

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 24, 2025
HIGH SCHOOL MEDIA CENTER
6:00 PM

The regular meeting was called to order and roll call taken by Mr. Houska, Board Vice President, at 6:00 P.M.

Mr. Hill, absent; Mrs. Schreiner, present; Mr. Kelly, present; Mr. Houska, present; Mr. Wolny, absent.

The next meeting will be held on December 12, 2025, at the High School Media Center at 6:00 P.M.

ADDITIONS, CORRECTIONS, AND/OR DELETIONS TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 25-11-103

Mrs. Schreiner made a motion, seconded by Mr. Kelly, that the Board of Education approve the minutes of the regular meeting held on October 20, 2025, as presented.

Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Houska, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 25-11-104

Mrs. Schreiner made a motion, seconded by Mr. Kelly, that the Board of Education approve the October 2025 financial reports, as presented.

Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Houska, yes.

Motion carried.

AUTHORIZATION TO PURCHASE FROM OHIO SCHOOLS COUNCIL SCHOOL BUS BIDS
25-11-105

Mr. Kelly made a motion, seconded by Mrs. Schreiner, that the Board of Education approve the Resolution authorizing the District to purchase from school bus bids received by the Ohio Schools Council, as presented in Exhibit 1.

Mr. Kelly, yes; Mrs. Schreiner, yes; Mr. Houska, yes.

Motion carried.

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BOARD MEMBER AGENDA ITEMS

Mrs. Schreiner noted that she along with two other Board members recently attended OSBA's annual Capital Conference in Columbus. She shared that it is a great event at which new concepts and ideas are presented that can potentially be brought back and implemented for the benefit of the District.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

OLD BUSINESS

Mrs. Aukerman reminded the Board that there are still a lot of moving parts from a property tax reform standpoint that make it difficult to determine the proper course of action for future community funding requests. As such, the District continues to be in a holding pattern until these matters resolve. Mr. Kelly commented that it is a very risky time for public schools. She also congratulated John Ross on his recent Board of Education election win. Mr. Ross will succeed longstanding Board member Mr. Kelly.

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

APPROVAL OF PAYMENT IN LIEU OF TRANSPORTATION 25-11-106

Mrs. Schreiner made a motion, seconded by Mr. Kelly, that the Board of Education approve the Payment in Lieu of Transportation Resolution as presented in Exhibit 2.

Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Houska, yes.

Motion carried.

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ACCEPTANCE OF DONATIONS 25-11-107

Mrs. Schreiner made a motion, seconded by Mr. Kelly, that the Board of Education accept the following donations:

TO	FROM	ITEM/DESCRIPTION
HMS	HMS PTO	\$450.00/Power of the Pen
HMS	HMS PTO	\$1,424.00/PBIS Rewards
HMS	HMS PTO	\$1,682.00/Indoor Recess Equipment
MS Football	HMS PTO	\$500.00/Help With Powder Puff Game
MS Cheer	HMS PTO	\$350.00/Help With Powder Puff Game
MS Honor Society	HMS PTO	\$100.00/Help With Powder Puff Game

Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Houska, yes.

Motion carried.

APPROVAL OF OVERNIGHT/OUT-OF-STATE TRIPS 25-11-108

Mr. Kelly made a motion, seconded by Mrs. Schreiner, that the Board of Education approve the following trips:

1. Overnight HHS Robotics Team to Xavier University Cincinnati, Ohio, leaving on April 1, 2026 and returning on April 4, 2026, as presented in Exhibit 3.
2. Out-of-State HHS Softball Team to Universal Studio Complex, Orlando, Florida, leaving on March 29, 2026 and returning on April 2, 2026, as presented in Exhibit 4.

Mr. Kelly, yes; Mrs. Schreiner, yes; Mr. Houska, yes.

Motion carried.

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CONSENT AGENDA – CONTRACTS/AGREEMENTS 25-11-109

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the following contracts and/or agreements, as presented:

- A. EJ Therapy - Contract to Provide Therapy Services at The Leap Program (Exhibit 5)
- B. Gerson School - Agreement for Student Enrollment (Exhibit 6)
- C. Educational Funding Group - E-Rate Consulting Agreement (Exhibit 7)

Mr. Kelly, yes; Mr. Houska, yes; Mrs. Schreiner, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 25-11-110

Mrs. Schreiner made a motion, seconded by Mr. Kelly, that the Board of Education approve the following personnel items A through I, as presented:

- A. Employment - Certified Substitutes/Home Tutors

Adopted the attached list of certified substitutes/home tutors for use for the 2025-2026 school year, as submitted by the ESC of Medina County (Exhibit 8).

- B. Employment – Certified

Employed the following individual(s), on one-year limited contracts of employment for the 2025-2026 school year, as listed:

- 1. Stephen Carleton, High School Science Teacher LTS, effective 11/11/2025

- C. Maternity/Family Medical/Parental Leave - Certified

Approved the Maternity/Family Medical/Parental Leave Requests of the following individuals:

- 1. Nate Rudolph, HHS/HMS Band Director, Adoption Leave with anticipated effective date of 12/15/2025

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D. Revision in Maternity/Family Medical/Parental Leave - Certified

Approved a revision in the Maternity/Family Medical/Parental Leave Request of the following individuals:

1. Megan Charbat, High School Science Teacher, to extend her Parental Leave through 5/29/2026
2. Alexis Raines, High School Counselor, to extend her Parental Leave through 2/23/2026

E. Employment - Classified

Employed the following individuals on one-year limited contracts of employment for the 2025-2026 school year, as listed:

1. Vivian Appleton, Bus Driver, effective 11/24/2025

F. Employment - Classified Substitutes - 2025-2026 School Year

Employed the following individuals on one-year limited contracts of employment, on an "as needed" basis for the 2025-2026 school year, as listed:

Substitute Custodian
Sherri Kedzior

Substitute Bus Driver
Robert Bogdziewicz

G. Resignation - Classified

Accepted the resignation of the following individual(s):

1. Ameena Hoshaw, Secretary of Pupil Services, effective 11/3/2025
2. Christa Kukoleck, Bus Driver, effective 11/20/2025

H. Employment - Supplemental

Employed Julianna Lakins, Advanced Placement Testing Coordination Services, whose wages of \$431.00 are being paid by the College Board.

I. Employment - Co-Curricular/Supplemental - 2025-2026

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2025-2026 school year (unless otherwise noted), as presented in Exhibit 9.

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ALL EMPLOYMENT ITEMS ARE CONTINGENT ON THE SUCCESSFUL COMPLETION OF
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mrs. Schreiner, yes; Mr. Kelly, yes; Mr. Houska, yes.


Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 6:15 P.M.



Board President



Treasurer