



**TOGETHER,
WE RISE**

WITH **EXCELLENCE.** WITH **PURPOSE.**

Family Engagement Plan 2025-26

- 1. Creating a Welcoming Environment:** Families are actively welcomed by their child's school through warm and reflective physical spaces, family-centered practices, a welcoming staff, and clear and accessible communication.

Ex: Provide clear signage, family-oriented displays, clean and organized spaces, orientations offered for new families, language support for families with limited English proficiency, excellent customer service, clear written materials that are free of acronyms and jargon, and more.

Outcome: A welcoming school environment conveys to families that they are a welcome part of the school community and encourages genuine partnerships to support student achievement.

- 2. Communication: Design effective forms of school-to-home and home-to-school communication about school programs and children's progress.**

Ex: Conferences with every parent at least once a year. Language translators to assist families as needed. Regular schedule useful notices, memos, phone calls, newsletters and other communications. Let's Talk district level/school community landing pages.

Outcome: Effective two-way communication between families and school using a range of strategies to regularly seek and share information about students' achievements and learning needs, school policies, practices and community initiatives.

- 3. Volunteering: Recruit and organize family help and support.**

Ex: School/classroom volunteer program. Parent room family center for volunteer work, meetings and resources. Annual postcard survey to identify all available talents, times and locations of volunteers.

Outcome: Families and community members contribute to the life of the school in ways that reflect their interests, skills, experience and capacity to do so.

4. Learning at Home: Provide information and ideas to families about how to help students at home with homework and other curriculum-related activities, deciding and planning.

Ex: Information for families on skills required for students in all subjects at each grade. Information workshops, training on homework policies and how to monitor, discuss and support schoolwork at home.

Outcome: Families and the school share responsibility for student learning and wellbeing. They work together to create positive attitudes to learning, develop shared understandings of how children learn and build on families' capacity to support learning at home.

5. Soliciting and Incorporating Family Voice: Activities to extend family leadership skills and roles on school committees, and include the voices of all families on school decisions and advocacy issues.

Ex: Active PTA or other parent organizations, advisory councils or committees (e.g., curriculum, safety, equity, site council) for parent leadership and participation. District-level advisory councils and committees.

Outcome: Families and community members are active contributors to school decision making and planning processes. They engage in relevant decisions about supporting student learning, school policy and practice and community building initiatives.

6. Collaborating with the Community: Coordinate resources and services from the community for families, students and the school and provider services to the community.

Ex: Provide information on community health, cultural, recreational, social support and other programs or services that link to learning skills and talents, including summer programs for students.

Outcome: School has strategically developed on-going relationships with government and non-government agencies, community groups, businesses and other educational providers which enhance learning opportunities and outcomes for students and families.

1. **Creating a Welcoming Environment: Families are active participants in the life of the school and feel welcomed, valued and connected to each other, to school staff and to what students are learning and doing in class.**

Description of Activity	Presenters	Materials	Evaluation/Implementation of Parental Training	Outcome
Updated Office Space	Admin Assistants	Bulletin board materials (borders, affirmations, background paper)	Successful Schools Survey	Warm and welcoming space that is positive and provides families with access to important information.
Community BBQ	LMS Admin team, staff	Catered BBQ, flyers, backpack giveaway, school supply lists, DJ	Successful Schools Survey, attendance/participation data	Our community is warmly welcomed back to school and they are able to form positive connections to adults and each other prior to the start of the school year.
Winter Craft Night	Sara R. and Tracy M.	Craft supplies, volunteers, cookies, hot cocoa, band/choir/dance performances	Successful Schools Survey, Student Engagement Survey, attendance/participation data	Students and families have an opportunity to connect with our staff and partners as well as with each other while watching performances by school groups.
Science of Pi Night	Heather S. and PTA	Pie, pizza, prizes, games/activities, volunteers	Successful Schools Survey, attendance/participation data	Students and families have an opportunity to connect with our staff and partners as well as each other. There is an opportunity for students to showcase their learning in math and science and

				celebrate learning.
5th Grade Visits	Counselors, student leaders and Admin.	Prizes, buses, activities, student leaders	Enrollment data, Successful Schools Survey, attendance/participation data	Students have an opportunity to tour our school and engage with current LMS students to ask questions and get an idea of what middle school is like.
5th Grade Pancake Breakfast	6th grade team	Pancakes, prizes, student leaders, 6th grade team	Successful Schools Survey, enrollment data, attendance data	Families have an opportunity to engage with staff, student leaders, and each other as they learn about LMS and get a glimpse into what the middle school experience is like.
Renaming the School - engagement nights	Admin, Climate Team, Site Council, PTA, WEB Leadership	Surveys, develop process, host meetings, get feedback	successful schools survey, participation data and meeting minutes	All stakeholders have a represented voice in decision-making at our school and there is a reliable feedback loop with the goal of finding a name for our school and a mascot that better represents to the community who we are and what we value.
Multicultural Night	Climate Team, student leaders, and PTA	Space, food, cultural dress, music, and art	Student Engagement Survey, Successful Schools Survey, attendance/participation data	Students, staff, and families have an opportunity to showcase and celebrate their cultural heritage to connect with and educate our community about their heritage.

2. Communication: Design effective forms of school-to-home and home-to-school communication about school programs and children’s progress.

Description of Activity	Presenters	Materials	Evaluation/Implementation of Parental Training	Outcome
Smore - weekly newsletter with translation available	Principal, SUN Partners, PTA	Smore subscription	Successful Schools Survey, data on number of views for each newsletter	Families are informed about what is happening at LMS and know about important events so that they can participate. They also get updates about what is going well at school and what we are working on with our students.
Translation Services	Mindy P.	Access to Linguistic Link for interpretation services on demand and at conferences.	Successful Schools Survey, usage data	Engage our families and communicate clearly.
Printed flyers in multiple languages about school and community events.	Admin and Mindy P.	Interpretive services, paper, copier	Successful Schools Survey, attendance data	Engage our families and communicate clearly so they are able to participate fully in our community activities.
Grade reports	Pia and teachers	Synergy, mail	Successful Schools Survey, grades	Keep our families informed about their student’s progress.

Student Planners	Mindy P. and Climate Team	Planners	Successful Schools Survey	Students are able to track class agendas and learning targets, and parents/guardians can look at the planner to understand what their student is learning.
LMS Website	Sara R.	computer/access to website	Successful Schools Survey	Create a place where families can go to find up to date and commonly looked-for information about the school.
LMS Social Media	Sara R.	device/access to social media accounts	Successful Schools Survey	Create a place where families can go to find up to date and commonly looked-for information about the school.
LMS PTA Social Media	Michelle Jasso, PTA	device/access to social media accounts	Successful Schools Survey, meeting and attendance data	Create a place where families can go to find up to date and commonly looked-for information about the school and PTA events/meetings so they can get involved.
Positive Phone Calls/Texts	Grade Level Teams, Admin	Contact log, time	Successful Schools Survey, Teacher Survey	Build relationships by connecting with families about positive interactions with their student.
SPED Team Progress Notes	SPED Team	Progress notes, communication log, learning data	IEP progress notes, student growth goal data, communication logs, Successful Schools Survey	Build relationships and engage families in student learning and achievement by informing them of all progress and involving them in any decision-making.

3. Volunteering: Recruit and organize family help and support.

Description of Activity	Presenters	Materials	Evaluation/Implementation of Parental Training	Outcome
PTA	Michelle Jasso, PTA President	Email communication in weekly newsletter, paper for printed flyers	participation and attendance data, successful schools survey, PTA engagement survey.	Engagement in fundraising activities that support our classrooms, recruiting volunteers for family engagement nights, supporting the clothing closet
Family engagement events	school staff	sign up genius, email communication, phone calls asking for volunteers	volunteer data	inviting families to plan and support school events in addition to participating.

4. Learning at Home: Provide information and ideas to families about how to help students at home with homework and other curriculum-related activities, deciding and planning.

Description of Activity	Presenters	Materials	Evaluation/Implementation of Parental Training	Outcome
Back to School Night	Admin.	dinner, staff, presentation (ELD, title I, expectations), book giveaway	successful schools survey, participation/attendance data	families meet the staff and learn about expectations at LMS, as well as ways they can support their student.
Parent-Teacher-Student Conferences	Teachers/Admin	interpreters, scheduled times (my conference time app), schedules, team planning time	successful schools survey, participation/attendance data	Families learn about their student's progress and what they can do to continue supporting their progress. These connections support healthy school relationships.

5. Soliciting and Incorporating Family Voice: Activities to extend family leadership skills and roles on school committees, and include the voices of all families on school decisions and advocacy issues.

Description of Activity	Presenters	Materials	Evaluation/Implementation of Parental Training	Outcome
Site Council	Principal	bylaws, volunteers, meeting calendar	successful schools survey, participation data and meeting minutes	All stakeholders have a represented voice in decision-making at our school and there is a reliable feedback loop with the goal of improving our student outcomes.
PTA	Michelle Jasso	bylaws, volunteers/members, meeting calendar	successful schools survey, participation data and meeting minutes	Families have a means to share concerns and create opportunities for engagement in school activities. Fundraising, organizing, and supporting the work that students and staff do at Lane.
Renaming the School	Admin, Climate Team, Site Council, PTA, WEB Leadership	Surveys, develop process, host meetings, get feedback	successful schools survey, participation data and meeting minutes	All stakeholders have a represented voice in decision-making at our school and there is a reliable feedback loop with the goal of finding a name for our school and a mascot that better represents to the community who we are and what we value.

6. Collaborating with the Community: Coordinate resources and services from the community for families, students and the school and provider services to the community.

Description of Activity	Presenters	Materials	Evaluation/Implementation of Parental Training	Outcome
Community Resource Fair	Various partners (DHS, Food Pantry, Latino Network, PTA, Multnomah County Health, etc.)	Tables, signs, advertising, various materials each presenter brings	Successful Schools Survey	Establish LMS as the center of our community and as welcoming space for students and families to connect with resources.
Latino Network	Hector		Student Engagement Survey, Successful Schools Survey, enrollment data/caseload	
REAP	Nae		Student Engagement Survey, Successful Schools Survey, enrollment data/caseload	
SUN (Portland Parks & Rec)	Chelsea/Will		Student Engagement Survey, Successful Schools Survey, enrollment data/caseload	
Affinity Groups	Affinity leaders: Adrian, Maleka, Gwendolyn	Snacks, art supplies, personal services contracts/extended	Student Engagement Survey, Successful Schools Surveys	Increase sense of belonging by creating culturally affirming Community spaces for BIPOC

		hours pay		and LGBTQ students at Lane.
Social Worker	Jeremy Schlott	Office, time, referral form	Successful Schools Survey	Support students and families who need access to support in order to meet basic needs, in addition to accessing title X services.
Community anti-violence/anti-gang resources		Office space, referral form	Student Engagement Survey, discipline data, Successful Schools Survey	Increase therapeutic support offered through the school for students impacted by gun violence.