Awards:

The head coach along with his or her staff will determine individual awards in each sport. Athletic banquets are held for football and boy's and girl's basketball. Spring and fall non-revenue sports will have a banquet for the entire group. Fall Sports before Christmas Break, Spring Sports at the end of the school year. Policies regarding the purchase of letterman's jackets can be found in the SBDM Policy Manual.

School Clubs and Organizations

Bell County High School offers a wide range of activities for students. Through participation in these programs, students receive an opportunity for growth and development in areas beyond the scope of the academic classroom. Many clubs are directly affiliated with academic or career and technical subject areas and compliment educational goals, allow for investigation of related careers, and provide a means for students to pursue interests and develop skills. All clubs must have a faculty sponsor and two Thursday's of each month will be designated as Club Day. Students will chose two clubs in which to participate.

Time and time again research has shown that students that are actively involved in school related activities tend to have better attendance and perform at higher academic levels. Here are just a few of our extracurricular activities.

Academic Team:

Bell County High School has a long tradition of participation in the Upper Cumberland Academic League and Governor's Cup Academic Competitions. Students participate in Quick Recall, Future Problem Solving and individual academic areas. Competitions are held at the district, regional and state levels. Throughout the years BCHS has won numerous district and regional titles. The biggest highlight of our years of participation was the 1997 State Championship in Future Problem Solving.

Air Force ROTC:

Bell County High School is proud to have one of the finest AFROTC programs in the State of Kentucky. The purpose of the Junior Reserve Officers' Training Corps is to instill in students in the United States secondary educational institutions the value of citizenship, service to the United States, personal responsibility, and a sense of accomplishment. Students who participate in this program have higher attendance, decreased disciplinary problems and a higher rate of graduation while obtaining the personal confidence that they need in order to succeed in whatever endeavors they pursue. *Students in this program have no obligation to military service.*

The Kitty Hawk Honor Society:

Kitty Hawk Air Society is a worldwide Honor Society for Air Force Junior ROTC cadets who maintain appropriate grades and are in good standing in the cadet corps and the High School. Cadets must maintain at least a "90" in ROTC classes and an "80" in all other classes to apply for membership. Kitty Hawk cadets are involved in community service projects and have special educational opportunities in the areas of science and history.

Art Club:

The Bell County High School Art Club is for students who are interested in advancing art in their community and their school. Those members of the art club participate in much art related activities. Members also visit art museums and participate in art activities with guest artists. Members must have completed or currently be enrolled in Art I and membership is limited to the first 20 students that apply.

The National Beta Club:

The Beta Club is an organization designed to reward students for academic excellence while encouraging them to be leaders in service to their community. In order to be invited to become a member of the Bell County High School Chapter of the National Beta Club a student must:

- Be a rising junior or senior with a minimum G.P.A. of 3.5
- Or a be a rising senior member of the Commonwealth Diploma program with a minimum G.P.A. of 3.0

Future Business Leader of America:

FBLA is the vocational student organization available to students enrolled in business education programs. The activities of the organization are an integral part of the instructional program. All students enrolled are encouraged to become members of the FBLA and to take advantage of the leadership, citizenship, and personal development training and experience offered through participation in the FBLA program.

Each approved program of Business Education shall have an active FBLA Chapter that provides leadership development opportunities for all its members as evidenced by meeting the requirements of a standard chapter. Business education teachers shall serve as FBLA Chapter Advisors. In multiple-teacher departments, each teacher shall share the FBLA Chapter responsibilities.

Family, Career & Community Leaders of America:

FCCLA is the vocational student organization available to students enrolled in consumer and family life skills programs. The activities of the organization are an integral part of the instructional programs. All students enrolled are encouraged to become members of the FCCLA and to take advantage of the leadership, citizenship, and personal development training and experiences offered through participation in the FCCLA program. Each approved program of Family life Skills shall have an active FCCLA Chapter that provides leadership development opportunities for all its members as evidenced by meeting the requirements for a standard chapter. Family Life Skills teachers shall serve as FCCLA Chapter Advisors.

Future Farmer of America:

FFA is the vocational student organization available to students enrolled in agricultural education program. The activities of the organization are an integral part of the instructional program. All students enrolled are encouraged to become members of the FFA and to take advantage of the leadership, citizenship, and personal development training and experience offered through participation in the FFA program.

Each approved program of Agricultural Education shall have an active FFA Chapter that provides leadership development opportunities for all its members as evidenced by meeting the requirements of a standard chapter. Agricultural education teachers shall serve as FFA Chapter Advisors. In multiple-teacher departments, each teacher shall share the FFA Chapter responsibilities.

Health Occupations Students of America:

Health Occupations Students of America (HOSA) is a national student organization endorsed by the U.S. Department of Education and the Health Occupations Education Division of the ACTE. HOSA's two-fold mission is to promote career opportunities in the health care industry and to enhance the delivery of quality health care to all people. HOSA's goal is to encourage all health occupations instructors and students to join and be actively involved in the HOE-HOSA Partnership. HOSA provides a unique program of leadership development, motivation, and recognition exclusively for secondary, postsecondary, adult, and collegiate students enrolled in health occupations education programs. HOSA is 100% health care!

National Honor Society:

NHS is a national organization that recognizes students for outstanding academic achievement, exemplary character, service to the community and leadership potential. Many colleges grant special scholarships to NHS members. The prestige of being a member also entitles students to special consideration with regard to admission to college. In order to be eligible to be a member of the National honor Society, a student must:

- Be a Junior or Senior;

- Have a G.P.A. equal to or greater than 3.8;
- Meet approval of a five (5) member faculty council, the principal, and the student's faculty advisor.
- Exhibit character, scholarship, service, and leadership.

Performing Band and Choir:

Students interested in music have a tremendous opportunity to participate in either of the above organizations. Over the years many students have received district, regional and state recognition for their musical talent. These organizations have performed in events throughout the state and provide students with the opportunity to showcase their talents.

Science Olympiad:

The Science Olympiad is an international nonprofit organization devoted to improving the quality of science education, increasing student interest in science, and providing recognition for outstanding achievement in science education by both students and teachers. These goals are accomplished through classroom activities, research, training workshops and the encouragement of intramural, district, regional, state and national tournaments. The Science Olympiad tournaments are rigorous academic interscholastic competitions that consist of a series of individual and team events, which students prepare for during the year. These challenging and motivational events are well balanced between the various science disciplines of biology, earth science, chemistry, physics, computers and technology. Olympiad events are distributed among three broad goal areas of science education: Science Concepts and Knowledge, Science processes and Thinking Skills and Science Application and Technology.

Skills USA (VICA)

Skills USA-VICA is a national organization serving more than 250,000 high school and college students and professional members who are enrolled in training programs in technical, skilled, and service occupations, including health occupations. Skills USA prepares America's high performance workers. It provides quality education experiences for students in leadership, teamwork, citizenship and character development. It builds and reinforces self-confidence, work attitudes and communications skills. It emphasizes total quality at work, high ethical standards, superior work skills, life-long education and pride in the dignity of work. Skills USA promotes understanding of the free enterprise system and involvement in community service activities. Approximately 13,000 teachers and school administrators serve as professional Skills USA members and instructors. More than 1,000 corporations, trade associations and labor unions actively support Skills USA on a national level through financial aid, in-kind contributions, and involvement of their people in Skills USA activities. Many more work directly with state associations and local chapters.

Homecoming Election and Activities

I. Election Process

A. Nominations

1. Football Homecoming – Nominations made by members of the varsity football team. Freshmen will nominate freshman court candidates. (Ten girls from the freshman, sophomore and junior classes, twelve girls from the senior class.)
2. Basketball Homecoming – Nominations made by members of the Bobcats varsity and Lady Cats basketball teams. Freshman will nominate freshman court candidates. (Ten girls from the freshman, sophomore, and junior classes, twelve girls from the senior class.)

B. Voting Process

1. Freshman, sophomore and junior classes will vote for 2 of the 10 nominees and the top two vote totals will represent that class as a court attendant.
2. Seniors will vote for 4 of the 12 nominees and the top 4 vote totals will represent the senior class as queen candidates.
3. After a school wide assembly to introduce the queen candidates, the entire school will vote for the young lady they wish to represent BCHS as their queen.

II. Restrictions and Requirements

A. Academic Requirements

1. Participants must be in good academic standing and are required to be with their graduating class.
2. Participants are required to have a minimum of a 90% attendance rate during their time at BCHS.
3. Participants should not have any type of disciplinary action that has brought embarrassment to their school.

B. Participation Requirements

1. The court attendants and queen candidates will choose male escorts from members of their own class. The escort may not be a member of the football team during football homecoming or a member of the basketball team during basketball homecoming.
2. Underclassman, including escorts, can only participate in one of the homecoming events.
3. The Football Homecoming Queen and her escort cannot participate in the Basketball Homecoming activities.
4. The BCHS Homecoming Queen and her escort must attend the homecoming dance and have the first dance.

C. Dress Requirements

1. Football Homecoming – Ladies shall wear dress suits, boots and gloves and the men shall wear a jacket with a tie.
2. Basketball Homecoming – The queen candidates shall wear white floor length formals. The homecoming court shall wear pastel colored floor length formals. The men will wear a jacket and tie.

Kentucky Mountain Laurel Princess

Bell County High School's selection of a princess candidate and court attendants will be held in the month of February in the school library. This honor is only open to senior students who have never been married or pregnant (as per KMLF stipulations).

Criteria to apply for tryouts for KMLF Princess Candidate and Attendants are as follows: All Candidates must have a 3.0 GPA. No Candidate could have been placed in an alternative setting in her high school career. No Candidate can be labeled Chronically Absent the day of tryouts. Chronically absent is defined as 10% of total days absent. If a Candidate has had a medical or family emergency that has had them labeled chronically absent, the Principal, Assistant Principal, and DPP will have final say in participation. Students that have medical or family emergencies should notify administration at the time of the emergency for full consideration.

For Tryouts, candidates will introduce themselves with a brief narrative including name, hobbies, school, to be attended following high school, etc. Candidates will be asked to do simple modeling, including walking and turning. Appearance, beauty, and poise will be judged.

The candidate with the highest score will be the princess representative and the next two-six highest scores will be the court attendants. The number of attendants is determined the KMLF office prior to tryouts.

The dress for tryouts should be a spring suit/outfit. Please be sure that undergarments are appropriate for the type of clothing worn (a slip is always a good idea). Usually for an afternoon event, hosiery would be worn.

The collective decision of the judges is final. Upon completion of judging, the princess candidate and court attendants will meet with the school KMLF Representative to complete necessary paperwork.

Senior Trip Requirements

1. Senior must be passing all course work required for graduation.
2. Seniors must be in good standing academically, meaning at the time of the trip, April 25 of school year, a student cannot be labeled chronically absent. Chronically absent is defined as 10% of attendance as defined by federal attendance laws. If a student has had a medical or family emergency that has caused them to exceed the attendance guideline, those situations will be discussed before a panel consisting of the Principal, Assistant Principal, and DPP.
3. Seniors cannot have been placed in an alternative setting (i.e. Safe schools) at anytime during their senior year. Any violations that result in a Level IV misconduct may also prevent students from attending the trip.
4. Senior cannot be placed on home hospital and attend trip.
5. Senior must turn in a signed and completed permission form and contract.
6. Payments must be made within the dates and deadlines stated.
7. A portion of senior trip is funded by fundraising items and activities. All students planning to attend senior trip have the opportunity to participate in fundraising to compensate the difference for the full cost per student. However, if a student prefers to pay a larger portion or full cost for the student, then that option may be selected on the student contract.
8. Remember, first deposit of \$100 is **totally NON-REFUNDABLE! Trip payments will not be refunded after February 1. If the student has a valid reason, family emergency, death in immediate family, or illness, refund for balance may be returned.**

BCHS School Dance Policy

Attendance at a school dance is to be considered a privilege, not a right. Dances are a social event, not an “educational opportunity.” Consequently, barring a student’s attendance to a dance or other school function is fully within the rights of the Principal and designated faculty (chaperones). Students must remember that their freedom ends where they offend the sensitivities of others. Students who are suspended from school or placed in an alternate setting will not be permitted to attend the dance/prom. **Students that do not adhere to these guidelines will not be allowed to participate in dance/prom activities and will not be given a refund.** Students must also remember that school rules **apply** to all school functions, including dances. Obviously, certain allowances are made for dances such as physical contact during dancing, but the contact rules are relaxed, not eliminated. The following guidelines are provided for students and chaperones information regarding dance conduct:

- During dancing, where contact between partners is normal (i.e. slow dancing), touching is permitted, as long as contacted is not with portions of the body that would be covered by a modest bikini style swim suit (females) or traditional men’s swimming trunks (males).
- Dance that mimics or imitates sexual activities is prohibited. Dance that involves rubbing of a person’s “private areas” is prohibited. Dance that is sexually provocative is also prohibited. Kissing is prohibited. Public dancing is not an opportunity for public foreplay.
- Holding hands and momentary hugging are allowed at a dance, as well as “having your arm around someone,” as long as the above rules are complied with.
- Normal school rules apply to obscene or vulgar language or gestures.

Dress During School Dances: *All school dress code rules apply.* A student, whose dress is considered inappropriate or “embarrassing” by school appointed chaperones, will be escorted to the office for administrative discipline.

Informal After School Dances: School dress code rules generally apply with tasteful exceptions: e.g. spaghetti strap evening dresses, or dresses with low backs are authorized as long as they meet the criteria below for formal wear. Discretion and good taste are the standard. If a student’s clothing is deemed inappropriate by school

appointed chaperones, the student must either immediately fix the problem or leave the dance. Disciplinary action may be taken upon student's return to school.

Formal or Semi-formal Dances (Prom, Snowball, Cadet Ball etc.):

Gentlemen: Formal prom attire may be classified as a tuxedo or dress suit, Sports Coat with dress slacks, including a tie, bow tie, a turtleneck, a shirt, or priest-collar shirt, which may include a vest or cummerbund. Shirts are to be worn at all times. Shoes must be worn while in any public building. Underwear will not show.

Ladies: Traditionally formal dresses or gowns may be strapless or may feature spaghetti straps. Bare or open backs are acceptable; however, *totally bare stomachs, totally bare midriffs or any portion of bare buttocks are not permitted.* Ladies dresses that expose limited amounts of skin in the stomach/midriff region are acceptable if they are tasteful. Under garments will not be visible. *See-through apparel (which exposes to sight areas that are considered "private areas") and gowns or dresses with slits that are above mid-thigh area are not permitted.*

"Bikini top gowns," garments that are extremely tight or extremely low-cut are also unacceptable.

Modest, non-provocative, non-revealing formal dresses with no extreme slits or short hemlines should be worn. Please be sensitive to the appearance of dresses that must be worn without bras - wearing bras or dresses with built in bras is recommended. If your attire is a question, please err on the side of "too modest" because defining a standard that everyone agrees on is impossible.

Student Conduct: A student, whose conduct is considered inappropriate or "embarrassing" by school appointed chaperones, will be admonished at the time the infraction is observed. If the behavior is not instantly corrected, the student will be required to leave the dance and may face disciplinary action upon returning to school. Students who argue about an admonishment will have to leave the dance.

Conduct of your Guests: Each student is allowed to bring 1 guest, who is not currently enrolled at BCHS. No student is allowed to bring a guest who is 21 or over. Guests must have a valid ID upon admittance to school dance. Guests, however are also guests of the school, and must comply with all school rules listed here and in the student handbook. A student is responsible for the conduct of their guests. If a student leaves the dance, for whatever reason, their guests must leave with them (if the guest is not a student currently enrolled in BCHS). If a student's non-BCHS guest is asked to leave the dance, the BCHS student must leave. Before a student can bring an outside guest, they must complete a dance form from the office. Without this form, student guests will not be allowed to attend the dance.

Drugs, Alcohol, Tobacco and Other Prohibited Substances: If a student or guest bring alcoholic beverages, illegal drugs or other prohibited substances to a school dance, or/are under the effects of alcohol or illegal drugs when they arrive at the dance, then police will be called to deal with the offender. Tobacco products are not allowed at any school dance. The use of any tobacco product is not permitted on school grounds by students or guests at any school dance. Students or guests caught using or in possession of tobacco products will have to leave the dance. Students suspected of use or possession of any of the above are subject to search.

Parking Lot: When students arrive, they will come straight into the dance. When they leave the dance, they will leave school property immediately. The parking lot is not a "hang-out" area. It is school property, and will not be used for any inappropriate activity. **Students who are found lingering in the parking lot, before, during or after a dance, will not be allowed to re-enter the dance, will have to leave or face punitive action.**

Student Drug Testing

As per board policy, all students participating in school organizations, clubs, extracurricular activities and student drivers are required to participate in the mandatory drug-testing program. This program is designed to encourage a drug-free lifestyle for our students and to provide the appropriate action plan to address and foster a drug-free environment. Students and parents are required to read the policy and sign an agreement that allows for students to be tested on a completely random basis. For any student or parent that has any further questions, please see the District Code of Conduct included in this handbook or Bell County Board Policy for complete details

Discipline Policy

Specific Violations and Resulting Penalties Administered by Principal/Assistant Principals: **(Activity detention can be added to any penalty)**

1. Tardy to class (teacher determines penalty for minimum of three):
5th = One in-school detention
Student that drive and are tardy to school will be disciplined under section 3 of this policy.
2. Failure to check in or out properly:
1st = Loss of driving privilege for 2 weeks and 1 in-school detention
2nd = Loss of driving privilege indefinitely
3rd = Permanent loss of driving privilege/Possible suspension
3. Driving violations:
1st = Warning for minor offense. Loss of driving privilege for all others (1 – 5 days) (Parents notified)
2nd = One day detention and loss of driving privileges for 2 weeks
3rd = Loss of driving privileges indefinitely. Reinstatement Required.

Students with excessive unexcused absences and or tardiness, who drive to school, will be dealt with according to the following schedule:

- | | |
|---|--|
| 1. 3 unexcused absences or times tardy | Student notification by conference |
| 2. 5 unexcused absences or times tardy | Parent notification and student placed on probation |
| 3. 7 unexcused absences or times tardy | <u>Six week DIRECT suspension of driving privileges.</u> |
| 4. 9 unexcused absences or times tardy | <u>Suspended driving privileges indefinitely from Bell County High School. **This is a state law.</u> |

REINSTATEMENT REQUIRED

Once the driving suspension time has expired, the student must apply for reinstatement of driving privilege by the attendance director. If this student accrues five (5) additional unexcused absences and or five (5) more times tardy, he or she will have their driving privilege revoked for the remainder of the year.

4. Profanity: (higher degree will merit greater penalty)
1st = Theme and 1 in-school detention
2nd = Two in-school detentions
3rd = Three in-school detentions
5. Dress Code Violations
1st = Student are asked to cover holes with tape. Parents can be called to bring a change of clothes that meet the dress code.
2nd = Assigned detention and parents will be called.
3rd = Detention/Possible suspension.
6. Failure to Write a Theme:
(Must be written in order to return to class)
1st = One in-school detention
2nd = Two in-school detentions
3rd = Three in-school detentions
7. Failure to report to class, advisory, or assigned activity (Skipping):
1st = One in-school detention

- 2nd = Two in-school detentions (notification of parents)
 3rd = Three in-school detentions, possible suspension.
8. Body contact (hand holding, hugging, kissing, etc.):
 1st = Theme (There will be no warnings for kissing)
 2nd = One in-school detention
 3rd = Two in-school detention
9. Class misbehavior, (higher degree):
 1st = In-school detention
 2nd = Two in-school detention/mandatory counseling and parent conference
 3rd = Suspension
10. Cell Phone Usage
 1st = Cell phone taken and given to student at the end of the day
 2nd = Cell phone taken for 3 days and returned only to a parent
 3rd = In-school suspension, cell phone taken for 10 days and returned only to a parent
 4th = Cell phone taken for the remainder of the school year. Possible suspension.
11. Tobacco possession and/or use on school grounds: Students under the age of 18 that are in possession or found using tobacco products are in violation of KRS 438.311 (2000). Students 18 years or older will be punished according to the disciplinary responses found in the District Handbook.
 1st = One day in-school detention
 2nd = Two day in-school detention
 3rd = Three day in-school detention
12. Fighting: Fighting will not be tolerated. A peaceful solution to any conflict is the best possible solution. Fighting is considered to be Level III misconduct and possible response options can be found in the district code of conduct handbook. Charges will be filed in district court.
13. Vandalism, (criminal charges will be filed in district court/higher degree will merit greater penalty):
 1st = Payment for damages and three in-school detentions
 2nd = Payment for damages and five day suspension
 3rd = Expulsion
14. Theft, (criminal charges will be filed in district court/higher degree will merit greater penalty):
 1st = Payment for damages and three in-school detentions
 2nd = Payment for damages and five day suspensions
 3rd = Expulsion
15. Alcohol, Drugs, Other Controlled and prohibited Substance Policy Violation
 1st = Level IV misconduct and possible response options can be found in the district code of conduct handbook.
 2nd = Level V misconduct and possible response options can be found in the district code of conduct handbook.

STUDENTS THAT INSTIGATE PROBLEMS THAT RESULT IN OTHER STUDENTS VIOLATING THE CODE OF CONDUCT POLICY MAY FACE THE SAME DISCIPLINARY ACTION.

Detention Policy:

- Failure to cooperate when assigned to detention will result in an automatic suspension! Once the suspension has been completed, the originally assigned detention days must be served before returning to the regular class schedule.
- Failure to attend activity detention will result in after-school and/or in-school detention assignments.
- After-school detentions not served within ten (10) school days from the original assignment will convert to in-school detention days.
- Students that are repeat offenders will not continually be placed in detention. Students that show a continuous pattern of misbehavior will be referred to the court system.

Attendance Policy

Attendance Philosophy

The Bell County School District administration and faculty places the upmost importance upon regular student attendance, ***beginning with the preschool program*** and extending through the student's graduation from high school. Each time a student misses school, he/she loses knowledge that can never again be fully obtained by any other means. Kentucky law (KRS 159.990) states that attendance in a public school is compulsory for students between the ages of six (6) and sixteen (17) unless he/she has graduated from high school, is enrolled in regular attendance in a private, parochial, or church regular day school or has a physical or mental condition which prevents or renders inadvisable attendance of school or application to study. Students participating in a school or state approved field trip shall be considered present.

Truancy (KRS 159.150)

Pupils are required to report to the school which they attend *regularly and punctually*. Any student who has attained the age of six (6), but has not reached his/her eighteenth (18th) birthday, who has been absent from school without valid excuse for three (3) days or more, or tardy without valid excuse on three (3) days or more, is a truant. Any student enrolled in a public school who has attained the age of eighteen (18) years, but has not reached his/her twenty-first (21st) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy without valid excuse three (3) or more days is a truant. Any student who has been reported as a truant two (2) or more times is a habitual truant. For the purpose of establishing a student's status as a truant, a student's attendance record is cumulative for an entire school year. When students transfer from one Kentucky district to another, attendance information from the previous district shall become part of their official attendance record for that school year. Truants shall be reported to the Director of Pupil Personnel who will take appropriate actions which shall include referral to the judicial system.

Excused Absences (Policy 09.123)

Absence or tardiness shall be excused for the following reasons:

1. Death or severe illness in the pupil's immediate family,
2. Illness of the pupil (verification by a health professional may be required),
3. Religious holidays and practices,
4. Clinical appointments such as, but not limited to, appointments with doctors or dentists (verification by a health professional may be required),
5. One (1) day for attendance at the Kentucky State Fair,
6. Documented military leave,
7. One (1) day prior to departure of parent/guardian called to active military duty,
8. One (1) day upon the return of parent/guardian from active military duty,
9. Visitation for up to ten (10) days with the student's parent, de facto custodian, or person with legal custody who, while on active military duty stationed outside of the country, is granted rest and recuperation leave,
10. Ten (10) days for students attending basic training required by a branch of the United States Armed Forces, or
11. Other valid reasons as determined by the Principal/designee, including trips qualifying as educational enhancement opportunities. Refer to Policy 09.123 for conditions.

Hand Written Notes (Policy 09.123)

A student can use a **maximum of five (5) hand written notes**, for a total of five (5) day during a school year. The hand written notes need to identify the date(s) and reason the student was absent and be signed by the guardian. Hand notes and Dr. Excuses **must be turned in within three (3) days after returning to school**. All 34

days missed will be deemed unexcused if student does not turn in an approved excuse within three (3) days of returning to school, even if they have a doctors excuse.

Verification of Absence (Policy 09.123)

Upon returning to school from an absence, a student must present to the Principal/designee a written statement from his/her parent/guardian including the date of and reason for the absence. Absences that are not properly verified shall be considered unexcused.

Check-In/Check Out Policy

- Students arriving late to school must check in at the office and receive an admission slip to be admitted to class that day.
- Students checking out of school must leave school grounds immediately. **Phone call dismissals will be accepted only on an emergency basis.**
- Their parent/guardian or a pre-approved designee must check out ALL students. Parent must sign for the student in the presence of administrative/office personnel.

Make-up Work

Students will not be allowed to make up assignments when an absence is unexcused. Students absent from class with an excusable absence shall be given a maximum of three (3) school days to complete all make-up work. Students missing more than 1 day will be given one extra day per absence. Students absent an extended period of time will be handled on a class-by-class basis. It is the responsibility of the student to secure any make-up assignments from the teacher upon returning to class after each absence. Finally, there are times when a student misses the day before a major test or assignment (CPE's, Class presentations, etc....) for the purpose of gaining more time to study or complete their work, in these circumstance the student will not receive additional days due to the absence and will be held accountable for the assignment on their first day back to school.

Suspension

When a student is suspended, they should be allowed to make up major projects tests, and assignments made before they were suspended. All daily work assigned and completed during the suspensions shall not be made up under any circumstance.

Extracurricular Trip Policy

The BCHS SBDM Council feels that extracurricular trips can be an important part of the instructional process but we also feel that these trips are a privilege.

During a class instructional field trip, a student cannot be denied participation regardless of grades, attendance and discipline. Some school organizations take trips during the school day and these trips do fall under the policy for school related functions on and off campus. In order for these students to participate in this function, they must be making satisfactory progress in 4 of 7 daily classes.

Teachers should follow these guidelines.

1. Request the function as you have in the past (must have principal approval).
2. Have all students complete the required permission form for the activity.
3. The group sponsor can be more restrictive when it comes to student participation.
4. For any function that requires transportation off campus, board policy requires a 20:1 student teacher ratio and all chaperones must be employees of the Bell County School System. No individual outside the school system can serve as a chaperone and must have approval of the superintendent to participate.
5. Transportation cost will be the responsibility of the organization sponsoring the trip.

Transportation/Driving

In addition to requirements in the district handbook, the following apply to students at Bell County High:

- All students who drive a vehicle to school must have a "Student Registration Form" on file in the office;
- Each student driver must present a drivers license and proof of insurance to obtain a permit;
- Parking permits must placed on the front windshield;
- No borrowing or lending of vehicle permits to other drivers;
- Students must park in designated area;
- There will be no loitering in the parking lot or sitting in the vehicle for any reason;
- No student is allowed to go to his or her car or be in the parking area during the school day without permission from administrative staff.
- All students who ride with another student must have a passenger permit;
- Students are to drive slowly and cautiously on campus;
- Any student classified as a freshman cannot drive to school;
- Students who drive to school must be in good academic standing and attend school on a regular basis.
- Students who drive to school must submit to random testing. Refusal to submit to testing or the refusal to take a drug or alcohol test shall be considered a positive test and result in loss of driving privilege.

No Pass/No Drive

The "No Pass/No Drive" statute results in the denial or revocation of a student's driver's license for academic deficiency, or dropping out of school as a result of excessive or unexcused absences. Academic deficiency is defined as a student who does not have passing grades in at least four courses, or the equivalent of four courses, in the preceding semester. A student is deemed to have dropped out of school when he/she has nine or more unexcused absences in the preceding semester. Any absences due to suspension shall be unexcused absences. Should you want to review the full text of this law, please use the Legislative Research Commission's web site at the following address: www.lrc.ky.gov/record/07RS/record.htm.

Student Dress Code/Cell Phones

Dress should be proper, modest, and conducive to the learning environment. The dress code for male and female students prohibits the following:

- The skin of the stomach and back area below the shoulder blade;
- See-through mesh shirts;
- Cut-off shirts;
- No clothing shall be worn that exposes flesh above mid-thigh. This includes short shorts, skirts, and dresses, as well as, holes in jeans, pants, or shorts above mid thigh that allow skin to show through. The administration will have final determination as to the appropriateness of clothing length.;
- No soffe shorts and or track shorts. The administration will have final determination as to the appropriateness of clothing length.;
- Any Spandex material/stretch material, such as but not limited to, leggings, workout pants/shorts, etc. must be worn with a top of appropriate length. If questionable, appropriate length will be determined by administration.;
- Facial piercing is prohibited;
- Low cut blouses, dresses, or tops;
- Tank tops, spaghetti straps, or single strapped tops.
- Clothing with alcohol symbols, saying, slogans, or pictures;

- Clothing with drug symbols, sayings, slogans, or pictures;
- Clothing with names, symbols, slogans, or pictures that related to group violence as related to non-school organization;
- Clothing with vulgar or obscene symbols, slogans, pictures, words or any suggestive word or slogans;
- Hats or caps;
- Chains or chain-like items worn or attached to clothing;
- Unauthorized tech devices in use or sight during class unless authorized by the instructor for educational purposes. (i.e., beepers, pagers, iPods, MP3, CD players, DVD Players, Personal Computers, etc....)
- **Cell Phones.** There is a designated area in which students may use their cell phones, that area is called a Green Zone. The Cafeteria is **THE ONLY** a designated Green Zone during Breakfast, Lunch and before school starts **ONLY**.
- Cell phones shall not be used during class times unless approved by the teacher.

Counseling Programs

The guidance program attempts to provide a systematic program of services for the student to enable him or her to be more successful and constructive. Every effort is made to arm the student with information so he or she can be more self-directive. The more the student knows about his aspirations, motives, strengths, weaknesses, and opportunities, the better they can make wise choices and decisions. Extensive programs will also focus on preparation for post secondary programs and work place skills necessary for life after high school. Our counselors, youth service center, and staff in our advisory program will offer different activities throughout the school year. Also, we offer traditional counseling services for students that may be having problems adjusting to school, new friends, problems at home, etc.... Our counselors are highly trained to deal with problems faced by today's teenagers. We encourage students to come forward in a confidential setting and discuss problems they may be facing. Students that need additional services may be referred to a wide range of services provided by the best agencies in our area.

Student Support Programs

Health Clinic:

Bell County High School students have access to competent health care during the school day. A registered nurse and clinical assistant is on duty daily. Students are asked to fill out the necessary paper work at the beginning of the school year. **Only students that have completed this paper work can receive services.**

Youth Service Center:

Bell County High School is served by a Youth Service Center. This agency offers the following services:

- | | |
|---|---|
| • Making referrals to outside service providers | • Teen parenting programs |
| • Employment training and counseling | • Motivational programs (such as Renaissance) |
| • Summer and part-time jobs | • Post-high school planning |
| • Drug and alcohol abuse counseling | • Conflict resolution |
| • Family crises intervention | • Peer tutoring |
| • Mental health counseling | |

Community and Public Relations

The faculty and staff of Bell County High School acknowledge the fact that our educational program is funded by the citizens of Bell County and should reflect their ideas and aspirations for our youth. The success of each facet of our program has been greatly determined by parent and community involvement, and we genuinely feel that these people are one of our greatest strengths.

At the beginning of each school year, we have an Open House to welcome students and parents back for another school year. We also conduct two report card evenings after the first and fourth grading period. During this time parents have access to staff members to discuss student progress.

We have a new parent organization (PASS: Parent for Academic Success and Support) whose main goal is to promote the academic endeavors of our students. We also have several athletic boosters clubs in various sports. We strongly encourage parent and community support in all of these organizations. Parents wishing to volunteer during the school day or at other after school activities are greatly appreciated and should contact the administrative staff at the school.

The Bell County Board of Education offers the use of the educational facilities to the community for various public, civic, and private activities. Events should be scheduled through the principal, with approval from the superintendent and board of education, several days prior to the date of the event. Again, it should be emphasized that our educational system belongs to the community, and we encourage you to utilize it and help strengthen it to its maximum potential.

Visitors

Parents are welcomed at any time with the stipulations that you check in with the security guard at the gate and enter the building through the front doors only and report immediately to the office. **Students are not allowed to bring relatives to visit during the school day.** Individuals that have business during school hours will be allowed on campus and must follow the same guidelines as above. All other individuals should restrain from entering campus. The school administration reserves the right to refuse permission to enter school property at any time.

BCHS POST-SECONDARY FUNDING SOURCES

Please be aware that amounts and deadlines change from year to year.

Students and parents need to remember that this listing is not meant to be a comprehensive list of all available scholarships to students. Please feel free to contact the counseling department at any time to check for additional funding sources that may become available. Here is the link to KHEAA which is a comprehensive list of all scholarships offered to Kentucky Students:

https://www.kheaa.com/website/kheaa/planning?main=1&display=ky_affordinged

<https://www.careeronestop.org/Toolkit/Training/find-scholarships.aspx>

The remaining scholarships listed below are local scholarships.

DATE	SCHOLARSHIP	REQUIREMENTS	AMOUNT	OTHER INFO.
3/1	KHSAA Academic Athletic Scholarship	Academic and athletic achievements as well as school and community service	\$1,000	Applications in the guidance office.
3/9	Grace Community Kay Campbell Nursing Scholarship	GPA 3.0 ACT 19	3,000	Application in the guidance office
3/10	I Am UNITE Scholarship	Must be a member or UNITE Club or have attended UNITE camp. 2.75 unweighted GPA 3.75 Weighted GPA	\$1,500	Application in the guidance office
3/22	ARH HealthCare Scholar's Award	Seeking healthcare as profession	Based on Need and Achievement	www.arhcareers.org/arh-scholars
3/30	Commercial Bank Spirit Scholarship	GPA 3.0	\$500	www.cbtn.com/scholarship
3/30	Commercial Bank "Life Made Better" Scholarship	GPA 3.0	\$2500	www.cbtn.com/scholarship
3/30	Pineville Lions Club		\$1,000	Application in the guidance office
4/1	Mission of Hope	GPA 2.5 Work experience Financial Need	\$2,500	Application in the guidance office
4/1	Justin Mays	BCHS Senior	Varies	Application in the guidance office

	State Farm Scholarship	GPA 2.5		
4/2	George Crafton Memorial Scholarship	Must be a high school senior studying agriculture. Students wishing to major in the fields of conservation of natural resources will be favored.	\$1,000	www.conservation.ky.gov/
4/4	Southeast Community College Scholarship	Must have a grade point average of 3.0 or better.	Tuition	www.southeast.ketcs.edu
4/15	Cumberland Valley Electric	Seniors whose parents are customers of Cumberland Valley Electric.	\$500	www.ekpc.com/coops/cvalley.html
4/15	Bell Co. KY Farm Bureau, Ray Reed Scholarship	Bell Co. HS senior whose parent/guardian is a member of Bell Co. Farm Bureau	\$1,000	www.pineville.k12.ky.us/Scholarships.htm
4/15	Middlesboro Little Theatre Memorial Scholarship	High school senior interested in pursuing a career in theatre.		www.pineville.k12.ky.us/Scholarships.htm
4/15	Pat Biggerstaff Bell County Farm Bureau	GPA2.5 Must take Agriculture classes.	1,000	Application in the guidance office
4/17	Toledo Alexander Moss 4-H Scholarship	Bell resident Must attend UK Judged on Financial need, character, and involvement in 4-H	\$500	Application in the guidance office
4/20	Bell-Knox-Whitley KY ASAP Scholarship	Been apart of drug initiatives for county.	\$500	Application in the guidance office
4/25	Community Trust Bank Scholarship	Based on Academic achievement, character, and ACT	\$750	Application in the guidance office
4/30	KAPOS Stella S. Gilbert Scholarship	Be a senior cheerleader who has cheered on a varsity squad for at least two years; be a member of KAPOS; attend a KY college or university; ACT of at least 22; top 15% of class; letters of recommendation from coach and principal.	\$1,000	www.kheaa.org

5/1	Dr. Tau-joon Seo Memorial Scholarship	Gains admission to a technology school. Financial Need 3.0 GPA	\$1,000	Application in the guidance office.
5/1	Blake Jackson Memorial Scholarship	Strong character and Integrity. Financial Need	\$2,500	Application in the guidance office
5/1	Bell County Extension Homemakers Scholarship	75% Financial Need, 25% Potential, Character, Recipients must attend SECC, Clear Creek Baptist College, University of the Cumberlands, LMU or Union College and be a resident of Bell County.	\$500	Applications in the guidance office.
5/1	Bell-Whitley Community Service Block Grant	Must meet poverty guidelines	Varies	Applications in guidance office
5/1	Garland Deaton	Top 20% of graduating class. Must be College Ready and meet CPE benchmarks for ACT.	\$500	Application in the guidance office
5/10	Pineville Kiwanis Club Scholarship	GPA of at least 3.25; ranked in top ten unless eliminated by first criteria	\$1,000	Applications in the guidance office
	Bell Lodge		\$500	Application in the guidance office

Kentucky Public Universities

Eastern Kentucky University www.eku.edu
Kentucky State University www.kysu.edu
Morehead State University www.moreheadstate.edu
Murray State University www.murraystate.edu/scholarship
Northern Kentucky University www.nku.edu
University of Kentucky www.uky.edu/academicscholarships
University of Louisville www.louisville.edu

Private Colleges and Universities

Alice Lloyd College www.alc.edu
Asbury College www.asbury.edu
Beckfield College www.beckfield.edu
Bellarmine University www.bellarmino.edu
Berea College www.berea.edu
Brescia University www.brescia.edu
Brown Mackie College www.brownmackie.edu
Campbellsville University www.campbellsville.edu
Centre College www.centre.edu
Daymar College www.daymarcollege.com
Devry College www.devry.edu
Draughons Junior College www.draughons.edu
Embry-Riddle Aeronautical University www.erau.edu
Frontier School of Midwifery www.midwives.org
Galen College of Nursing www.galencollege.edu
Georgetown College www.georgetowncollege.edu
ITT Technical Institute www.itt-tech.edu
Kentucky Christian Center www.kcu.edu
Kentucky Mountain Bible College www.kmbc.edu
Kentucky Wesleyan College www.kwc.edu
Lexington Theological Seminary www.lextheo.edu
Lindsey Wilson College www.lindsey.edu
Louisville Technical Institute www.louisvilletech.edu
McKendree University www.ky.mckendree.edu
Mid-Continent University www.midcontinent.com
Midway College www.midway.edu
National College www.ncbt.edu
Northwood University www.northwood.edu
Paducah Technical College www.paducahtech.edu
Pikeville College www.pc.edu
St. Catharine College www.sccky.edu
Southwestern College www.swcollege.net
Spalding University www.spalding.edu
Spencerian College www.spencerian.edu
Sullivan University www.sullivan.edu
Thomas More College www.thomasmore.edu

Union Commonwealth University www.unionky.edu
University of the Cumberland's www.ucumberlands.edu

Two-Year Public Colleges

Ashland Community and Tech College www.ashland.kctcs.edu
Big Sandy Community and Tech College www.higsandy.kcts.edu
Bluegrass Community and Tech College www.bluegrass.kcts.edu
Bowling Green Tech College www.bowlinggreenkctcs.edu
Elizabethtown Community and Tech College www.elizabethtown.kctcs.edu
Gateway Community and Tech College www.gateway.kctcs.edu
Hazard Community and Tech College www.hazard.kctcs.edu
Henderson Community College www.hencce.kctcs.edu
Hopkinsville Community College www.hopcc.kctcs.edu
Jefferson Community and Tech College www.jeffeson.kctcs.edu
Madisonville Community College www.madisonville.kctcs.edu
Maysville Community and Tech College www.maysville.kctcs.edu
Owensboro Community and Tech College www.owensboro.kctcs.edu
Somerset Community College www.somerset.kctcs.edu
Southeast Kentucky Community College www.secc.kctcs.edu

Trade Schools

Barrett & Company School of Hair Design www.barrett.edu
The Hair Design School www.hairdesignschool.com
The Salon Professional Academy www.tsalexington.com

Bell County Board of Education

Tom Gambrel, Superintendent
PO Box 340, 211 W. Virginia Avenue, Pineville, KY 40977
(606) 337-7051 Fax (606) 337-1412
<http://www.bell.kyschools.us>

Dual Credit Parent Contract

1. I understand that admission requirements to the college must be met in order to be admitted, and course placement requirements must be met to be registered for certain college courses.
2. After admittance to the college, I understand that Southeast Kentucky Community and Technical College (SKCTC), University of the Cumberlands (UC), Eastern Kentucky University (EKU), and/or Murray State will register my child into the college courses in which my high school recommends and, at that time, my child will become an enrolled student of SKCTC, UC, EKU and/or Murray.
3. I understand that any SKCTC, UC, EKU or Murray courses taken are both for high school credit and college credit and that I will receive a high school grade and a college grade.
4. I understand the college grades received for any courses will go on their permanent college transcript.
5. I understand that my child may withdraw from a course during the designated college withdrawal dates with permission from the counselor, and the college withdrawal procedure must be followed.
6. I understand a course withdrawal will still appear on the permanent college transcript as hours attempted, but a letter grade will not be given.
7. I understand that by receiving a failing grade for a course or failing to withdraw by the deadline set by SKCTC, EKU, Murray, or UC, my student will not be eligible to enroll in dual credit coursework for one semester.
8. I understand that KHEAA only provides 2 scholarships TOTAL between junior and senior year. Any courses taken beyond that is the responsibility of the parent/guardian.
9. I understand that if my student fails to withdraw from a course before the deadline set by SKCTC, EKU, Murray, or UC or fails a course, I will be responsible for refunding the district the amount of tuition for the course.
10. I understand that any digital fees, E-book fees, or textbook costs are not included in the scholarship. Students and parents are responsible for paying those fees.

Student Name _____

Parent/Guardian Printed Name _____

Parent/Guardian Signature _____