FERNDALE AREA SCHOOL DISTRICT
Board Meeting Minutes
Board Room
June 14, 2017

I. The June 14, 2017 Board Meeting of the Ferndale Area School Board was held in the Board Room of the Elementary School, 100 Dartmouth Avenue, Johnstown, Pennsylvania. The Meeting was called to order by Mr. Meekins at 6:08 p.m.

II. Pledge of Allegiance

III. Moment of Contemplation

Notice was given that the Meeting of the Ferndale Area School Board conducted in the Board Room will be tape recorded and entry constitutes consent to the taping of any individual who comments. Please turn off or silence all electronic devices and refrain from use during the meeting.

Policy No. 903 Public Participation in Board Meetings is posted on the bulletin board in the Board Room.

IV. Roll Call: Present: Susan Boyle, Melissa Garman, Joshua Hyland, Wayne Meekins, Jason Moschgat, and Patricia Wilson. Absent: Richard Pavic and Stephen Thompson. Sandra Chobany - late.

Others in attendance were Carole Kakabar, John Kowal, David Gates, William Brotz, Rachelle Hrabosky, Molly O'Neil, Travis Robison, Administrators; Attorney James Walsh, Solicitor; Janice Koontz, Judith Virgin, FAEA; Stephen Clawson, Athletic Director; Dani Rhodes, Patty Rhodes, Kaitlyn Stroscio, Monica Stroscio, Band; Patricia Craig, Recording Secretary.

V. Hearing of Citizens/Ferndale Area Education Association

Monica Stroscio addressed the Board regarding band uniforms.

VI. Committees Agenda

IE-59-06/17 A presentation was held June 14, 2017 from 4:45 p.m. - 5:45 p.m. to review and discuss the Elementary Grading System.

1. Board

BD-53-06/17 Mrs. Garman made a motion, seconded by Mr. Hyland, to approve the June 14, 2017 Board Meeting Consent Agenda items (BD-54-06/17 through ST-98-06/17).

BD-54-06/17 Approve the Minutes of the May 10, 2017 Board Meeting, as presented.

IBD-28-06/17 The following have been elected to serve on the Appalachia Intermediate Unit 8 Board beginning July 1, 2017:

Region	Nominees/District	Proportionate Yes Votes	Term
I	Brian Bressler, Tyrone Area	540	2017-2020
IV	John Klingeman, Altoona Area	519	2017-2020
VII	Tracy Helsel, Forest Hills	533	2017-2020
IX	Kathy Hough, Portage Area	540	2017-2020

BG-23-06/17 Approve the request of the "Ferndale Area Football Boosters," Responsible Officer Susan Pudliner, to use the Junior High Cafeteria, Kitchen, cooler, chairs and tables to provide meals during football camp, from August 7, 2017 to August 28, 2017, 10:00 a.m. to 6:00 p.m., providing that no conflicts occur with District programs. (Received insurance and completed use of facilities form certifying compliance with clearance requirements.)

BG-24-06/17 Approve the request of the "Ferndale Area Junior-Senior High School Cheerleaders," Responsible Officer Tonia Mitchell, to use the Junior High Gymnasium for cheerleading camp on June 14, 15, 16, 2017, 9:00 a.m. to 6:00 p.m., providing no conflicts occur with District programs. (Received insurance and completed use of facilities form certifying compliance with clearance requirements.)

C-01-06/17 Approve the following breakfast/lunch prices for the 2017-2018 school year:

	Elementary		Secondary	
	2016-17	2017-18	2016-17	2017-18
Student Lunch	$1.50	$1.60	$1.65	$1.75
Reduced Lunch	.40	.40	.40	.40
Milk	.45	.45	.45	.45
Adult Lunch	2.40	2.40	2.40	2.40
Breakfast	.80	.90	.80	.90
Reduced Breakfast	.30	.30	.30	.30

High School ala carte sandwiches and entrees prices will increase as needed.

E-10-06/17 Approve revisions to the Junior-Senior High School Student Handbook for the 2017-2018 school year.

F-40-06/17 Approve the May Treasurer's Report, as presented.

F-41-06/17 Approve the General Fund and Cafeteria Bills, as presented.

F-42-06/17 Approve the listed Depositories for the 2017-2018 School Year:

- First Commonwealth Bank;
- Northwest Savings Bank;
- First National Bank;
- Pennsylvania Local Government Investment Trust;
- C-B-W Schools Federal Credit Union;
- Pennsylvania Treasurer's Invest Program for Local Governments.

F-43-06/17 Approve the Business Manager to make the necessary Budgetary Transfers, as required by the School Code, to close the books at the end of the 2016-2017 fiscal year.

F-44-06/17 Add a list of names of Taxpayers to the District's Tax Rolls. The lists will be forwarded to the Tax collectors with instructions to collect the necessary property taxes.

F-45-06/17 Instruct the District Assessors to place the above list of names on the assessment lists and in assessment, if not presently on the assessment lists, and to retain such names on the assessment lists until they are properly removed.

F-46-06/17 Exonerate the District's Tax Collectors from the collection of the 2016-2017 Delinquent Per Capita Taxes. The names submitted will be listed as Delinquent Taxpayers.

F-47-06/17 Submit the 2016-2017 Delinquent Per Capita Tax Lists to the Pennsylvania Municipal Services for the purpose of collection.

F-48-06/17 Approve the following Resolution:

RESOLVED, by the Board of School Directors of the Ferndale Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2017, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amount is available for homestead and farmstead real estate tax reduction:

a. Gambling tax funds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of $303,372.56.

2. Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. 8584(1), and Act 1, 53 P.S. 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

   a. Homestead property number. The number of approved homesteads within the School District is 1,348.
   b. Farmstead property number. The number of approved farmsteads within the School District is 2.
   c. Total homestead/farmstead equals 1,350.

3. Real estate tax reduction calculation. The homestead exclusion amount and farmstead exclusion amount shall be equal. Dividing the paragraph 1(a) amount available during the school year for real estate tax reduction of $303,372.56 by the paragraph 29© aggregate number of approved homesteads and approved farmsteads of 1,350, the maximum real estate tax reduction amount applicable to each approved homestead/farmstead.

4. Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of $224.72 by the School District real estate tax rate of 81 mills (.081), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is $2,774, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is $2,774.

5. Homestead/farmstead exclusion authorization July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of $2,774. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of $2,774. For purposes of this Resolution, “Approved homestead” and “approved farmstead” shall mean

homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. 6926.341(g)(3), based on homestead/ farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

IF-29-06/17 Bonding of Employees Insurance Coverage of the school district:

Bond	Coverage	Deduct
Blanket Bond/Crime	$500,000	$2,500
Board Treasurer Bond	50,000	NONE
Board Secretary	50,000	500
Activity/Principal - Elementary	25,000	250
Activity/Assistant Principal - Secondary	25,000	250
Berkheimer County-Wide	1,000,000	NONE

IF-30-06/17 Review of receipts and disbursements.

P-87-06/17 Approve Renee Bell, Michele Lick, and Rebecca Rose to the support staff list.

ST-98-06/17 One student and Karl Hofmann, BCIT Teacher; *State Computer Fair* at Dickinson College on May 23, 2017. Cost: Travel: $545.00. Substitute: $80.00. Total Cost: $625.00. (District)

Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

BD-55-06/17 Mrs. Chobany made a motion, seconded by Mrs. Garman, to reelect the Law Firm of Spence, Wolfe, and Rose as the District's Legal Counsel with Attorney Walsh representing the Firm for the 2017-2018 fiscal year with fees as follows. (No increase from last year.)

-- $165 per hour for general services
-- $180 per hour for litigation services.

Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

IBD-29-06/17 Review the following updated policies: (Carole Kakabar)

-- Revised Policy No. 123.1 Concussion Management
-- Revised Policy No. 246 School Wellness.

BD-56-06/17 Mr. Moschgat made a motion, seconded by Mrs. Chobany, to waive the First Reading of the following policies:

-- Revised Policy No. 123.1 Concussion Management
-- Revised Policy No. 246 School Wellness

The motion passed unanimously by a roll call vote.

BD-57-06/17 Mr. Moschgat made a motion, seconded by Mrs. Chobany, to approve, as read, the Second Reading of Revised Policy No. 123.1 Concussion Management, and adopt said policy. Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

BD-58-06/17 Mr. Moschgat made a motion, seconded by Mrs. Garman, to approve, as read, the Second Reading of Revised Policy No. 246 School Wellness, and adopt said policy. Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

2. Buildings and Grounds

None.

3. Cafeteria

None.

4. Student Activities

IST-08-06/17 Spring Sports Wrap-up and Fall Sports Preview - Stephen Clawson, Athletic Director.

Mrs. Garman made a motion, seconded by Mr. Hyland, to approve the following coaches for the 2017-2018 spring sports season:

ST-99-06/17 Stephen Clawson, Head Varsity Baseball Coach, at a salary of $4,127.50 for a 10-week season;

ST-100-06/17	Gary Kinsey, Assistant Varsity Baseball Coach, at a salary of $1,712.50 for a 10-week season;
ST-101-06/17	Latrace Dixon, Head Varsity Softball Coach, at a salary of $2,282.50 for a 10-week season;
ST-102-06/17	Melody Walters, Assistant Varsity Softball Coach, at a salary of $1,792.50 for a 10-week season;
ST-103-06/17	Theresa Mitchell, Head Junior High Volleyball Coach, at a salary of $2,900.75 for an 11-week season;
ST-104-06/17	Veronica Shorto, Assistant Junior High Volleyball Coach, at a salary of $1,476.75 for an 11-week season.
	Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.
ST-105-06/17	Mr. Hyland made a motion, seconded by Mrs. Garman, to approve Brandon Manack and Gary Kinsey as Weight Room Supervisors, at a salary of $7.25 per hour, for a maximum of 350 hours from July 1, 2017 through June 30, 2018. Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.
ST-106-06/17	Mr. Hyland made a motion, seconded by Mrs. Wilson, to approve the following volunteers for the 2017-2018 school year: -- Tim Grose, Volunteer Junior High Football Coach; -- Matthew Lushko, Volunteer Coach for all sports; -- Stacie Fitz, Marching Band/Concert Band Volunteer. The motion passed unanimously by a roll call vote.
5.	Education
IE-60-06/17	Review revisions to the Comprehensive Plan 2018-2021, to be submitted by June 30, 2017 for PDE Review. (Carole Kakabar/William Brotz)
IE-61-06/17	Summary of 2016-2017 Wellness Initiatives. Presentation of 2017-2018 District Wellness Goals - Carole Kakabar.

E-11-06/17 Mrs. Garman made a motion, seconded by Mr. Hyland, to approve the 2017-2018 District Wellness Plan Goals. The motion passed unanimously by a roll call vote.

E-12-06/17 Mr. Hyland made a motion, seconded by Mrs. Boyle, to approve increased instructional time for the K4 Program from a half-time program to a full-time program (Previously 220 total daily minutes (8:45 a.m. to 2:00 p.m.) Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

E-13-06/17 Mrs. Garman made a motion, seconded by Mrs. Boyle, to approve the 2017-2018 K4 School Calendar. Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

IE-62-06/17 2016-2017 Summary of Highlights, Summer 2017 Activities:
-- Elementary - Rachelle Hrabosky
-- High School - Travis Robison, Molly O'Neil

IE-63-06/17 Highlights of the Joint Operating Committee - Melissa Garman/Stephen Thompson.

6. Finance

F-49-06/17 Mrs. Garman made a motion, seconded by Mr. Moschgat, to approve the 2017-2018 school year General Budget as presented, using the District's Fund Balance to balance the budget. A property tax increase of 3 mills, (complies with state index), (to 81 mills) will be recorded as Unreserved/ Designated to pay for future pension obligations and health care increases. The estimated remaining Fund Balance at June 30, 2018, $518,597, shall be classified as Unreserved, Designated for future pension obligations and health care increases. The Preliminary Budget proposed $12,831,017 in Expenditures and $11,089,614 in Revenues. Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

F-50-06/17 Mrs. Chobany made a motion, seconded by Mrs. Wilson, to approve a three-year (07/01/17 - 06/30/20) Natural Gas Supply Contract with Dominion Retail, Inc. for $3.10 per citygate DTH (current price is $3.78 per citygate DTH. Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

7. Personnel

P-88-06/17 Mr. Hyland made a motion, seconded by Mrs. Garman, to approve the following extra pay for extra duty positions and applicants for the 2017-2018 school year:

-- Advisor (Junior Class) - Susan Leftwich
-- Advisor (Senior Class) - Marsha Baumbaugh
-- Advisor (Senior Class) - Kimberly Shrift
-- All School Play - Susan Leftwich
-- Assistant Band Director -
-- Color Guard Advisor -
-- Percussion Instructor -
-- Audio/Video Director (Elementary) - Nola Barton
-- Audio/Video Director (Secondary) - Brandon Manack
-- Curriculum Support Chairperson/Language Arts (Elementary) - Michael Harrison
-- Curriculum Support Chairperson/Language Arts (Secondary) - Jessica Szymusiak
-- Curriculum Support Chairperson/Math (Elementary) - Stephanie Mino
-- Curriculum Support Chairperson/Math (Secondary) - Latrace Dixon
-- Curriculum Support Chairperson/Science (Elementary) - Janet Russell
-- Curriculum Support Chairperson/Science (Secondary) - Jenna Ricci-Dykes
-- Curriculum Support Chairperson/Social Studies (Elementary) - Susan Pudliner
-- Curriculum Support Chairperson/Social Studies (Secondary) - Daniel Endler
-- Detention Monitor, 3 Hr Session (1) - Susan Leftwich
-- Detention Monitor, 1 Hr Session (1 and substitute) - Kimberly Shrift, Lisa Rivard
-- Detention Monitor, Saturday - Lauren Bell
-- Forensics (Senior High) - Susan Leftwich
-- K4 Orientation - Kathleen McCreery, Laura Miller
-- Kindergarten Orientation - Maria Burkett, Amy Schmidt
-- Math Counts Advisor - Crystal Burkart
-- Mentor (As Needed)
-- National Honor Society Advisor - Rachel Livesey
-- Reading Team Advisor (Elementary) - Veronica Shorto
-- Reading Team Advisor (Junior High) - Lisa Rivard
-- Reading Team Advisor (Senior High) - Lynn Bennett
-- Stage, Lights & Sound Manager (Secondary) - Brandon Manack
-- Student Council Advisor (Split) - Gwen Gaviola, Jenna Ricci-Dykes
-- Students Against Destructive Decisions (SADD) Advisor - Linda Pepley
-- Yearbook Advisor (Secondary) - Marsha Baumbaugh

-- Yearbook Advisor (Secondary Assistant) - Kimberly Shrift
-- Yearbook Editor (Elementary) - Michelle Sendek

Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

P-89-06/17 Mr. Hyland made a motion, seconded by Mrs. Garman, to approve the transfer of Janine McClelland from a Junior-Senior High School Special Education Teacher to an Elementary Special Education Teacher, effective the beginning of the 2017-2018 school year (August 17, 2017). (Position vacated by the retirement resignation of Irene Olson.) Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

IP-22-06/17 The vacant Junior-Senior High School Special Education Teacher position (held by Janine McClelland) will not be filled.

P-90-06/17 Mr. Moschgat made a motion, seconded by Mr. Hyland, to employ Holly Beckman as a High School Dishwasher, with a 90 day probation, at a stipend of $7.25 per hour, effective the beginning of the 2017-2018 school year (August 17, 2017). (Position vacated by the transfer of Sandra Basile to Elementary Dishwasher.) Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

IP-23-06/17 Employee #16177266 will be on a Family Medical Leave beginning June 19, 2017 through September 19, 2017.

P-91-06/17 Mr. Hyland made a motion, seconded by Mrs. Wilson, to approve an unpaid leave of absence for Employee #16177266 from September 20, 2017 through approximately June 18, 2018. Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

P-92-06/17 Mr. Hyland made a motion, seconded by Mrs. Garman, to remove John Kowal as the Right-To-Know Officer for Ferndale Area School District, and appoint David Gates, Business Manager, effective June 15, 2017. Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, and Wilson. Against the motion: None. Abstained: None. Absent: Pavic and Thompson. The motion carried.

IP-24-06/17	Update on remaining staff vacancies. (Carole Kakabar)
IP-25-06/17	Update on contract negotiations with FAEA. (Carole Kakabar)
8.	Workshops/Conferences
	None.
	The August Board Meeting will be held on Wednesday, August 16, 2017 at 6:00 p.m.
VII.	Adjournment
	Mr. Hyland made a motion, seconded by Mrs. Garman, to adjourn the meeting at 8:41 p.m. All were in favor.