FERNDALE AREA SCHOOL DISTRICT
Board Meeting Minutes
Board Room
December 5, 2018

I. The December 5, 2018 Reorganization Board Meeting of the Ferndale Area School Board was held in the Board Room of the Ferndale Area School District, 100 Dartmouth Avenue, Johnstown. The Meeting was called to order by Mrs. Chobany at 6:04 p.m.

II. Pledge of Allegiance

III. Moment of Contemplation

Notice is given that the Meeting of the Ferndale Area School Board to be conducted in this room will be tape recorded and entry constitutes consent to the taping of any individual who comments. Please turn off or silence all electronic devices and refrain from use during the meeting.

Policy No. 903 Public Participation in Board Meetings is posted on the bulletin board in the Board Room.

IV. Roll Call: Present: Susan Boyle, Sandra Chobany, Melissa Garman, Joshua Hyland, James McKendree, Jason Moschgat, Richard Pavic, Stephen Thompson, and Patricia Wilson. Absent: None.

Others in attendance were Carole Kakabar, William Brotz, David Gates, Administrators; Attorney Carl Beard, Sr., Solicitor; Lauren Bell, Ronald Lasko, Michael Molchan, Jill Vuckovich, FAEA; Patricia Craig, Recording Secretary.

Student Board Representatives were excused from tonight's meeting.

V. Hearing of Citizens/Ferndale Area Education Association

VI. Committees Agenda

A meal for Board Members was provided by Mlaker Transportation as a thank you for the Board's support.

A District website tour was presented by Dr. Brotz.

1. Board

Election of Temporary President

Section 402 of the Pennsylvania School Code " . . . there shall be elected from the holdover members a temporary president, and the secretary of the Board shall act as secretary of such meeting."

BD-14-12/18	Mr. Pavic made a motion to nominate Stephen Thompson to serve as Temporary President of the Board.
BD-15-12/18	Mrs. Garman made a motion, seconded by Mr. Hyland, to close nominations. The motion passed unanimously by a roll call vote.
BD-16-12/18	Mr. Hyland made a motion, seconded by Mrs. Garman, to elect Stephen Thompson as Temporary President of the Board. The motion passed unanimously by a roll call vote.
	Election of President
BD-17-12/18	Mr. Hyland made a motion to nominate Sandra Chobany to serve as President of the Board.
BD-18-12/18	Mr. Pavic made a motion, seconded by Mr. Hyland, to close nominations. The motion passed unanimously by a roll call vote.
BD-19-12/18	Mr. Pavic made a motion, seconded by Mr. Hyland, to elect Sandra Chobany as President of the Board. The motion passed unanimously by a roll call vote.
	Election of Vice President
BD-20-12/18	Mr. Pavic made a motion to nominate Susan Boyle to serve as Vice President of the Board.
BD-21-12/18	Mr. Hyland made a motion, seconded by Mrs. Garman, to close nominations. The motion passed unanimously by a roll call vote.
BD-22-12/18	Mr. Hyland made a motion, seconded by Mrs. Garman, to elect Susan Boyle as Vice President of the Board. The motion passed unanimously by a roll call vote.
IBD-17-12/18	The Greater Johnstown Career and Technology Center district membership calculations have been determined, effective December, 2018. FASD will retain two seats on the Joint Operating Committee Board. Current JOC Representatives are Melissa Garman and Stephen Thompson. Current Alternative Representative is Sandra Chobany.
	Nomination of GJCTC Representative (2) and Alternate Representative (1)
BD-23-12/18	Mrs. Boyle made a motion to nominate Stephen Thompson to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2018 through November 2019.

BD-24-12/18	Mr. Pavic made a motion to nominate Melissa Garman to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2018 through November 2019.
BD-25-12/18	Mr. Boyle made a motion to nominate Sandra Chobany to serve as the alternate representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2018 through November 2019.
BD-26-12/18	Mr. Hyland made a motion, seconded by Mr. Pavic to close nominations. The motion passed unanimously by a roll call vote.
	Election of GJCTC Representative (2) and Alternate Representative (1)
	Mr. Hyland made a motion, seconded by Mrs. Wilson, to approve BD-27-12/18, BD-28-12/18, and BD-29-12/18.
BD-27-12/18	Elect Stephen Thompson to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2018 through November 2019.
BD-28-12/18	Elect Melissa Garman to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2018 through November 2019.
BD-29-12/18	Elect Sandra Chobany to serve as the alternate representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2018 through November 2019.
	The motion passed unanimously by a roll call vote.
	Note: JOC Reorganization meeting is Wednesday, December 12, 2018, at 5:30 p.m. (dinner then meeting at 6:30 p.m.)
	Election of PSBA Liaison (currently Sandra Chobany)
BD-30-12/18	Mr. Hyland made a motion to nominate Sandra Chobany as PSBA Liaison.
BD-31-12/18	Mrs. Garman made a motion, seconded by Mr. Pavic, to close nominations. The motion passed unanimously by a roll call vote.

BD-32-12/18 Mr. Hyland made a motion, seconded by Mrs. Garman, to elect Sandra Chobany as PSBA Liaison. The motion passed unanimously by a roll call vote.

BD-33-12/18 Mr. Pavic made a motion, seconded by Mr. Hyland, to approve the following Meeting Dates:

PUBLIC NOTICE

Pursuant to the provisions of Act 175 of the 1974 General Assembly of the Commonwealth of Pennsylvania, notice is hereby given that the regular meetings of the Ferndale Area Board of Education will be held in the Board Room of the Ferndale Area Elementary School, 100 Dartmouth Avenue, Johnstown, PA 15905, on the third Wednesday of each month at 6:00 p.m. as follows, except for months of October, November and the annual Reorganization Meeting which will be held on Wednesday, December 4, 2019 and as noted:

BOARD MEETING

DAY	DATE
Wednesday	January 16, 2019
Wednesday	February 20, 2019
Wednesday	March 20, 2019
Wednesday	April 17, 2019
Wednesday	May 15, 2019
Wednesday	June 19, 2019
Wednesday	August 21, 2019
Wednesday	September 18, 2019
Wednesday	October 9, 2019
Wednesday	November 6, 2019
Wednesday	December 4, 2019

Record vote for the motion: Boyle, Chobany, Garman, Hyland, McKendree, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

IBD-18-12/18 Presentation of Board Members' folders and filing cabinet - Carole Kakabar.

BD-34-12/18 Mrs. Wilson made a motion, seconded by Mr. Hyland, to approve the December 5, 2018 Board Meeting Consent Agenda items (BD-35-12/18 through ST-57-12/18).

BD-35-12/18 Approve the Minutes of the November 14, 2018 Board Meeting, as presented.

IE-31-12/18 Students and staff will be dismissed two hours early on Friday, December 21, 2018 for the Christmas Holiday. Classes will resume on Wednesday, January 2, 2019.

F-12-12/18 Approve November Treasurer's Report, as presented.

F-13-12/18 Approve the General Fund and Cafeteria Bills, as presented.

IF-10-12/18 Budget schedule review:

By January 4, 2019	Budget Requisitions Distributed to Principals/Staff
By February 1, 2019	General Supply/Kurtz Requisitions Due in Elementary/Secondary Office for Review by Principals
By February 8, 2019	General Supply/Kurtz Requisition Due in Business Office
By April 17, 2019	Preliminary Budget Printing and Availability for Public Inspection Preliminary Budget Public Notice
By May 15, 2019	Board Meeting -- "Adoption of Preliminary/Tentative Budget"

IF-11-12/18 The Community Foundation for the Alleghenies FASD Endowment Fund donor statement balance (July 1, 2018 to September 30, 2018) is $2,494.88.

IF-12-12/18 The Community Foundation for the Alleghenies FASD Band Booster Sub-Fund donor statement balance (July 1, 2018 to September 30, 2018) is $4,344.85. (One donation received)

IF-13-12/18	Received a letter from Susan McCrone, Division of Federal Programs, informing FASD has maintained fiscal effort when comparing the fiscal year ending June 30, 2016 to the fiscal year ending June 30, 2017. FASD is eligible for full participation in federal grant funding for school year 2018-2019.
P-37-12/18	Approve Ryan George and Richard Kopco to the substitute teachers list.
P-38-12/18	Approve Sandra Basile to the substitute support staff list.
ST-54-12/18	Approve six Art students' participation in window painting at the Cambria County Library in Johnstown on March 29, 2019. Transportation: $105.00. Substitute: $80.00. Total Cost: $185.00. (District)
ST-55-12/18	Approve the Varsity Cheerleaders field trip to Walmart and St. Francis of Assisi Church for Sheetz Family Christmas Shopping on December 7, 2018. Transportation: $145.00. (District)
ST-56-12/18	Approve 15 students attendance at the Cambria County Band Festival at Richland High School on November 29, 30, 2018. Registration: $25.00 per student. Transportation: $250.00. Meals for Director: $20.00. Substitute for two days: $160.00. Total Cost: $805.00. (District)
ST-57-12/18	Approve one student attendance at the PMEA District Chorus Festival at Somerset Area High School on February 6-8, 2019. Registration: $65.00. Shared Transportation: $30.00. Student Lodging: $55.00. Meals for Director: $80.00. Director's Lodging: $200.00. Directors' Mileage: $35.00. Substitute for two days: $160.00. Total Cost: $625.00. (District) Record vote for the motion: Boyle, Chobany, Garman, Hyland, McKendree, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.
BD-36-12/18	Mr. Hyland made a motion, seconded by Mrs. Garman, to approve, as read, the Second Reading of the following policies and adopt said policies: -- Revised Policy No. 000 Board Policy/Procedure/Administrative Regulations -- Revised Policy No. 002 Authority and Powers -- Revised Policy No. 003 Functions -- Revised Policy No. 005 Organization -- Revised Policy No. 006 Meetings

-- Revised Policy No. 007 Distribution
-- Revised Policy No. 008 Organization Chart
-- Revised Policy No. 010 Ethics Law
-- Revised Policy No. 251 Homeless Students
-- Policy No. 255 Educational Stability for Children in Foster Care
-- Revised Policy No. 311 Reduction of Staff

Record vote for the motion: Boyle, Chobany, Garman, Hyland, McKendree, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

Tabled Revised Policy No. 121 Field Trips.

2. Buildings and Grounds

None.

3. Cafeteria

None.

4. Education

IE-32-12/18 SPP Scores for 2017-2018 were released December 5, 2018 - Carole Kakabar.

IE-33-12/18 Central PA Digital Learning Foundation (CPDLF) through Appalachia Intermediate Unit 8 will be piloted as an online course vendor and FASD recommended alternative to cyber school commercial vendors at a cost of approximately $5,000 per student - William Brotz.

IE-34-12/18 Elementary Report Card Update - William Brotz.

IE-35-12/18 High School and Elementary Highlights are at your seat.

IE-36-12/18 GJCTC JOC Highlights - there is no scheduled meeting in November.

5. Student Activities

IST-08-12/18 The 1st Summit Arena Boys' Holiday Basketball Tournament - monies received from the sale of tickets will be put toward the purchase of new scoreboards for the High School Gym. Games scheduled December 27, 2018 at 6:00 p.m. and December 28, 2019 at noon.

6. Finance

F-14-12/18 Mr. Hyland made a motion, seconded by Mr. Pavic, to approve the following Resolution:

RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE FERNDALE AREA SCHOOL DISTRICT ELECTING TO NOT INCREASE ITS TAX RATE ABOVE THE INDEX

Whereas, Act 1 of Special Session of 2006 requires school districts to adopt a preliminary budget proposal no later than 90 days prior to the date of which the election immediately preceding the fiscal year in which the preliminary budget will take effect.

And Whereas, Act 1 of Special Session of 2006 further provides that a board of school directors may elect to adopt a resolution no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year indicating that it will not raise the rate of any tax for the support of its public schools for the following fiscal year by more than the index.

And Whereas, the Board of School Directors of the Ferndale Area School District desires to keep all proposed tax increases for the 2019-2020 school year within its index to provide the necessary revenue to meet the proposed expenditures for the 2019-2020 school year;

Now, Therefore, Be it Resolved, that pursuant to Act 1 of Special Session 2006, the Ferndale Area School District hereby certifies that it shall not increase any tax used for the support of the school district by a rate greater than the base index of 2.3% and an adjusted index of 3.6%.

And Be It Further Resolved, that the board of school directors, hereby certifies that it:

i. Shall not increase any tax at a rate that exceeds the index as calculated by the Pennsylvania Department of Education;

ii. Shall comply with the budgeting procedures set forth in 24 P.S. §6-687 for the adoption of its proposed and final budgets; and

Shall by limiting its tax rate to no greater than the index have sufficient funds to balance its final budget, unless permitted by applicable law and done in accordance with applicable said law. If said clause is not permitted by PDE, then said clause is eliminated.

	Record vote for the motion: Boyle, Chobany, Garman, Hyland, McKendree, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.
F-15-12/18	Mr. Hyland made a motion, seconded by Mr. Pavic, to approve authorization of the Administration to submit grant proposals for federal and state government agencies and to all other funding sources for the 2019-2020 fiscal year. Record vote for the motion: Boyle, Chobany, Garman, Hyland, McKendree, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.
F-16-12/18	Authorize a new set of Bank Depository signatures, if needed, for any newly-elected officers. No action needed.
IF-14-12/18	Presentation regarding the Business Office Software - David Gates. An Executive Session will be held at this time for personnel.
F-17-12/18	Mrs. Garman made a motion, seconded by Mr. Hyland, to amend the agenda and add a motion to approve a three year contract with Tyler Technologies Software, Texas, for Infinite Visions Enterprise Edition Software, at an approximate one time cost of $51,200 and recurring annual fees of $14,118 for a total of $65,318 in year 1, pending Solicitor approval. The motion passed unanimously by a roll call vote.
F-18-12/18	Mrs. Garman made a motion, seconded by Mr. Hyland, to approve a three year contract with Tyler Technologies Software, Texas, for Infinite Visions Enterprise Edition Software, at an approximate one time cost of $51,200 and recurring annual fees of $14,118 for a total of $65,318 in year 1, pending Solicitor approval. Record vote for the motion: Boyle, Chobany, Garman, Hyland, McKendree, Pavic, and Wilson. Against the motion: Moschgat. Abstained: Thompson - relationship with CFO Strategies. Absent: None. The motion carried.
	The Board went into an Executive Session at 7:47 p.m. for personnel, school safety, and litigation. The Executive Session ended at 9:25 p.m.
7.	Personnel
IP-05-12/18	Update on providing a school nurse in both buildings - Carole Kakabar.

P-39-12/18 Mr. Hyland made a motion, seconded by Dr. McKendree, to employ Melanie Mardis as an Elementary Dishwasher at a stipend of $7.25 per hours, with limited benefits, effective January 2, 2019, with a 90-day probation period. (Vacated by retirement resignation of Sandra Basile) Record vote for the motion: Boyle, Chobany, Garman, Hyland, McKendree, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

8. Workshops/Conferences

Mr. Pavic made a motion, seconded by Mr. Hyland, to approve the following workshops/conferences:

W-08-12/18 David Gates, Business Manager, *PASBO Annual Conference* in Hershey on March 5, 6, 7, 8, 2019. Registration: $350.00. Lodging: $450.00. Travel: $150.00. Meals: $50.00. Total Cost: $1,000.00. (District)

W-09-12/18 Carole Kakabar, *Standards Aligned System (SAS) Institute* in Hershey on December 12, 2018. Lodging: $135.00. (Paid by PDE) Travel: $150.00. (Title II)

Record vote for the motion: Boyle, Chobany, Garman, Hyland, McKendree, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

The January Board Meeting will be held on Wednesday, January 16, 2019 at 6:00 p.m. in the Board Room.

A pre-budget presentation will be held for Board Members before the January16, 2019 Board Meeting at 5:00 p.m. in the Board Room.

VII. Adjournment

Mr. Thompson made a motion, seconded by Mr. Hyland, to adjourn the meeting at 9:29 p.m. All were in favor.