



REVISED
DECEMBER SCHOOL BOARD MEETING

December 16, 2025
650 S. Baltimore Street
Dillsburg, PA 17019 – 6:00PM

- SCHOOL BOARD MEETING AGENDA -

All or a portion of the meeting will be live streamed to the internet.

The opinions expressed by any member(s) of the public do not necessarily reflect the views or opinions of the Board of School Directors of the Northern York County School District and are solely those of the presenter. The Board hereby expressly disclaims any and all responsibility for any defamatory or slanderous statements expressed by any member of the public. <https://www.youtube.com/@NYCSDSchoolBoard>

1. School Board President
 - A. Pledge of Allegiance
 - B. Approval of Minutes
 - November 25, 2025

Motion to revise agenda

Motion by Rudy, seconded by Gunning

Revise the agenda as follows:

Remove from #11 Personnel Committee agenda – Letter G Extended Day Substitute #3 – Caleb Avery.

Add Letter O – Professional Staff Employment

- 1) Caleb Avery, Social Studies Teacher, NHS, at an annual rate of \$51,578 (BA, Step 1), effective December 15, 2025 (Zampelli)

Motion carried with 8 Directors present voting Yes.

Reason for revision: Receipt of Commonwealth of Pennsylvania Professional Certificate effective December 1, 2025.

C. Approval of Revised Agenda, as presented.

D. Recognition of the Public:

- *The first public comment period is for comments related to items on the agenda only.*
- *Please give your name for the record. As a reminder, public comment is limited to residents of the school district.*
- *Citizens' comments or questions are welcome with a limit of five (5) minutes per presenter.*
- *Questions and comments concerning individual staff members, students, or your own children's problems will not be addressed at a public meeting. Your comments will be given consideration by the Board; however, the Board may choose to not provide a response on your issue this evening.*

2. Reports:

Student Liaison - Claire Hubbard

Superintendent – Dr. Meakin

- Architect Presentation – Crabtree Rohrbaugh and Associates
- Professional Staff Survey Results

Inter-Municipal –

CAIU – Gerald Schwille

Cumberland Perry CTC – Gregory Weir
Polar Bear Foundation – Renee Bordlemay

3. Presentation: 2024-2025 Fiscal Audit – Smith, Elliott, Kearns & Company, LLC
[2025 NYCSD Audited Financial Statements](#)
[2025 Management Letter](#)
[2025 NYCSD SAS 114 Letter](#)
4. Business Manager Report - Mr. Young
Payment of Bills
Treasurer's Report
Review Report of Various Accounts
5. Curriculum Committee – David Hazen
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.
Move to approve by consent:
 - A. Multiple Day Conference Requests:
 - 1) Matt LaBuda
School Safety and Security Conference
State College – March 12 and 13, 2026
 - 2) Kristi Janosco
Act 13 and Beyond: School Leaders Driving Instructional Excellence
Virtual via PDE SAS – January 7, February 24, and March 10, 2026
 - B. Resource Materials for Final approval: **English Curriculum Resource List (Novels)**
 - 1) [A Long Way Gone](#) (by Ishmael Beah)
 - 2) [A Separate Peace](#) (by John Knowles)
 - 3) [Milkweed](#) (by Jerry Spinelli)
 - 4) [Monster](#) (by Walter Dean Myers)
 - 5) [Night](#) (by Elie Wiesel)
 - 6) [Speak](#) (by Laurie Halse Anderson)
 - 7) [The Absolute True Diary of a Part-Time Indian](#) (by Sherman Alexie)
 - 8) [The Catcher in the Rye](#) (by J.D. Salinger)
 - 9) [The Crucible](#) (by Arthur Miller)
 - 10) [The Glass Castle](#) (by Jeanette Walls)
 - 11) [The Long Walk](#) (by Stephen King)
 - 12) [The Secret Life of Bees](#) (by Sue Monk Kidd)
 - 13) [The Things They Carried](#) (by Tim O'Brien)
 - C. Final Curriculum approval:
English 9-12
 - 1) [Academic English I](#)
 - 2) [Honors English I](#)
 - 3) [Standard English II](#)
 - 4) [Academic English II](#)
 - 5) [Honors English II](#)
 - 6) [Standard American Literature](#)
 - 7) [Academic American Literature](#)
 - 8) [Honors American Literature](#)

- 9) [AP Language and Composition](#)
- 10) [Contemporary Literature](#)
- 11) [Academic World Literature](#)
- 12) [Honors World Literature](#)
- 13) [AP Literature and Composition](#)
- 14) [Media Journalism](#)
- 15) [Yearbook](#)

K-12 Music

- 1) [Elementary School Band](#)
- 2) [Elementary School Chorus](#)
- 3) [Elementary School Orchestra](#)

- 4) [Gr K-2 General Music](#)
- 5) [Gr 3-5 General Music](#)
- 6) [Middle School Concert Band](#)
- 7) [Middle School Chorus](#)
- 8) [Middle School Orchestra](#)

- 9) [Middle School Piano Lab](#)
- 10) [Music Lab](#)
- 11) [World Music](#)
- 12) [High School Band](#)
- 13) [High School Chorus](#)
- 14) [High School Orchestra](#)
- 15) [High School Beginner Piano](#)
- 16) [High School Beginner Guitar](#)
- 17) [High School Jazz Studies](#)
- 18) [High School Music Theory](#)
- 19) [High School Wind Ensemble](#)

K-3 Science

- 1) [Kindergarten Science](#)
- 2) [1st Grade Science](#)
- 3) [2nd Grade Science](#)
- 4) [3rd Grade Science](#)

Discovery

- 1) [Kindergarten Discovery](#)
- 2) [1st Grade Discovery](#)
- 3) [2nd Grade Discovery](#)
- 4) [3rd Grade Discovery](#)

D. Tentative Curriculum Approval:

Math

- 1) [Academic Statistics](#)
- 2) [AP Statistics](#)
- 3) [Honors Pre-Calculus](#)
- 4) [Honors Applied Calculus](#)
- 5) [AP Calculus AB](#)
- 6) [AP Calculus BC](#)
- 7) [Transition to College Math](#)

6. Athletics and Activities – Gerald Schwillie

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Move to approve by consent:

A. Approve Trip Request:

- 1) Trip #297099 - Northern High School FFA to PSU FFA Activities Week (overnight trip) – Tuesday, June 9, 2026 – Thursday, June 11, 2026.
- 2) Trip #297098 - Northern High School FFA ACES (Agriculture Cooperation Establishes Success) Conference, Harrisburg/Hershey Sheraton (overnight trip) – Saturday, January 31, 2026 – Sunday, February 1, 2026.

7. Budget and Finance Committee – Joe Rudy

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Move to approve by consent:

- A. Approve the list of Real Estate Refunds for December 2025
[\(Attachment #4\)](#)

7. Building and Grounds – Derek Higgs

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Move to approve by consent:

A. Approve the following Facility Use Requests:

- 1) Northern Youth Wrestling
Youth Wrestling Practice
NHS – Auxiliary Gym (Wrestling Gym)
11/17/2025-3/31/2026 – Mondays through Fridays – 6:30 pm – 8 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian
Certificate of liability insurance is on file.

2) CERTiGUARD Safety Training, LLC

Lifeguard Instructor Course
NHS – Pool
1/24 – 1/25/2026 – Saturday and Sunday – 9 am – 6:30 pm
Category 6
Waiver of rental fees requested due to training District personnel.
Certificate of liability insurance is on file.

9. Policy Committee Report – Steve Becker

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an

appropriate place on the agenda.

Move to approve by consent: *No items for approval.*

10. Board Operations Committee – Gregory Weir

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Move to approve by consent: *No items for approval.*

11. Personnel Committee Report – Renee Bordlemay

Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).

Move to approve by consent:

A. Professional Staff Resignation (Date Adjustment)

- 1) Nicole Myers, 6th Grade Reading Teacher, NMS, effective January ~~20, 19~~, 16, 2026. (Potential release prior to January ~~20, 19~~, 16, 2026 if vacancy filled.)

B. Professional Staff Transfer (Additional Days)

- 1) Heather Brown, 3rd Grade Teacher, WES, to Instructional Coach NHS, effective November 26, 2025 + 5 additional days for the 2025/26 school year ending June 30, 2026 and 10 additional days per school year effective July 1, 2026 (Gettle).

C. Support Staff Resignation

- 1) Dawn Patrick, DES, Instructional Aide/ Learning Support Aide, effective December 16, 2025.

D. Support Staff Employment

- 1) Kelly Crone, 2nd Shift Custodian, NHS, at an hourly rate of \$15.00 per hour (plus \$0.75 shift differential for 2nd shift), 8.0 hours per day, effective December 2, 2025 (Colledge).
- 2) Kerwin Sanchez, Maintenance Technician, Admin Building, at a rate of \$26.00 per hour, 8.0 hours per day, effective December 9, 2025 (Melhorn).
- 3) Danielle Madsen, 2nd Shift Custodian, NHS, at a rate of \$15.00 per hour (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day, effective ~~November 24,~~ December 2, 2025 (Gallen).

E. ESS Termination

- 1) Amanda Hinds, NHS, Instructional Aide / Learning Support Aide, effective December 3, 2025.

F. ESS Employment

- 1) Dawn Patrick, DES, Instructional Aide / Learning Support Aide, at a rate of \$115 per day effective December 17, 2025.
- 2) **Christine Hinken, NHS, Intensive Instructional Aide / PACE Classroom, effective December 17, 2025.**

G. Extended Day to Day Substitute

- 1) Charley Hunter, 7th Grade Social Studies Teacher, NMS, at a rate of \$185 per day from November 20, 2025 - December 23, 2025 (Hazen).

- 2) Rebecca Mowchan, 4th Grade Teacher, SME, at a rate of \$185 per day from December 22, 2025 – January 20, 2026 (Kirkhoff).
- 3) Caleb Avery, Social Studies Teacher, NHS, at a rate of \$185 per day from December 15, 2025 – January 27, 2025 (Zampelli).

H. Act 86 – Prospective Student Teachers

- 1) Angelina Hall
- 2) Caleb Avery

I. Substitute Building Aide

- 1) Jessica Lewis

J. Substitute Custodian

- 1) Owen Mains
- 2) Rebecca Lawrence

K. Professional Substitute

- 1) Lauren Campbell

L. Coach Employment

- 1) Hunter Fitterling, Varsity Boys Lacrosse Coach, at a rate of \$3,440.

M. ESS Resignation

- 1) James McDonald, NHS, Intensive Instructional Aide / PACE Classroom, effective December 23, 2025.

N. Salary Step Movement

- 1) Malia Jarvis, Kindergarten Teacher, NES, BA to MA effective December 3, 2025.

12. Items for Board Action:

- 1) Approve the educational services agreement with Hoffman Homes, Inc. for the 2025-2026 school year.
[\(Attachment #5\)](#)
- 2) Approve the tax rate resolution to not raise the tax rate above the adjusted index of ~~5.1%~~ 4.4% for the 2026-2027 fiscal year. **Roll Call Vote**
[\(Attachments #6\)](#)
- 3) Approve the postage machine lease with FP Finance at a four-year term. [\(Attachment\)](#)
- 4) Approve the professional services contract with Greg Hlatky. [\(Attachment\)](#)

13. New Business:

14. Recognition of the Public:

The second public comment period is for comments related to non-agenda items only.

15. Items for Future Agendas:

16. Adjournment:

Next School Board meetings:

Committee Meeting – January 20, 2026

School Board Meeting – January 27, 2026