



Lease Verification Form

Parent Authorization to Release of Information

- I understand that City Schools of Decatur may take steps to verify my address, including, home visits, landlord rental verifications, review of public documents, contacting other government agencies or other means as necessary, without further notification. I authorize the request of this student's records from the previous school, if applicable.
- I understand that all leases are verified. I further understand that if satisfactory lease verification is not obtained within two weeks of registration, my child will not be allowed to continue in the City Schools of Decatur until said verification is received.
- I hereby authorize the release of information in order to verify my residency within the City of Decatur.

Parent/Guardian Signature: _____

Date: _____

PARENT/GUARDIAN TO ONLY COMPLETE PORTION ABOVE LINE

BELOW IS FOR LANDLORD TO COMPLTE

Date: _____

Attention: _____

In order to qualify to attend the City Schools of Decatur, a child must be domiciled within the city limits of the City of Decatur with a parent or legal guardian. The City Schools of Decatur needs to obtain verification of residency to support the lease provided to us for proof of residency. Please verify and approve residency for the following property address:

Property Address: _____

Lease Term: Start Date _____ End Date _____ -

On the space provided below, following each name, please circle YES to confirm that this individual is a resident at the address shown above. If they do not live at said address, please circle NO.

Tenants and Occupants:

1. _____ (Parents/Guardian): _____ YES or NO
2. _____ (Child(ren)): _____ YES or NO
3. _____ (Child(ren)): _____ YES or NO
4. _____ (Child(ren)) YES or NO

By signing below, you hereby attest that the information stated above is provided by you, the landlord/owner, and is true and correct

Landlord Name (please print)

Landlord Address and Phone Number

Landlord Signature

Date

Once completed, please email to Patrice Moore pmoore@csdecatur.net
or
enroll@csdecatur.net

If you should have any further question please contact our District Registrar, Patrice Moore: pmoore@csdecatur.net

City Schools of Decatur Administrative Offices

Phone: (404) 371-3601 Fax: (404) 373-5568

Georgia Code § 16-10-20 (2024)

Note: "A person who knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or device a material fact; makes a false, fictitious, or fraudulent statement or representation; or makes or uses any false writing or document, knowing the same to contain any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of state government or of the government of any county, city, or other political subdivision of this state shall, upon conviction thereof, be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both."