**ALLEN EAST BOARD OF EDUCATION**

**MINUTES**

**TUESDAY, DECEMBER 9, 2025**

**REGULAR SESSION**

**8:00 P.M.** **Business Meeting**

This meeting is a meeting of the Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda

**1. CALL TO ORDER:**

The Allen East Board of Education was called to order at 8:00 P.M. by President, Kyle Miller

**2. ROLL CALL:**

Emerick X Hershberger X Jones absent Miller X Werling X

**3. PLEDGE OF ALLEGIANCE:**

**4. HEARING OF THE PUBLIC: NOT TO EXCEED THIRTY (30) MINUTES – THREE (3) MINUTES PER INDIVIDUAL COMMENT – PER BOARD POLICY O.R.C. 3313.20.6**

- Aleena Nickles
- Taylor Nickles
- Lori Sloan
- Ashley Kissling
- Melissa Motter
- Ariah Mowery
- Taylor Motter
- Layla Kissling
- Marah Austin
- Aaron Montgomery

**5. ACCEPTANCE OF AGENDA: (#1225-2380)**

Jason Werling moved and Steve Emerick seconded to amend agenda item #16 (revised to be #16A) to remove Jacob Hershberger and Blake Hershberger and separate them into item #16B.

Discussion:

Werling X Emerick X Hershberger X Jones absent Miller X

Jason Werling moved and Steve Emerick seconded to adopt the amended agenda.

Discussion:

Werling X Emerick X Hershberger X Jones absent Miller X

**6. APPROVAL OF MINUTES: (#1225-2381)**

The "Record of Proceedings" of the November 20, 2025 regular session meetings have been distributed by the treasurer and read:

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Emerick X Hershberger X Jones absent Miller X Werling X

**7. RESOLUTION: HONORING THE SERVICE OF MR. BRIAN HERSHBERGER: (#1225-2381)**

WHEREAS, **Brian Hershberger** has served on the Allen East Board of Education with unwavering dedication and commitment to the students, staff, and community for 12 years.

WHEREAS, **Brian Hershberger** has demonstrated exceptional leadership and vision, consistently prioritizing the educational well-being of all students.

WHEREAS, **Brian Hershberger** has fostered positive relationships with colleagues, administrators, staff, parents, and community members, creating a collaborative environment that supports the success of our schools.

WHEREAS, **Brian Hershberger** has generously dedicated countless hours of personal time and expertise to serving the board and the community, going above and beyond expectations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Allen East does hereby:

Express its deepest gratitude and appreciation to **Brian Hershberger** for his outstanding service and contributions to the school district.

Recognize and commend the commitment to student achievement of **Brian Hershberger**.

Acknowledge and honor the positive impact that **Brian Hershberger** has had on the lives of countless students, staff, and community members.

Steve Emerick moved and Jason Werling seconded.

Discussion:

Hershberger abstain Jones absent Miller X Werling X Emerick X

**8. RESOLUTION: HONORING THE SERVICE OF MR. KYLE MILLER: (#1225-2382)**

WHEREAS, **Kyle Miller** has served on the Allen East Board of Education with unwavering dedication and commitment to the students, staff, and community for 8 years.

WHEREAS, **Kyle Miller** has demonstrated exceptional leadership and vision, consistently prioritizing the educational well-being of all students.

WHEREAS, **Kyle Miller** has fostered positive relationships with colleagues, administrators, staff, parents, and community members, creating a collaborative environment that supports the success of our schools.

WHEREAS, **Kyle Miller** has generously dedicated countless hours of personal time and expertise to serving the board and the community, going above and beyond expectations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Allen East does hereby:

Express its deepest gratitude and appreciation **Kyle Miller** for his outstanding service and contributions to the school district.

Recognize and commend the commitment to student achievement of **Kyle Miller**.

Acknowledge and honor the positive impact that **Kyle Miller** has had on the lives of countless students, staff, and community members.

Brian Hershberger moved and Jason Werling seconded.

Discussion:

Jones absent Miller abstain Werling X Emerick X Hershberger X

**9. RESOLUTION: HONORING THE SERVICE OF MRS. SARA JONES: (#1225-2383)**

WHEREAS, **Sara Jones** has served on the Allen East Board of Education with unwavering dedication and commitment to the students, staff, and community for 4 years.

WHEREAS, **Sara Jones** has demonstrated exceptional leadership and vision, consistently prioritizing the educational well-being of all students.

WHEREAS, **Sara Jones** has fostered positive relationships with colleagues, administrators, staff, parents, and community members, creating a collaborative environment that supports the success of our schools.

WHEREAS, **Sara Jones** has generously dedicated countless hours of personal time and expertise to serving the board and the community, going above and beyond expectations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Allen East does hereby:

Express its deepest gratitude and appreciation to **Sara Jones** for her outstanding service and contributions to the school district.

Recognize and commend the commitment to student achievement of **Sara Jones**.

Acknowledge and honor the positive impact that **Sara Jones** has had on the lives of countless students, staff, and community members.

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Miller X Werling X Emerick X Hershberger X Jones absent

**10. TREASURER CONSENT AGENDA: (#1225-2384)**

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Treasurer, that the following items be approved."

**A. MONTHLY BILLS:** Reports: Checks

**B. FINANCIAL REPORT:** Reports: Appropriation Summary, Cash Reconciliation, Cash Summary Report, Outstanding Checks, Revenue Summary, and Spending Plan Summary

**C. INVESTMENTS:** See "Investment Report"

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Hershberger X Jones abstain Miller X Werling X Emerick X

**11. REPORTS:**

Mr. Amspoker – High School Principal's Report
Mr. Rentschler – Superintendent's Report

**12. ANNUAL ADOPTION CONSENT AGENDA: (#1225-2385)**

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following items be approved."

**A.** The Board of Education will hold their January Organizational meeting in the Media Center on January 6, 2026 at 7:00 PM. The January Regular meeting will follow immediately after.

**B.** For the organizational meeting on January 6, 2026, Steve Emerick has been appointed to serve as temporary chairperson until new officers are elected.

**C.** Authorize Treasurer/CFO to file the current Five-Year forecast as the tax budget with the Allen County Auditor.

**D.** Approve the agreement of services with Ohio Auditor of State for fiscal year ending June 30, 2025.

**E.** Approve the lease agreement with the Allen County Board of Elections for use of the Allen East HS Wrestling building for the purpose of a Polling Location from January 1, 2026 through December 31, 2026.

**F.** Approve the agreement with OSBA for consulting services with Superintendent search for $9,500.

**G.** Approve the Northwest Ohio Area Computer Services Cooperative Service Provider Contract for internet service for a five-year period commencing July 1, 2026 through June 30, 2031

**H.** Approve the three-year contract with HUDL for the subscription, storage, and cameras beginning 12/1/2025 through 11/30/2028 for $29,700.

Brian Hershberger moved and Kyle Miller seconded.

Discussion:

Jones absent Miller X Werling X Emerick X Hershberger X

**13. POLICY REVIEW/APPROVE CHANGES- SECOND READING: (#1225-2386)**

The superintendent recommends the Allen East Board of Education review and approve the following policy and bylaw changes on the second reading:

| Revised | Deleted | New |
|---|---|---|
| 1422 | 1422.02 | 6109 |
| 1623 | 1662 | |
| 2260 | 3122.02 | |
| 2260.01 | 3362 | |
| 2266 | 4122.02 | |
| 2430.02 | 4362 | |
| 2431 | 7541 | |
| 3122 | | |
| 3123 | | |
| 3130 | | |
| 4122 | | |
| 4123 | | |
| 5130 | | |
| 5136 | | |
| 5200 | | |
| 5223 | | |
| 5410 | | |

6152
6830
7540.02
8300
8305
8400
8462
8640
9270

Jason Werling moved and Steve Emerick seconded.

Discussion:

Miller X Werling X Emerick X Hershberger X Jones absent

**14. APPOINTING MEMBER TO JVSD: (#1225-2387)**

WHEREAS, the Apollo Career Center Board of Education is comprised of members appointed by each participating school district board of education in accordance with the joint vocational school district/career-technical education plan submitted to the State Board of Education;

WHEREAS, the Allen East Local School District Board of Education is a participating school district board of education entitled to appoint a member to the Apollo Career Center Board of Education;

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to have experience as chief financial officers, chief executive officers, human resources managers, or as other business, industry, or career counseling professionals and be qualified to discuss the labor needs of the region with respect to the regional economy; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to represent the perspectives of employers in the region served by the joint vocational school district and be qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, the Board has determined **Brian Hershberger** meets the qualifications described in R.C. 3311.19; and

WHEREAS, the Board determines **Brian Hershberger** has experience as a chief financial officer, chief executive officers, human resources manager, or as another business, industry, or career counseling professional; is qualified to discuss the labor needs of the region with respect to the regional economy; represents the perspectives of employers in the region served by the join vocational school district as is qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, R.C. 3311.19 requires members of the join vocational school board to be selected based on the diversity of the employers from the geographical region of the state in which the territory of the joint vocational school district is located represented by the members and requires not less than three-fifths of the members of the board to reside in or be employed within the territory of the joint vocational school district board;

WHEREAS, the Superintendent has consulted with the superintendent of the Apollo Career Center to ensure that the appointment of **Brian Hershberger** will satisfy the diversity and three-fifths requirements in R.C. 3311.19;

NOW, THEREFORE, BE IT RESOLVED that the Allen East Local School District Board of Education appoints **Brian Hershberger** to the Apollo Career Center Board of Education to fill the current term of office commencing on January 1, 2026.

Jason Werling moved and Steve Emerick seconded.

Discussion:

Werling X Emerick X Hershberger abstain Jones absent Miller X

**15. EXECUTIVE SESSION: (#1225-2388)**

Pursuant to Ohio Revised Code Section 121.22 (G), the superintendent recommends that the Allen East Board of Education move that the Board adjourn to executive session for the following reason(s):

a. To consider the appointment ____, employment ___ dismissal ___, discipline ___, promotion ___, demotion ___, or compensation ___ of a public employee or official; (check one or more of the purposes for which the executive session is to be held);

b. Investigation of charges or complaints against a public employee, official, licensee or student requests a public meeting except that consideration of the discipline of an Allen East Board member for conduct related to the performance of his/her duties of his/her removal from office shall not be held in executive session;

c. To consider the purchase of property for public purposes or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;

d. Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;

e. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

f. Matters required to be kept confidential by federal law or regulations or state statutes;

g. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

h. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and

2. An unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

* Collective bargaining meetings and Audit conferences are exempt from ORC 121.22

Brian Hershberger moved and Jason Werling seconded.

Discussion:

Emerick X Hershberger X Jones absent Miller X Werling X

Adjourned 8:53 pm.

Reconvened 9:59 pm.

**16A. SUPERINTENDENT CONSENT AGENDA: (#1225-2389)**

The superintendent recommends the Allen East Board of Education hire the following candidates, contingent upon BCII clearance, FBI clearance, and all proper ODE licenses and/or certifications:

**A. CERTIFIED:**

**1. RESIGNATIONS:**

- Melvin Rentschler, Superintendent – effective 7/31/2026 (for purposes of retirement)

**2. EMPLOYMENT – SUPPLEMENTAL:**

| NAME | POSITION | SALARY | TERM |
|---|---|---|---|
| Melody Morris | Mentor (0.5 FTE) | $500 | 2025-2026 |
| Jerry Nickles | Track Coach – Head JH | 3 @ 7% | 2025-2026 |

**3. EMPLOYMENT – SUBSTITUTE:**

| NAME | POSITION | SALARY | TERM |
|---|---|---|---|

- List as attached from Allen County Educational Service Center

**4. STAFF ADVANCES:**

| NAME | POSITION | SALARY | YEAR |
|---|---|---|---|

**5. RECOGNITION OF VOLUNTEER ASSISTANT(S):**

- Corey Zimmerly – JH Cheerleading

**B. CLASSIFIED:**

**1. RESIGNATIONS:**

**2. EMPLOYMENT – REGULAR:**

| NAME | POSITION | SALARY | TERM |
|---|---|---|---|
| Michaela Cosart | Special Education Aide (as needed) | 1 @ $16.90 | 2025-2026 |
| Perry Heise | Bus Driver | 21 @ $26.45 | 2025-2026 |
| Perry Heise | Custodian, part-time 4.5hours/day | 18 @ $21.97 | 2025-2026 |

**3. EMPLOYMENT – SUPPLEMENTAL:**

| NAME | POSITION | SALARY | TERM |
|---|---|---|---|

**4. EMPLOYMENT – SUBSTITUTE:**

| NAME | POSITION | SALARY | TERM |
|---|---|---|---|

**5. RECOGNITION OF VOLUNTEER ASSISTANT(S):**

- Jacob Clum – Varsity Wrestling
- Brandon Wireman – JH Boys Basketball

Jason Werling moved and Steve Emerick seconded.

Discussion:

Hershberger X Jones absent Miller X Werling X Emerick X

**16B. SUPERINTENDENT CONSENT AGENDA: (#1225-2390)**

The superintendent recommends the Allen East Board of Education hire the following candidates, contingent upon BCII clearance, FBI clearance, and all proper ODE licenses and/or certifications:

**RECOGNITION OF VOLUNTEER ASSISTANT(S):**

- Blake Hershberger – Weight Room
- Jacob Hershberger – Weight Room

Jason Werling moved and Steve Emerick seconded.

Discussion:

Jones absent Miller X Werling X Emerick X Hershberger abstain

**17. UNPAID LEAVE OF ABSENCE: (#1225-2391)**

The superintendent recommends the Allen East Board of Education approve one day of unpaid leave of absence for Destinie Hefner on the following date: January 23, 2026 for vacation.

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Miller X Werling X Emerick X Hershberger X Jones absent

**18. QUESTIONS/DISCUSSIONS:**

**19. ADJOURNMENT:** There being no further business, meeting adjourned at 10:01 P.M.