New Club/Activity Proposal Form

Guidelines

- Due to school size (student body and staff) limitations, it is difficult to have infinite clubs on campus; however, we are always willing to consider new ideas and suggestions. We want to ensure that we have meaningful participation and focused activities.
- The club application deadline for the subsequent school year is May 1st.
- Applications will be submitted to the principal.
- Prior to submitting this proposal, students must meet with and secure a potential club ECG faculty sponsor.
- As part of the proposal process, a student must produce verified interest signatures of 20 or more students prior to being considered by the faculty panel.
- Students must be a rising Junior or Senior and be in good standing to submit a club proposal.

Application

Student Presenting the Proposal: _____ Email: _____

Name of Proposed Club/Activity _____

Name of the proposed sponsor: _____ _____

Signature of the Sponsor

General Description and Goal(s) of the club/activity:

_____

_____

Why are you interested in starting this club/activity?

_____

_____

When and how often do you plan on meeting? _____

To have a successful club/activity, what is the minimum number of members that you will need? _____

What type of area do you need to meet in (classrooms, library, etc.)? _____

Will you have Membership requirements/dues? _____

What will it cost to operate the club? Describe where and how the money will be used.

_____

_____

Submission Date: _____

Approval Process

- Applications will be reviewed by a faculty counsel.
- A proposal presentation will be made by the potential student leadership and potential sponsor(s) to the faculty committee comprised of four ECG teachers.
- The faculty panel will review decisions with the principal.
- If approved, the immediate next step will be to create and submit club bylaws to the principal.
- New clubs must have principal approval prior to beginning any club activities.