

Discovery Charter School

**1100 Camino Biscay
Chula Vista, CA 91910**

Board of Directors
Regular Board Meeting
Tuesday, November 18, 2025
5:30pm
Auditorium

MINUTES

I. Opening Procedures

A. Call to Order at 5:32pm

B. Roll Call

Members Present: Rochelle Carroll, Harry Sevel, Morgan Appel, Graciela Flores, Sara Roa

Members Absent:

Others Present: Neil MacGaffey, Erika Alamo, Rubi Palomares

C. Pledge of Allegiance led by Dionisio Pelicon

D. STEAM & Robotics Club Presentation

- Mrs. Wasyliw with the help of a few of her students who participate in the afterschool Robotics Club, presented for the Board. Mrs. Wasyliw shared a video to showcase what the students in her Fine Arts rotations have been working on across all grades. Mrs. Wasyliw's 2nd grade Robotics students shared about their most recent projects they've been working on in the after-school club. They showcased their robots for the Board and explained the process for creating them and what they learned.

II. Approve Agenda

(Action)

Motion: Appel

Second: Flores

Vote: UNANIMOUS

III. Approve Minutes from the October 21st, 2025 Regular Board Meeting (Action)

Motion: Roa Second: Sevel Abstain: Appel Vote: UNANIMOUS

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda – None

V. Executive Director's Report (Information/Report)

- Mr. MacGaffey congratulated Mrs. Alamo on her excellent work and recent approval of Discovery's School Safety Plan.
- He noted that Discovery has maintained 97% attendance for the first time during this time of the school year.
- He reported that Discovery has the least amount of English Language Learners enrolled, which is about 8%, and congratulated staff, students, and parents for their hard work advancing our English Learners.
- Mr. MacGaffey shared that social committee has been launched this year and noted all the great activities they have been implementing for our staff.
- He shared that they are continuing to meet as a team to discuss student behavior. He shared that behavior is indeed a focus that the school wants to zone in on and noted that Discovery is planning to launch a kindness campaign starting in January. Teachers and staff will share different strategies of kindness for our students and praise the act of kindness across campus.
- Mr. MacGaffey shared that Discovery had an amazing Halloween parade with the participation of staff and students, which had a great turnout from parents. He shared that staff performed a flash mob for students and parents, which was great to see and a lot of fun. He also shared the video of the performance with the Board.
- Mrs. Alamo happily shared that Discovery will be participating in this year's Chula Vista Starlight parade on December 6th, 2025. Six student groups volunteered to participate. Discovery is excited to show our community the different opportunities our school has to offer. Mrs. Alamo also extended the invitation to our Board members to walk alongside Discovery or to cheer us on in the crowd on December 6th.

VI. Approve Travel to Annual Southern California Pre-K, TK, Kindergarten and 1st grade Educators Conference (Action)

Location: Pasadena Convention Center - Pasadena, California

Dates: February 6- 7, 2026

Rationale: Professional learning and collaboration for TK, Kinder and 1st grade teachers on domains of early childhood development including social emotional development, using best practice tools and strategies for all subject areas including music and art, and identifying and differentiating struggling and at-risk students.

Total Cost: Registration, lodging, meals, parking, mileage, and substitutes. Estimated total expenditure for (6) teachers is \$5800.00, not to exceed \$7000.00

Funding Source: Educator Effectiveness Funds and UPK

Motion: Appel

Second: Flores

Vote: UNANIMOUS

VII. Approve Travel to the 2026 California All Titles Conference for Neil MacGaffey (Action)

Location: Sheraton Gateway - Los Angeles, California

Dates: March 25-26, 2026

Rationale: The purpose of this Conference is to provide technical assistance and professional development to superintendents, administrators, state and federal program directors, and instructional leaders throughout California with a focus on best practices related to effective programs, student achievement, social/emotional learning, and accountability. Workshops focus on the following six strands: Parent and Family Engagement, Equity and Access, Assessment and Accountability, Professional Learning, Implementation and Evaluation and System of Support

Total Cost: Registration, lodging, meals and parking. Estimated total expenditure is \$1100.00, not to exceed \$1500.00

Funding Source: Educator Effectiveness Funds

Motion: Sevel

Second: Appel

Vote: UNANIMOUS

VIII. Board Announcements

- Mr. Sevel praised Mrs. Wasyliv and Mrs. Alamo for their excellent work with their presentations.
- Dr. Appel praised the efforts and talent of the kids at Discovery and extended the invitation to our Robotics students for a visit the UCSD Engineering Lab.

- Mrs. Flores mentioned that her daughter expresses her excitement about being at Discovery and loves the different opportunities the school gives her to participate in various things.
- Mrs. Roa congratulated Mrs. Alamo for the recent approval of the school safety plan. She also praised Mr. MacGaffey for the achievement in attendance and thanked staff for the great work with social committee.
- President Carroll noted that attendance is hard work and great however, we sometimes forget that when students want to come and be in school it is the biggest reward. She thanked parents and staff that were in attendance.

IX. Adjournment

(Action)

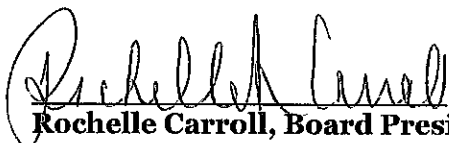
- A motion was made by President Carroll to adjourn the meeting at 6:10pm

Motion: Sevel

Second: Appel

Vote: UNANIMOUS

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, December 16, 2025, at 5:30pm.


Rochelle Carroll, Board President


Neil MacGaffey, Secretary to the Board