



**BOARD OF EDUCATION  
KEENEYVILLE SCHOOL DISTRICT 20  
REGULAR MEETING MINUTES  
Thursday, September 18, 2025, 7:00 PM  
Virtual Meeting via Zoom & Spring Wood Middle School Innovation Center  
5540 Arlington Drive E  
Hanover Park, IL 60133  
*Ignite the Power and Potential of Each Student!***

I. Call to Order and Roll call

The Regular Meeting of the Keeneyville School District 20 Board of Education was called to order at 7:00 pm, by President Farwa Ahmed.

Roll Call:

Farwa Ahmed	-present
Sarah Dellaria	-present
Brent Seehafer	-present
Amanda Coppola	-present
Lynne Steiner	-present
Natalie Kucharski	-present
Terre Taylor	-present

A quorum was present.

Also in attendance: Dr. Omar Castillo, Superintendent; Biran Marroquin, Assistant Superintendent of Finance & Operations/CSBO; Dr. Carrie Buckley, Associate Superintendent of Teaching & Learning; Colleen Flores, Assistant Superintendent of Student Services; Carl Esquible, Assistant Director of Information Technology; Michael Bellino, Assistant Director of Marketing & Communications; Nicole Fricano, Assistant Principal, Waterbury School; John Gustafson, Principal, Greenbrook School; Phil Aliano, Principal, Spring Wood Middle School; Terry Karner, 8th grade teacher & KEA President; Maria Noyola, Recording Secretary; Staff and Community Members also participated in person and via Zoom.

II. Pledge of Allegiance

President Ahmed led the Pledge of Allegiance.

III. Approval of Agenda

Brent Seehafer moved that the Board of Education approve the agenda as presented; Natalie Kucharski seconded.

Ayes: 7  
Nays: 0  
Motion carried.

#### IV.Introduction of New Faculty and Staff Members

New faculty and staff members were introduced by Mr. Gustafson, Ms. Fricano, and Mr. Aliano.

#### V.Board Salute

Estefania Bravo presented a Board Salute to Rachel Ferrigan and Brianna Eggebracht, recognizing them for going above and beyond in their roles as Summer School Principals.

#### VI.Approval of Consent Agenda Items

a.Regular Meeting Minutes - August 14, 2025

b.Financial Reports

1.District 20 Financial Reports and Accounts Payable - July, August, & September 2025

2.July & August P&L

c.Approval of Routine Personnel Matters

1.Employment of Licensed Professionals and Educational Support Personnel

2.Resignation of Licensed Professionals and Educational Support Personnel

3.Leaves of Absence

d.Approval of EIS Administrator and Teacher Salary and Benefits Report School Year 2024-2025

Terre Taylor moved to approve th Consent Agenda Items as presented; Brent Seehafer seconded.

No items were pulled for individual discussion.

#### Roll Call:

Sarah Dellaria	-aye
Brent Seehafer	-aye
Amanda Coppola	-aye
Lynne Steiner	-aye
Natalie Kucharski	-aye
Terre Taylor	-aye
Farwa Ahmed	-aye

Motion carried.

#### VII.Public Comment

The Board welcomes and encourages the community to attend board meetings and ask questions during Public Comment. You are asked to limit your comments to 3 minutes. Please understand the Board will not respond to your questions and

concerns during the meeting. They will follow up with you regarding your questions and/or concerns.

Carl Esquibel shared that he composed the music featured in the intro video presented at the opening of tonight's Board Meeting.

#### VIII.School Board's President Report

##### a.Board Self-Monitoring Report

President Ahmed noted that one board self-monitoring report was received and will be reviewed during closed session this evening.

##### b.Policy Committee

###### 1.First Reading of Policies - Press Issue 119

Draft Updates: 2:80 Board Member Oath and Conduct, 2:120 - E2 Exhibit — Website Listing of Development and Training Completed by Board Members; 2:130 Board Superintendent Board Relationship, 2:220-E4 - Exhibit; Open Meeting Minutes, 2:220-E7 - Access to Closed Meeting Minutes and Verbatim Recordings, 7:140 Search and Seizure, 7:300 Extracurricular Activities, 8:80 Gifts to the District; Re-Written: 2:120-E1 Exhibit - Guidelines to Serving as a Mentor to a New School Board Member, 2:220-E9 Exhibit - Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration, 2:240 E1 Exhibit - Press Issue Updates, 2:240 -E2 Exhibit Developing Local Policy, 2:265 Title IX Grievance Procedure; Review and Monitoring: 1:10 School District Legal Status, 1:20 District Organization. Operations and Cooperative Agreements, 1:30 School District Philosophy, 2:10 School District Governance, 2:240 Board Policy Development, 3:30 Chain of Command, 4:50 Payment Procedures, 4:90 Student Activity and Fiduciary Funds, 4:180 Pandemic Preparedness, Management and Recovery, 5:20-E - Resolution to Prohibit Sexual Harassment, 5:270 Employment At-Will Compensation and Assignment, 7:40 Nonpublic School Students Including Parochial and Homeschooled Students, 7:90 Release During School Hours, 7:130 Students Rights and Responsibilities, 7:325 Student Fundraising Activities, 8:110 Public Suggestions and Concerns; First Reading of Policy 4:55 Use of Credit and Procurement Cards; First Reading of Policy - 5:220 - Substitute Teachers - CBA Draft Update

Brent Seehafer gave the Policy Committee Report. The committee met on Tuesday, September 9, at 12:00 PM via Zoom. During the meeting policies from Press Issues 119 were reviewed for first read, and policies 4:55 Use of Credit Card and Procurement Cards and 5:220 Substitute Teachers. The Policy Committee plans to recommend approval of 2<sup>nd</sup> read and adoption of these policies at the October 17<sup>th</sup> board meeting,

##### c.District Finance & Facilities

Sarah Dellaria made mention that the District Finance & Facilities Committee did not meet in September and the next meeting is scheduled for Tuesday October 7 at 6 pm.

d.SASED Report

Dr. Castillo presented the SASED Report. The SASED Board of Directors met on September 17, during which two action items were approved, and goals for the new Executive Director were discussed in Closed Session.

e.Dasbhoards

1.Financial Dashboard

Mr. Marroquin presented to the Board of Education with the Financial Dashboard for July 1, 2025 – July 31 2025 (unaudited figures) as follows: July 1, 2025, through July 31, 2025 (unaudited figures) Education Fund – Received 37% of budgeted revenues or \$7.8 million. The Ed Fund expended 4% of budgeted dollars or \$1 million. Operations & Maintenance Fund – Received 56% of budgeted revenues or \$1.7 million and expended 34% or \$1 million of budgeted dollars. Transportation Fund – Received 34% of budgeted revenues or \$580,000 and expended 34% of budgeted dollars. Combined and All Funds- Received 43% of budgeted revenues or \$12 million and expended 11% or \$3.4 million.

Mr. Marroquin also presented to the Board of Education with the Financial Dashboard for July 1, 2025 – August 31, 2025 (unaudited figures) as follows: Education Fund – Received 40% of budgeted revenues or \$8.4 million. The Ed Fund expended 10% of budgeted dollars or \$2.3 million. Operations & Maintenance Fund – Received 57% of budgeted revenues or \$1.7 million and expended 38% or \$1.2 million of budgeted dollars. Transportation Fund Received 35% of budgeted revenues or \$590,000 and expended 1% of budgeted dollars. Combined and All Funds- Received 45% of budgeted revenues or \$13 million and expended 15% or \$4.8 million.

2.Student and Staff Attendance Dashboard

Dr. Castillo presented the Student and Staff Attendance Dashboard and noted that staff meetings will begin soon. He also reported that the 10-day enrollment numbers were included in the Board Packet for review.

IX.Superintendent's Report

a.Dr. Omar Castillo's Board Report

Dr. Castillo presented his report and highlighted upcoming staff engagement efforts. He will continue meeting with all staff during regularly scheduled grade-level and department meetings in late October and early November to gather insights on successes and areas for improvement. Current class size targets are: K-3: 20 students, 4-5: 25 students, 6-8: 30 students. As of the 10th day of enrollment, class sizes remain within these targets. The 10th day enrollment numbers were shared. Dr. Castillo also shared an update from Marketing and

Communications. Press releases were issued for Back-to-School Fest, ECC Gold Rating, and Greenbrook office expansion. Branding updates included new district and school letterheads, a BOE meeting intro video, and ongoing website and print updates. TikTok and YouTube channels were launched, featuring weekly content series and event highlight videos. BPAC and community programs were promoted, and trainings on ParentSquare, Class Intercom, and Brightly were conducted to ensure consistent communication across schools.

b. Associate Superintendent of Teaching and Learning - Admin Written Report  
Dr. Buckley submitted her Teaching & Learning board report.

c. Assistant Superintendent of Finance & Operations - Admin Written Report  
Mr. Marroquin submitted his Finance & Operations board report.

d. Assistant Superintendent of Student Services - Admin Written Report  
Ms. Flores submitted her Student Services board report.

e. Principal Written Reports  
Mr. Gustafson, Ms. Aubry, Dr. Pokora, and Mr. Aliano submitted their principal reports.

f. FOIA's

1. Joe La Calamita - Republic Services
2. Owen Wang - DuPage Policy Journal
3. Karen Garcia – SmartProcure

FOIA requests submitted were responded to in a timely manner.

#### X. Closed Session

Self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. 5 ILCS 120/2(c)(16).

Brent Seehafer moved that the Board of Education enter Closed Session to discuss self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member; Sarah Dellaria seconded.

#### Roll Call:

Brent Seehafer	-aye
Amanda Coppola	-aye
Lynne Steiener	-aye
Natalie Kucharski	-aye
Terre Taylor	-aye

Farwa Ahmed -aye  
Sarah Dellaria -aye

Motion carried.

XI.Dates to Remember:

- Friday, September 19 - Elementary School Band (5th gr) Open House @ 4-7 PM - SW Commons
- Tuesday, September 30 - SW Cross Country Conference Meet @ 3:30 - 6:30 PM
- Friday, October 10 - Teacher Institute Day - No Classes
- Monday, October 13 - Columbus Day - Schools Closed
- Wednesday, October 15 - SW Family Paint Night @ 5-8 PM
- Thursday, October 16 - Regular Board of Education Meeting @ 7 PM - SW Innovation Center

XII.Adjournment

At 9:12 pm, Brent Seehafer moved that the Board of Education adjourn the meeting; Sarah Dellaria seconded.

Ayes: 7

Nays:0

Abstains: 0

Motion carried.

Respectfully submitted,

\_\_\_\_\_  
Farwa Ahmed, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brent Seehafer, Secretary

\_\_\_\_\_  
Date