

BUDGET NARRATIVE

LEA: Glens Falls Common School District	FOR TITLE: ARP-ESSER Part 2
BEDSCODE: 630918080000	

**** MUST BE SUBMITTED WITH EACH BUDGET IN THE CONSOLIDATED APPLICATION**

If using Transferability, please indicate on the Budget Narrative and FS-10 the amount of funds to be included under transferability in the budget categories where funds will be used. Example: In the Title IIA budget under Code 15 – Transferability - Title I Reading Teacher – FTE.35 - \$15,000.

CODE/ BUDGET CATEGORY	EXPLANATION OF EXPENDITURES IN THIS CATEGORY (as it relates to the program narrative for this title)
<i>Code 15 Professional Salaries</i>	<i>During the course of the grant period, the district is proposing to use a total of \$675,615 to supplement the salaries for the following positions: A new Curriculum Coordinator; A new RTI Teacher; CSE Secretary; A new classroom teacher; 3 new Teaching assistants; Occupational Therapist (Additional Days); A new School Psychologist; Our new curriculum coordinator will work with faculty and staff to develop and align our curriculum to ensure our district fills in the gaps created as a result of COVID. Our new RTI/AIS teacher, classroom teacher and teaching assistants will allow us to service more students and reduce the number of students in groups to provide more individualized instruction and remedial support. As a result of many students not able to attend Head Start or other pre-school programs we have seen an increase in students who will benefit from Occupational Therapy, adding additional days to our OT provider will allow us to service more students.</i>
<i>Code 16 Support Staff Salaries</i>	<i>During the course of the grant period, the district is proposing to use a total of \$238,482 to supplement: 4 additional aide positions; Head Custodian; 2 additional Cleaners.</i>
<i>Code 40 Purchased Services</i>	<i>During the course of the grant period, the district is proposing to use a total of \$73,776: Relocation of a storm water drainage pipe to another location to prevent back up into the building.</i>

CODE/ BUDGET CATEGORY	EXPLANATION OF EXPENDITURES IN THIS CATEGORY (as it relates to the program narrative for this title)
Code 45 <i>Supplies and Materials</i>	<i>During the course of the grant period the district is proposing to use a total of \$35,360 to supplement:</i> <i>On-line subscriptions (students can access from home);</i> <i>Cleaning supplies,</i> <i>Air Filters;</i> <i>Flexible Seating;</i> <i>Copy paper;</i> <i>Face masks;</i> <i>Portable Air Purifiers;</i> <i>Replacement Filters.</i>
Code 46 <i>Travel Expenses</i>	

CODE/ BUDGET CATEGORY	EXPLANATION OF EXPENDITURES IN THIS CATEGORY (as it relates to the program narrative for this title)
Code 80 Employee Benefits	
Code 90 Indirect Cost	
Code 49 BOCES Services	<p><i>During the course of the grant period the district is proposing to use a total of \$60,000 to supplement:</i></p> <p><i>Assisted Technology Data Technician</i></p> <p><i>The district continues to provide students who are quarantined the option to participate in their classes remotely. The assisted technology technician will provide technical for our families who require remote instruction and well as working with our curriculum coordinator to compile data to assess and identify student deficits and develop a strategic course of action to remediate the gaps which are identified.</i></p>
Code 30 Minor Remodeling	
Code 20 Equipment	<p><i>During the course of the grant period the district is proposing to use a total of \$98,000 to supplement:</i></p> <p><i>Tractor/Snow Blower equipment to clear additional outdoor space to allow for outdoor education.</i></p> <p><i>Boiler Replacement</i></p>

CODE/ BUDGET CATEGORY	EXPLANATION OF EXPENDITURES IN THIS CATEGORY (as it relates to the program narrative for this title)																																
	<p>building principal to develop and implement curriculum aligned to NYS standards and deigned to address learning loss as a result of the COVID 19 pandemic. The director of curriculum will work with teachers to map out their curriculum and to provide professional development for teachers and teaching assistants. With students missing over of 1/3 of the 2019-2020 school year due to COIVD, we have seen an increase students who require remedial and intervention services.</p> <p>The district plans to allocate \$5,000 to bring back after school programs for our students. After school programs will include an Enrichment program, remedial support, Sports Club, Art Club, Book Club and after school Band and Chorus clubs. After school program will run Monday – Thursday from 2:45 – 3:45.</p> <p>Finally, the district will allocate \$25,000 to employ various substitute teachers. As a result of social distancing guidelines required by the state, our district was required to create extra sections of classes which require certified teachers. The district will continue to employee substitute teachers to provide education to additional sections as well as to cover for teachers to be out of their classrooms to attend various professional development trainings. Substitute teachers may also be used to provide virtual instruction for students who opt not to attend in-person instruction due to potential health risks attributed to COVID 19.</p>																																
<p>Code 16 Support Staff Salaries</p>	<p>The district will allocate \$13,390 to employ a part-time cleaner to work after school to clean and sanitize our building.</p> <p>The district will employee 6 teacher aides to provide additional support in the classroom for students who require extra assistance. Teacher Aides will also be used to cover breakfast and lunch in classrooms as a result of state requirements requiring students to be at least 6ft apart while eating. Being a small school building our cafeterla is not large enough to meet this requirement.</p>																																
<p>Code 40 Purchased Services</p>																																	
<p>Code 45 Supplies and Materials</p>	<p>The district will allocate \$4,346 to purchase additional cleaning supplies (i.e. Lysol wipes, disinfectant cleaners, spray bottles, gloves, masks, etc) to effectively sanitize and clean our building. Consisting of :</p> <table border="1" data-bbox="511 1585 1177 1862"> <thead> <tr> <th>Item</th> <th>price</th> <th>amount</th> <th>cost</th> </tr> </thead> <tbody> <tr> <td>Lysol Spray</td> <td>\$4.00</td> <td>3</td> <td>\$12.00</td> </tr> <tr> <td>Lysol wipes</td> <td>\$40.00</td> <td>98</td> <td>\$3,920.00</td> </tr> <tr> <td>spray bottles</td> <td>19.95</td> <td>4</td> <td>\$81.00</td> </tr> <tr> <td>vinyl gloves</td> <td>9.97</td> <td>1</td> <td>\$9.00</td> </tr> <tr> <td>masks students</td> <td>15</td> <td>4</td> <td>\$60.00</td> </tr> <tr> <td>disinfectant</td> <td>4</td> <td>66</td> <td>\$264.00</td> </tr> <tr> <td colspan="3" style="text-align: right;">TOTAL</td> <td>\$4,346.00</td> </tr> </tbody> </table>	Item	price	amount	cost	Lysol Spray	\$4.00	3	\$12.00	Lysol wipes	\$40.00	98	\$3,920.00	spray bottles	19.95	4	\$81.00	vinyl gloves	9.97	1	\$9.00	masks students	15	4	\$60.00	disinfectant	4	66	\$264.00	TOTAL			\$4,346.00
Item	price	amount	cost																														
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TOTAL			\$4,346.00																														

The University of the State of New York
THE STATE EDUCATION DEPARTMENT

**PROPOSED BUDGET FOR A
 FEDERAL OR STATE PROJECT
 FS-10 (03/15)**

= Required Field

Local Agency Information		
Funding Source:	ARP-ESSER <u>3</u>	
Report Prepared By:	Judy Hemingway	
Agency Name:	Glens Falls Common School District	
Mailing Address:	120 Lawrence Street	
	Street	
	Glens Falls,	NY 12801
	City	State Zip Code
Telephone # of Report Preparer:	518-792-3231	County: Warren
E-mail Address:	jhemingway@abewind.org	
Project Funding Dates:	3/13/2020	9/30/2024
	Start	End

INSTRUCTIONS
<ul style="list-style-type: none"> Submit the original FS-10 Budget and the required number of copies along with the completed application directly to the appropriate State Education Department office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to Grants Finance. The Chief Administrator's Certification on the Budget Summary worksheet must be signed by the agency's Chief Administrative Officer or properly authorized designee. An approved copy of the FS-10 Budget will be returned to the contact person noted above. A window envelope will be used; please make sure that the contact information is accurate and confined to the address field without altering the formatting. For information on budgeting refer to the Fiscal Guidelines for Federal and State Aided Grants at http://www.oms.nysed.gov/cafe/guidance/.

SALARIES FOR PROFESSIONAL STAFF			
Subtotal - Code 15			\$675,615
Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
Curriculum Coordinator	0.500007	\$68,403 for 3 years=\$205209	\$102,606
RTI Teacher	0.324457	\$75106 for 3 years-\$225318	\$73,106
CSE Secretary	1.000000	\$9,000 for 3 years=\$27000	\$27,000
Certified Teacher	0.333333	\$47,890 for 3 years= \$143670	\$47,890
RTI Teacher	1.000000	\$53,852 for 3 years= \$161556	\$161,556
Teaching Assistant	0.333333	\$18328 for 3 years= \$54984	\$18,328
Teaching Assistant	0.500027	\$18443 for 3 years=\$55329	\$27,666
Teaching Assistant	0.500182	\$16,520 for 3 years= \$49560	\$24,789
Occupational Therapist	0.144315	\$42,000 for 4 years = \$168000	\$24,245
School Psychologist	1.000000	\$56,143 for 3 years= \$168429	\$168,429
		\$0	

SALARIES FOR SUPPORT STAFF			
Subtotal - Code 16			\$238,482
Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
Teacher's Aide	1.00	\$18,016	\$18,016
Teacher's Aide	0.167598	\$17,888/3years= \$53664	\$8,944
Teacher's Aide	1.00	\$5,914/3 years= \$17742	\$17,742
Teacher's Aide	1.00	\$6,026/3 years= \$18078	\$18,078
Head Custodian	0.662997	\$54,503/3 years= \$163509	\$108,406
Cleaner	1.00	\$13,390/3 years= \$40170	\$40,170
Cleaner	0.332598	\$27,186/3 years= \$81558	\$27,126

PURCHASED SERVICES			
Subtotal - Code 40			\$148,776
Description of Item	Provider of Services	Calculation of Cost	Proposed Expenditure
Plumbing Repairs	bids pending	estimate	\$73,776
Boiler Repair	Honeywell	estimate	\$75,000

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$35,360
Description of Item	Quantity	Unit Cost	Proposed Expenditure
On-line subscription Journeys k-6 sets	8 sets K-6	\$464.75/set	\$3,718
Clorox Clean Up Spray w/Bleach	205packs	\$13.81 each	\$2,832
Air filters	1.00	\$170.00	\$170
Flexible Seating -10 pack	3.00	\$180/each	\$540
Copy Paper	120.00	\$32.90/case	\$3,948
Face Masks	8.00	\$15.00	\$120
Lysol Wipes	98.00	\$40 each	\$3,920
Disinfectant	100.00	\$7/each	\$700
Portable Air Dehumidifiers/conditioner combo	4.00	\$269 each	\$1,076
Portable Air Dehumidifiers/conditioner combo filters	8.00	\$85 each	\$680
Durabasics HEPA Filters	8.00	\$50/each	\$400
Honeywell HPA300 XL Black Air Filters	8.00	\$228/each	\$1,824
IQAir Health Pro Plus Air Purifier	1.00	\$899 each	\$899

PreMax Pre filter 3 pack	2.00	\$240/each	\$480
Filters Now replacements	96.00	\$21.00/each	\$2,016
Affirm Hand Soap	40 cases	\$13.00/each	\$520
Alcohol Wipes	32 cases	\$100.00 / each	\$3,200
Vacuum Cleaner Bags	50.00	\$16.60/each	\$830
Oreck Vacuum Cleaner	1.00	\$170.00	\$170
Paper Towels	50 cases	\$32/each	\$1,600
Pure Bright Bleach	4 cases	\$58/each	\$232
Pure Blue Germicidal wipes	15 cases	\$37.99/each	\$570
Polycarbonate sheets	2-48"X96"	\$179/each	\$358
Textbooks/software-online only	20.00	\$6/each	\$120
Textbooks/software-online only	20.00	\$6/each	\$120
Filter Buy- replacement filters	84.00	\$9/each	\$756
Filter Now-custom replacement filters 9x21x1	54.00	\$15.74/each	\$850
Air Filter Express - Merv Air Filter 4pk	24.00	\$88.16/each	\$2,116
Filter Now - custom replacement filters 9x32x1	27.00	\$22.04	\$595

PURCHASED SERVICES WITH BOCES			
Subtotal - Code 49			\$60,000
Description of Services	Name of BOCES	Calculation of Cost	Proposed Expenditure
Assisted Technology Data Technician	WSWHE	\$20,000/year	\$60,000

EQUIPMENT			
Subtotal - Code 20			\$23,000
Description of Item	Quantity	Unit Cost	Proposed Expenditure
Tractor/Snowblower equipment/mower & Cab	1.00	\$23,000.00	\$23,000

BUDGET SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$675,615
Support Staff Salaries	16	\$238,482
Purchased Services	40	\$148,776
Supplies and Materials	45	\$35,360
Travel Expenses	46	
Employee Benefits	80	
Indirect Cost	90	
BOCES Services	49	\$60,000
Minor Remodeling	30	
Equipment	20	\$23,000
Grand Total		\$1,181,233

Agency Code: **630918080000**

Project #: **5880-21-3480**

Contract #: _____

Agency Name: **Glens Falls Common School District**

FOR DEPARTMENT USE ONLY

Funding Dates: _____ From _____ To _____


Program Approval: _____ Date: _____

<u>Fiscal Year</u>	<u>First Payment</u>	<u>Line #</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____

Voucher # _____ First Payment _____

CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

12/13/2021 

Date Signature

Brian George, Superintendent
Name and Title of Chief Administrative Officer

Finance: Logged _____

Approved _____

MIR _____

The University of the State of New York
THE STATE EDUCATION DEPARTMENT

Received
SEP 28 2022
Office of Accountability

**PROPOSED AMENDMENT FOR A
FEDERAL OR STATE PROJECT
FS-10-A (03/15)**

= Required Field

Agency Name:	Glens Falls Common School District	Warren
Mailing Address:	120 Lawrence Street	County
	Glens Falls, NY 12081	

Agency Code: **Amendment #:**

Project Number:

Contract #:

Contact Person: **Tel:**

E-mail Address:

INSTRUCTIONS

- Submit the original and two copies directly to the same State Education Department office where budget was mailed. DO NOT submit this form to Grants Finance.
- This form need only be submitted for budget changes that require prior approval as follows:
 - Personnel positions, number and type
 - Equipment items having a unit value of \$5,000 or more, number and type
 - Minor remodeling
 - Any increase in a budget subtotal (professional salaries, purchased services, travel, etc.) by more than 10 percent or \$1,000, whichever is greater
 - Any increase in the total budget amount.
- Amendment # at top of this page must be completed.
- If extra room is needed for explanations, expand the rows using the row breaks on the left.
- Do not use the FS-10-A for requesting a project extension.

CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, & accurate, & the expenditures, disbursements, & cash receipts are for the purposes & objectives set forth in the terms & conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Date: 9/23/22 Signature: B. Pfeiffer

FOR DEPARTMENT USE ONLY

Program Approval: [Signature]

Date: 10/07/22

Finance: Logged

10/17/22 Approved

RECEIVED

SUBTOTAL	EXPLANATION (Provide same detail as required in FS-10 Budget)	SUBTOTAL INCREASE	SUBTOTAL DECREASE
15 - Professional Salaries	Decrease RTI Teacher Salary expense to give students access to Chromebooks.		\$52,500
16 - Support Staff Salaries			
40 - Purchased Services			
45 - Supplies & Materials	150 Chrome Books for Students @ \$350 each. Students will be able to utilize them in school and when quarantined at home.	\$52,500	
46 - Travel Expenses			
80 - Employee Benefits			
90 - Indirect Cost			
48 - Boces Services			
30 - Minor Remodeling			
20 - Equipment			
Total Increase or Decrease:		(+) \$ 52,500	(-) \$ 52,500
Net Increase or Decrease:		\$ 0	
ENTER BUDGET >	Previous Budget Total:	\$	1,181,233
	Proposed Amended Total:	\$	1,181,233

The University of the State of New York
THE STATE EDUCATION DEPARTMENT

PROPOSED AMENDMENT FOR A
FEDERAL OR STATE PROJECT
FS-10-A (03/15)

Received
AN 0.6
Office of Accountability

= Required Field

Agency Name:	Glens Falls Common School District	Warren
Mailing Address:	120 Lawrence Street	County
	Glens Falls, NY 12081	

Agency Code: 630918080000

Amendment #: 002

Project Number: 5880-21-3480

Contract #:

Contact Person: Angela Pfeiffer

Tel: 5187923231

E-mail Address: apfeiffer@abewing.org

INSTRUCTIONS

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 - Personnel positions, number and type
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CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, & accurate, & the expenditures, disbursements, & cash receipts are for the purposes & objectives set forth in the terms & conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Date: 1/3/2023 Signature: B-Am

FOR DEPARTMENT USE ONLY

Program Approval:  Date: 01/20/24

Finance: 1/24/23⁴
Logged

1/24/23 mk
Approved

SUBTOTAL	EXPLANATION (Provide same detail as required in FS-10 Budget)	SUBTOTAL INCREASE	SUBTOTAL DECREASE
15 - Professional Salaries	Decrease School Psychologist Salary		\$65,000
16 - Support Staff Salaries			
40 - Purchased Services	Community Works & Independent, Inc - Testing and Psych. Evaluations for Students @ approx. \$804 per student x 77 students.	\$61,956	
45 - Supplies & Materials	Public Folding Chairs - 4 @\$196 x 12 = \$2352, Public Seating Chair Dolly for Vertical Storage - 1 @ \$692	\$3,044	
46 - Travel Expenses			
80 - Employee Benefits			
90 - Indirect Cost			
49 - Boces Services			
30 - Minor Remodeling			
20 - Equipment			
Total Increase or Decrease:		(+) \$ 65,000	(-) \$ 65,000
Net Increase or Decrease:		\$ 0	
ENTER BUDGET > Previous Budget Total:		\$	1,181,233
Proposed Amended Total:		\$	1,181,233

Received

JAN 17 2023

The University of the State of New York
Office of Accountability
THE STATE EDUCATION DEPARTMENT

PROPOSED AMENDMENT FOR A
FEDERAL OR STATE PROJECT
FS-10-A (03/15)

= Required Field

Agency Name:	Glens Falls Common School District	Warren
Mailing Address:	120 Lawrence Street	County
	Glens Falls, NY 12081	

Agency Code: 630918080000

Amendment #: 003

Project Number: 5880-21-3480

Contract #:

Contact Person: Angela Pfeiffer

Tel: 5187923231

E-mail Address: apfeiffer@abewing.org

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CHIEF ADMINISTRATOR'S CERTIFICATION

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Date: 1/10/2023 Signature: *Brian*

FOR DEPARTMENT USE ONLY

Program Approval: *[Signature]* Date: 01/20/23

Finance: 1/24/23 *cc*
Logged

1/24/23 *MK*
Approved

RECEIVED

SUBTOTAL	EXPLANATION (Provide same detail as required in FS-10 Budget)	SUBTOTAL INCREASE	SUBTOTAL DECREASE
15 - Professional Salaries	Decrease School Psychologist Salary because we do not have an on staff School Psychologist at this time		\$4,000
16 - Support Staff Salaries			
40 - Purchased Services			
45 - Supplies & Materials			
46 - Travel Expenses			
80 - Employee Benefits			
90 - Indirect Cost			
49 - Boces Services	LETRS Training=Professional-learning program to help bridge the gap from the loss of educational time due to COVID. \$2000 per Employee x 2 = \$4000	\$4,000	
30 - Minor Remodeling			
20 - Equipment			
	Total Increase or Decrease:	(+) \$ 4,000	(-) \$ 4,000
	Net Increase or Decrease:	\$ 0	
ENTER BUDGET >	Previous Budget Total:	\$	1,181,233
	Proposed Amended Total:	\$	1,181,233

Received

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Accountability

APR 10 2023
PROPOSED AMENDMENT FOR A
FEDERAL OR STATE PROJECT
FS-10-A (03/15)

= Required Field

Agency Name:	Glens Falls Common School District	Warren
Mailing Address:	120 Lawrence Street	County
	Glens Falls, NY 12081	

Agency Code:	630918080000	Amendment #:	004
Project Number:	5880-21-3480		
Contract #:			
Contact Person:	Angela Pfeiffer	Tel:	5187923231
E-mail Address:	apfeiffer@abewing.org		

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Date: 4/6/23 Signature: [Handwritten Signature]

FOR DEPARTMENT USE ONLY

Program Approval:	<u>[Handwritten Signature]</u>	Date:	<u>04/24/23</u>
Finance:	<u>4/25/23</u> Logged	<u>4/26/23</u> Approved	

RECEIVED

SUBTOTAL	EXPLANATION (Provide same detail as required in FS-10 Budget)	SUBTOTAL INCREASE	SUBTOTAL DECREASE
15 - Professional Salaries	Decrease Professional Salaries to purchase Into Reading Curriculum		\$32,500
16 - Support Staff Salaries	Decrease Support Staff to purchase Into Reading Curriculum		\$32,500
40 - Purchased Services			
45 - Supplies & Materials	Into Reading Curriculum for students K-6. Grades K-3 has approximately 110 students, aprox. material cost is \$33,000. Grades 4-6 has approximately 79 students, aprox. material cost is \$23,000. Shipping will cost approximately \$9,000. Of the many challenges faced by students who were educated remotely or in hybrid settings, or homeschooled during the COVID-19 pandemic, access to quality curriculum materials that aligned to state standards was a major barrier. Because of this, coupled with the implementation of new learning standards has created an urgency for new material.	\$65,000	
46 - Travel Expenses			
80 - Employee Benefits			
90 - Indirect Cost			
49 - Boces Services			
30 - Minor Remodeling			
20 - Equipment			
	Total Increase or Decrease:	(+) \$ 65,000	(-) \$ 65,000
	Net Increase or Decrease:	\$ 0	
ENTER BUDGET >	Previous Budget Total:	\$	1,181,233
	Proposed Amended Total:	\$	1,181,233

Rec- 1/25/2024

The University of the State of New York
THE STATE EDUCATION DEPARTMENT

PROPOSED AMENDMENT FOR A
FEDERAL OR STATE PROJECT
FS-10-A (03/15)

RECEIVED
SEP 29 2023

= Required Field

Agency Name:	Glens Falls Common School District	Warren
Mailing Address:	120 Lawrence Street	County
	Glens Falls, NY 12801	

Agency Code:

Amendment #:

RECEIVED
JAN 05 2024

Project Number:

Contract #:

Contact Person:

Tel:

GRANTS FINANCE

E-mail Address:

INSTRUCTIONS

- Submit the original and two copies directly to the same State Education Department office where budget was mailed. DO NOT submit this form to Grants Finance.
- This form need only be submitted for budget changes that require prior approval as follows:
 - Personnel positions, number and type
 - Equipment items having a unit value of \$5,000 or more, number and type
 - Minor remodeling
 - Any increase in a budget subtotal (professional salaries, purchased services, travel, etc.) by more than 10 percent or \$1,000, whichever is greater
 - Any increase in the total budget amount.
- Amendment # at top of this page must be completed.
- If extra room is needed for explanations, expand the rows using the row breaks on the left.
- Do not use the FS-10-A for requesting a project extension.

CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, & accurate, & the expenditures, disbursements, & cash receipts are for the purposes & objectives set forth in the terms & conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Date: 9/20/23

Signature: B. M.

FOR DEPARTMENT USE ONLY

Program Approval: [Signature]

Date: 10/25/23

Finance: Logged

Approved

SUBTOTAL	EXPLANATION (Provide same detail as required in FS-10 Budget)	SUBTOTAL INCREASE	SUBTOTAL DECREASE
15 - Professional Salaries			
16 - Support Staff Salaries			
40 - Purchased Services	Decrease CWI-Physiological Evaluations.(-\$61,956) Hired a school psychologist. Decrease plumbing repairs.(-\$13,044)		\$75,000
45 - Supplies & Materials			
46 - Travel Expenses			
80 - Employee Benefits			
90 - Indirect Cost			
49 - Boces Services			
30 - Minor Remodeling			
20 - Equipment	Camera Perimeter Coverage. There has been an increase in student discipline since the COVID pandemic and a concern for the safety of our students and faculty. The school district and the school board find it necessary to add cameras to the perimeter of our school district. 8 cameras @ 103 each, 1 central hard drive @ 36,000, 10 devise services @ 850 each, 7 sensors @ 1950 each, 8 illuminators @ 335 each, and mountings, adapters, weather protectors, hardware and covers for the units @ 13346.	\$75,000	
ENTER BUDGET >	Total Increase or Decrease:	(+)	\$ 75,000
	Net Increase or Decrease:		(-) \$ 75,000
	Previous Budget Total:	\$	1,181,233
	Proposed Amended Total:	\$	1,181,233

RECEIVED DEC 05 2024

Local Agency Information

Funding Source: ARP ESSER 3

Report Prepared By: Angela Pfeiffer

Agency Name: Glens Falls Common School District

Mailing Address: 120 Lawrence Street

<u>Glens Falls</u>	<u>New York</u>	<u>12801</u>
City	State	Zip Code

Telephone # of Report Preparer: 518 792 3231 County: Warren

E-Mail Address: apfeiffer@abewin.org

INSTRUCTIONS

- ❖ Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- ❖ Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- ❖ For Special Legislative Projects, submit one report with original signature and two copies, along with a final program narrative report.
- ❖ All encumbrances must have taken place within the approved funding dates of the project.
- ❖ Use whole dollar amounts.
- ❖ Certification on page 8 must be signed by Chief Administrative Officer or designee.
- ❖ High-quality computer generated reproductions of this form may be used.
- ❖ For further information about completing the final expenditure report, please refer to the Fiscal Guidelines for Federal and State Aided Grants at www.oms.nysed.gov/cafe/ or contact Grants Finance at grantsweb@nysed.gov or (518) 474-4815.

SALARIES FOR PROFESSIONAL STAFF: Code 15

Include all salaries for professional staff approved for reimbursement in budget.

Name	Position Title	Beginning and Ending Dates of Employment	Salary Paid
Tricia Albrecht	Curriculum Coordinator	03/13/2020-09/30/2024	\$109,035
Kimberly Diamond	Teacher	03/13/2020-09/30/2024	\$72,428
Rachel Fortini-Valk	Occupational Therapist	03/13/2020-09/30/2024	\$58,524
Susan Hemingway	Teacher Assistant	03/13/2020-09/30/2024	\$27,382
Holly Knight-Moore	Teacher Assistant	03/13/2020-09/30/2024	\$13,970
Melissa Lank	RTI Teacher	03/13/2020-09/30/2024	\$103,438
Jody Pratt	Teacher, SPED	03/13/2020-09/30/2024	\$79,236
Daniel Rice	Teacher Assistant	03/13/2020-09/01/2022	\$9,397
Bianca Fuller	Teacher Assistant	09/01/2022-06/30/2024	\$14,556
Melissa McFarland	School Psychologist	03/24/2023-09/30/2024	\$83,191
Luke Armstrong	Teacher	03/13/2020-09/30/2024	\$1000
Amanda Dymond	Teacher	03/13/2020-09/30/2024	\$1000
Jennifer Glenn	Teacher	03/13/2020-09/30/2024	\$1000
Amy Horton	Teacher	03/13/2020-09/30/2024	\$1000
Melissa Lank	Teacher	03/13/2020-09/30/2024	\$1000
Erinn Mathews	Teacher	03/13/2020-09/30/2024	\$500
Andrea Morrison	Teacher	03/13/2020-09/30/2024	\$1000
Troi Ovitt	Teacher	12/11/2020-09/30/2024	\$1000
Colleen Pigliavento	Teacher	03/13/2020-09/30/2024	\$1000
Emily Whipple	Teacher	12/15/2020-09/30/2024	\$1050
Subtotal - Code 15			✓ \$580,707

SALARIES FOR SUPPORT STAFF: Code 16

Include all salaries for support staff approved for reimbursement in budget.

Name	Position Title	Beginning and Ending Dates of Employment	Salary Paid
Dominic Basilio	Teacher Aide	03/13/2020-09/30/2024	\$5,347
Michael Cowels	Head Custodian	03/13/2020-09/30/2024	\$114,251
Caria Vogel	CSE Secretary	03/13/2020-09/30/2024	\$38,320
Tina Taylor	Aide	03/13/2020-10/11/2022	\$3,401
Christopher Hollister	Teacher Aide	03/13/2020-09/30/2024	\$18,198
Carolyn Mattison	Cleaner	03/13/2020-04/04/2023	\$3,570
Elizabeth Moses	Cleaner	03/13/2020-09/30/2024	\$54,565
Lindsey Beuckman	Teacher Aide	09/25/2023-09/30/2024	\$17,810
McKinney, Joan	Cleaner	08/28/2023-09/30/2024	\$10,713
Antoinette Toomey	Aide	03/13/2020-09/03/2024	\$292
Angela Chapman	Teacher Aide	03/13/2020-08/31/2024	\$12,208
Corrie Janson	Teacher Aide	10/04/2023-09/30/2024	\$2,067
Subtotal - Code 16			280,742

PURCHASED SERVICES: Code 40

Encumbrance Date	Provider of Service	Check or Journal Entry #	Amount Expended
11/07/2022	Honeywell Inc.	16874	9180
02/17/2023	F.W.Webb	16882	248
10/12/2023	Honeywell Inc.	16890	554
Subtotal - Code 40			\$9,982

SUPPLIES AND MATERIALS: Code 45

Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
10/14/2021	Houghton Mifflin	16840	3,082
10/14/2021	Houghton Mifflin	16840	9,570
10/14/2021	Houghton Mifflin	16840	138
10/14/2021	Houghton Mifflin	16840	184
10/14/2021	Houghton Mifflin	16840	3,718
10/14/2021	Houghton Mifflin	16840	174
10/14/2021	Houghton Mifflin	16840	1,560
10/14/2021	Houghton Mifflin	16840	213
10/14/2021	5Amazon.com	16841	1092
10/14/2021	Amazon.com	16841	110
10/14/2021	Amazon.com	16841	240
10/14/2021	Amazon.com	16841	899
11/04/2021	WB Mason	16843	100
11/04/2021	3WB Mason	16843	100
11/04/2021	WB Mason	16843	216
11/04/2021	WB Mason	16843	20
11/04/2021	WB Mason	16843	220
11/04/2021	WB Mason	16843	100
11/04/2021	Amazon.com	16842	67
11/04/2021	Amazon.com	16842	250
11/04/2021	Amazon.com	16842	73
11/04/2021	Amazon.com	16842	169
01/11/2022	WB Mason	16850	100
01/11/2022	Amazon.com	16849	80
01/11/2022	Amazon.com	16849	100
02/03/2022	WB Mason	16855	515
02/03/2022	WB Mason	16855	255
02/03/2022	WB Mason	16855	142
02/03/2022	Seeley Office Systems	16854	380
03/03/2022	WB Mason	16858	220
03/03/2022	WB Mason	16858	90
04/07/2022	WB Mason	16860	322
04/07/2022	WB Mason	16860	164
04/07/2022	WB Mason	16860	83
04/07/2022	Seeley Office Systems	16859	517
08/16/2022	WB Mason	16866	241
10/11/2022	Amazon.com	16867	305
11/07/2022	WB Mason	16872	120
11/15/2022	WB Mason	16875	156
12/01/2022	WB Mason	16877	137
12/07/2022	Lowe's Business Account	16879	17
03/21/2023	Honeywell Inc.	16884	2,421
04/01/2023	BOCES.unaided account(chormebooks)	8686	17600
07/26/2023	Houghton Mifflin	16886	24,509
09/15/2023	Houghton Mifflin	16889	35,927
10/17/2023	Worthington Direct	16891	1,776
10/17/2023	Worthington Direct	16891	544
10/17/2023	Worthington Direct	16891	551
02/26/2024	BOCES.unaidedaccount(chormebooks)	9113	23388
03/31/2024	BOCES.unaidedaccount(chormebooks)	JE-5	8841
06/01/2024	First National Bank of Omaha	16897	193
06/01/2024	First National Bank of Omaha	16897	334
06/01/2024	First National Bank of Omaha	16897	58
06/01/2024	First National Bank of Omaha	16897	348
06/26/2024	First National Bank of Omaha	16898	1,187
06/26/2024	First National Bank of Omaha	16898	171
08/15/2024	First National Bank of Omaha	16899	91
08/15/2024	First National Bank of Omaha	16899	225
08/15/2024	First National Bank of Omaha	16899	372
08/15/2024	First National Bank of Omaha	16899	129
08/15/2024	First National Bank of Omaha	16899	155
08/15/2024	First National Bank of Omaha	16899	258
08/15/2024	First National Bank of Omaha	16899	401
08/31/2024	BOCES un aided account	9385	36940
09/17/2024	First National Bank of Omaha	16901	262
09/30/2024	Nickerson NY LLC	16902	13,863
09/30/2024	Nickerson NY LLC	16902	1,840

Subtotal - Code 45

198,623

TRAVEL EXPENSES: Code 46

Dates of Travel	Name of Traveler	Destination and Purpose	Check or Journal Entry	Amount Expended
Subtotal - Code 46				

EMPLOYEE BENEFITS: Code 80

List only the total project salary amount for each benefit category. Benefits may only be claimed for salaries reported in Code 15 or Code 16. Rates used for project personnel must be the same as those used for other agency personnel.

Benefit	Project Salaries	Rate	Amount Expended
Teacher Retirement			
Employee Retirement			
Other Retirement			
Social Security			
Worker's Compensation			
Unemployment Insurance			
Health Insurance			

Other (Identify)			
Subtotal – Code 80			

INDIRECT COST: Code 90

A. Modified Direct Cost Base – Sum of all preceding subtotals (codes 15, 16, 40, 45, 46, and 80 and excludes the portion of each subcontract exceeding \$25,000 and any flow through funds)

\$	(A)
	% (B)
\$	(C)

B. Approved Restricted Indirect Cost Rate

C. (A) x (B) = Total Indirect Cost

Subtotal – Code 90

PURCHASED SERVICES WITH BOCES: Code 49

Encumbrance Date	Name of BOCES	Check or Journal Entry #	Amount Expended
06/09/2022	Washington-Saratoga-Warren-Hamilton-Essex BOCES	8257	13014
06/07/2023	Washington-Saratoga-Warren-Hamilton-Essex BOCES	8805/8806	8366
06/30/2023	Washington-Saratoga-Warren-Hamilton-Essex BOCES	8860	1200
Subtotal – Code 49			5,000 22,580

MINOR REMODELING: Code 30

B+10070

Include expenditures for salaries, associated employee benefits, purchased services and supplies and materials related to alterations to existing sites.

Purchase Order Date Or Dates of Service	Provider of Service	Check or Journal Entry #	Amount Expended
Subtotal – Code 30			

EQUIPMENT: Code 20

Items of equipment purchased must agree in type and number with the equipment approved in the project budget.

Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
08/16/2022	Deere & Company	16864	24265
06/30/2024	BOCES (un aided account)	9293	64334
Subtotal - Code 20			88,599

