MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Orchard Hill Elementary School Cafeteria
244 Orchard Road
Skillman, New Jersey 08558

BUSINESS MEETING MINUTES
Tuesday, November 18, 2025
6:00 p.m. Executive Session
7:00 p.m. Public Session

Call to Order – By Board Vice President Spina at 6:07 p.m.

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 9, 2025 and November 14, 2025. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

Michelle Dowling – Present
Joanna Filak - Absent
Victoria Franco-Herman – Present
Christina Harris – Present *(arrived at 6:16 p.m.)*
Vanita Nargund –Present
Maria Spina – Present
Patrick Todd – Absent
Ting Wang – Present
Ania Wolecka-Jernigan – Present

Also Present: Mary McLoughlin, Superintendent of Schools
Andrew Italiano, School Business Administrator/Board Secretary
Vittoria S. LaPira, Board Attorney

EXECUTIVE SESSION

A motion was made by Ms. Franco-Herman and seconded by Ms. Nargund to approve the following resolution to convene in Executive Session at 6:09 p.m.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:
1) a matter rendered confidential by federal or state law
2) a matter in which release of information would impair the right to receive government funds
3) material the disclosure of which constitutes an unwarranted invasion of individual privacy

4) a collective bargaining agreement and/or negotiations related to it
5) a matter involving the purchase, lease, or acquisition of real property with public funds
6) protection of public safety and property and/or investigations of possible violations or violations of law
7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
8) specific prospective or current employees unless all who could be adversely affected request an open session
9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, and 8. Action may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

RECONVENE IN OPEN SESSION – 7:35 p.m.

ROLL CALL

Michelle Dowling – Present
Joanna Filak - Absent
Victoria Franco-Herman – Present
Christina Harris – Present
Vanita Nargund – Present
Maria Spina – Present
Patrick Todd – Absent
Ting Wang – Present
Ania Wolecka-Jernigan – Present

Also Present: Mary McLoughlin, Superintendent of Schools
Andrew Italiano, School Business Administrator/Board Secretary
Vittoria S. LaPira, Board Attorney

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

MTSD Student Representative, Arhan Agarwal reported on the following past and upcoming events:

- National Native American Heritage Month (November)
- Daylight Saving Time Ends (November 2nd)
- NJGPA Field Test (November 3rd & 5th)
- Teachers' Convention (November 6th & 7th)
- Powderpuff Game (November 10th)
- Veterans Day (November 11th)
- Financial Aid Presentation (November 11th)
- MHS PTSA Meeting (November 12th)
- NJSLA Field Testing (November 13th & 14th)
- MHS PTSA Staff Appreciation Brunch (November 19th)
- Fall Play – Peter and the Starcatcher (November 21st – 22nd)
- Winter Sports Begin (November 24th – December 1st)
- Early Dismissal (November 26th)
- Thanksgiving (November 27th)
- Homework Free Break (November 27th & 28th

Arhan Agarwal also noted the below recent student feedback highlighted areas of interest and potential growth:

- NJSIAA Sectional Final
- Thanksgiving History

SUPERINTENDENT'S REPORT / PRESENTATIONS

Superintendent Mary McLoughlin reported that the Montgomery High School football team had a historical season, making it to the State sectional final for the first time in the program's history. LMS had sixty students compete in the American Math Competition this past month. The Student Council hosted a Fall fun night. The annual resect rally took place on November 14th, kicking off the school year and sending positive messages about the importance of respect in the schools. LMS students sang the national anthem and performed patriotic songs for the town's Veteran's Day ceremony. During Red Ribbon Week at LMS, the students learned and reflected on the importance of making healthy, responsible choices. VES students celebrated digital citizenship week and learned about building healthy habits around technology use. District wide, student's participated in the NJSLA field testing. Ms. McLoughlin wished everyone a Happy Thanksgiving.

Ms. Fiona Borland, Director of Curriculum, Instruction, and Staff Development, presented the 2024-2025 Statewide Assessment Results for the NJSLA and the DLM. Some notable achievements in the NJSLA were continued high ELA achievement across the District, typically outperforming the State by over 30% with grades 6-9 exceeding the State goal of 80% proficiency. Some notable achievements in the NJSLA were a consistent growth trend in math across High School math courses and students consistently outperforming the State, often by nearly 50%. Some notable achievements in Science were growth in six student subgroups and our students continuing to outperform the State at every level. Ms. Borland answered questions from the Board.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- MTEA Report
    - Mr. Razzoli spoke about wrapping up October and other events in November. The MTEA had a costume exchange for Halloween. It was very successful. The MTEA gave out books and treats to families stopping in for the exchange. The MTEA participated in the Trunk or Treat. For November, the MTEA is currently hosting a winter clothing drive. There is a food drive that will help benefit some of the local food pantries. Mr. Razzoli mentioned that the MTEA was able to reach an agreement with the Board of Ed.
- Board Member Delegate/Representative Reports
  (SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)
    - Ms. Harris spoke on behalf of the PTSA. A chair from the Montgomery Rocky Hill Municipal Alliance Youth Service Commission attended the last meeting. They discussed and provided information regarding programs, identified problems and objectives with the town. Information was given regarding the initiative to wait until 8th grade to give children cell phones. Ms. Harris also read a letter regarding volunteerism from Jim Patel, the President of the PTSA.

- Ms. Wolecka-Jernigan gave an update on the Somerset County School Boards Association. She thanked others for joining her at past meetings and shared how it is a great opportunity for new board members to join in and participate. Information being shared at these meetings is law updates, ethics, insights from NJSBA officers, and updates from the County Executive Superintendent. She noted that there has been changes in leadership over the last few sessions. They are working with the new President on building more panel discussions bringing resources together.
- Ms. Dowling gave an update on MSEPTA. The last meeting was October 28th via Zoom. She shared that ESPN has now recognized our unified program. The meeting was led by a lawyer who specialized in HIB law. He spoke about how children with special needs are victimized via the HIB process. The meeting ended with information regarding the annual fundraiser dance that is set for March 6th.

Board Committee Reports

Assessment, Curriculum and Instruction Committee (ACI) –

Ms. Dowling reported on the ACI Committee. The last meeting was November 18th, both in person and virtual. The norms were finalized for meetings moving forward. The Committee also discussed the statewide assessment presentation that Ms. Borland presented this evening. The literary text recommendation, Inside Out and Back Again was also discussed. The Committee also spoke about the updated State field tests, professional development, conferences, counseling, and the admission game.

Operations, Facilities and Finance Committee (OFF) –

Ms. Nargund reported on the OFF Committee. The last meeting was held on November 11th. Items discussed were budget preparation for the fiscal year 2026/2027, QSAC timelines, grant projects, and food service advisory committee. Health insurance costs were also discussed. Ms. Filak shared information at the meeting regarding a possible savings for the District.

Policy and Communications Committee (PCC) –

Ms. Wolecka-Jernigan reported on the PCC Committee. There were two meetings since the last board meeting. At the October meeting, several policies were reviewed regarding professional services, administrative employment contracts as well as the eligibility of resident and non-resident students. At the November meeting, policies were reviewed regarding public school accountant internal controls. Ms. Wolecka-Jernigan shared a Board member handbook that she put together that she would like approved at the next Board meeting.

Human Resource Committee (HRC) –

No report.

APPROVAL OF MINUTES -

Ms. Franco-Herman motioned to approve the following minutes, and it was seconded by Ms. Dowling. Upon call of the question, the motion carried with the following abstentions: Ms. Wolecka-Jernigan.

1. October 14, 2025 Executive Session
2. October 14, 2025 Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated October 13, 2025 from Karen Anderson regarding School Board Videos.
2. Emails dated October 14, 2025 from Karen Anderson regarding Staff Behavior at Board Meetings.
3. Email dated October 14, 2025 from Janet Church regarding Staff Behavior at Board Meetings.
4. Emails dated October 16, 2025 from James Washburn regarding Parent Chaperones.
5. Email dated October 18, 2025 from a UMS student regarding Archaeology Awareness Survey.
6. Email dated October 19, 2025 from Karen Anderson regarding Email Subject Line Headings.
7. Email dated October 23, 2025 from Tatiana Reyes-Cano regarding Medical Examination and Policy 5350.
8. Email dated November 13, 2025 from Karen Anderson regarding the BOE Auditor.
9. Email dated November 13, 2025 from Karen Anderson regarding the Hope Squad.
10. Email dated November 13, 2025 from Karen Anderson regarding Oversight Policy of BOE Members.

ACTION AGENDA ITEMS PUBLIC COMMENT

No Comments.

ACTION AGENDA

Ms. Franco-Herman motioned agenda items 1.1 through 4.2, seconded by Ms. Nargund. Upon call of the roll, the motions carried with the following notations:

Franco-Herman – Abstain 1.7, 2.3, and 4.1-4.2
Harris – Abstain 1.7, 2.3, and 4.1-4.2
Wolecka-Jernigan – Abstain 3.4

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – Accept the following reports:

a. Student Control Report
b. Fire/Security Drill Report
c. Harassment, Intimidation and Bullying (HIB) Report

1.2 Re-Adoption of Board Policies, Regulations and Bylaws for the 2025-2026 School Year - Re-adopt the existing policies, regulations and bylaws of the Board of Education for the 2025-2026 school year with the understanding that revision of Board policy can be made at any time by Board action.

1.3 School Safety and Security Plan - Approve the Montgomery Township School District School Safety and Security Plan Statement of Assurance for the 2025-2026 school year.

1.4 Nursing Services Plan - Approve the Montgomery Township School District Nursing Services Plan for the 2025-2026 school year.

1.5 Memorandum of Agreement - Approve the Memorandum of Agreement between the Montgomery Township School District and Law Enforcement for the 2025-2026 school year.

1.6 Annual Health and Safety Evaluation of School Buildings - Approve the Annual Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2025-2026 School Year.

1.7 Policy/Regulation First Reading – Accept the following policies and regulations as a first reading:

0173	Duties of Public School Accountant
0177	Professional Services
1570	Internal Controls
1570R	Internal Controls
1620	Administrative Employment Contracts
2200	Curriculum Content
5111	Eligibility of Resident/Non-Resident Students
6111	Special Education Medicaid Initiative (SEMI) Program
6111R	Special Education Medicaid Initiative (SEMI) Program

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 MHS Science Olympiad Team Field Trip Approval - Approve the field trip for the MHS Science Olympiad Team to participate in the 2026 National Science Olympiad Tournament, pending qualification, from May 19, 2026 to May 25, 2026 at the University of Southern California in Los Angeles, California, at no cost to the Montgomery Township School District.

2.2 Textbook/Resource Approval: 2025-2026 - Approve the following textbook/resource:

Title	Course
Inside Out & Back Again	UMS – 7th Grade Language Arts

2.3 Consultant Approvals for Curriculum and Instruction: 2025-2026 - Approve the following consultants for Curriculum and Instruction for the 2025-2026 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Nate White	Provide professional development for orchestra faculty at LMS, UMS and MHS to improve pedagogy and instructional practice.	Not to Exceed $2,000.00

Todd Nichols	Provide professional development for high school band faculty in instructional pedagogy, rehearsal techniques, and repertoire planning.	Not to Exceed $4,000.00 *To be funded by ESEA FY26 Title II*

2.4 Out-of-District Placements: 2025-2026 - Approve the following Out-of-District placements for the 2025-2026 School Year:

		TUITION			
Student ID	**School**	**Dates**	**ESY**	**RSY**	**Total for Year**
109354	New Hope Academy	9/2/25-6/12/26		$50,642.00	$50,642.00
103748	New Hope Academy	9/2/25-6/12/26		$50,642.00	$50,642.00
108294	New Hope Academy	9/2/25-6/12/26		$50,642.00	$50,642.00
108467	Mercer County Special Services School District Tuition Non-Resident Fee	7/7/25-6/30/26	 $750.00	 $63,000.00 $5,400.00	$69,150.00
104608	Mercer County Special Services School District Tuition 1:1 Aide Non-Resident Fee	7/7/25-6/30/26	 $750.00	 $63,000.00 $37,800.00 $5,400.00	$106,950.00
107532	Mercer County Special Services School District Tuition Non-Resident Fee	7/7/25-6/30/26	 $750.00	 $63,000.00 $5,400.00	$69,150.00
109431	Mercer County Special Services School District Non-Resident Fee	9/11/25-6/30/26		$5,250.00	$5,250.00
110138	South Brunswick Board of Education 1:1 Aide	10/23/25-6/27/26		$30,060.00	$30,060.00

2.5 Special Olympics New Jersey (SONJ) Grant for the 2025-2026 School Year

Accept grant money in the amount of $2,000 from SONJ for Unified Champion Schools (UCS) for Montgomery High School.

Accept grant money in the amount of $3,000 from SONJ for Unified Champion Schools (UCS) for Montgomery Upper Middle School.

Accept grant money in the amount of $750 from SONJ for Unified Champion Schools (UCS) for Montgomery Lower Middle School.

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending September 30, 2025 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending September 30, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through September 30, 2025 within the 2025-2026 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List Fiscal Year 2026

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated November 18, 2025 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of $15,886,159.44 and

General Account	$ 15,677,768.99
Food Service Account	$ 208,390.45
TOTAL	$ 15,886,159.44

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 - Payment of Claims.

3.4 Travel Reimbursement – 2025-2026 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 11/18/25.

3.5 Approve and Accept the Capital Maintenance and Emergent Project Grant Funding for the 2025-2026 School Year – Approve the Capital Maintenance and Emergent Project Grant Funding for the 2025-2026 school year, in the amount of $111,645.00.

3.6 Approve an Agreement for Provision of Occupational Health Services with Penn Medicine – Approve an agreement for Provision of Occupational Health Services with Penn Medicine for employee substance abuse testing with fees ranging from $68 to $175 for the 2025-2026 school year.

3.7 Accept the Bristol Myers Squibb Robotics Grant for the 2025-2026 School Year –
Accept grant funding in the amount of $7,000 from Bristol Myers Squibb for the annual Cougar Robotics Grant.

3.8 Approve Purchasing from the OMNIA Partners Government Purchasing Alliance National Co-Op – Approve the following resolution:

Recommend approval for Montgomery Township Board of Education to authorize the Purchasing Agent to purchase goods and services from the OMNIA Partners Government

Purchasing Alliance National Co-Op (a.k.a. US Communities) vendors, should the need arise, for the remainder of the 2025-2026 school year. Affiliation is at no cost to the District.

RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED OMNIA PARTNERS GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP VENDORS

WHEREAS, Montgomery Township Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A: 18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the OMNIA Partners Government Purchasing Alliance National Coop for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, OMNIA Partners Government Purchasing Alliance National Coop has offered voluntary participation in a Cooperative Pricing System through multiple lead agencies, for the purchase of goods and services;

WHEREAS, Montgomery Township Board of Education may enter into contracts with the referenced OMNIA Partners Government Purchasing Alliance National Coop vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current OMNIA Partners Government Purchasing Alliance National Coop;

NOW, THEREFORE, BE IT RESOLVED, the Montgomery Township Board of Education authorizes the Purchasing Agent to purchase certain goods from those approved OMNIA Partners Government Purchasing Alliance National Coop Vendors for the 2025-2026 school year(s) pursuant to all conditions of the individual awarded bids; and

BE IT FURTHER RESOLVED, the Board Secretary/Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods.

3.9 Approve an Agreement with Xtel Communications - Approve an agreement with Xtel Communications for $67,618.50 for district wide VoIP phone system upgrade, including 583 new classroom and office phones, programming and installation. Xtel Communications is under ESCNJ 23/24-10 purchasing.

3.10 Approve an Agreement with Pitt Bull Secure Technologies – Approve an agreement with Pitt Bull Secure Technologies for 3 HPE (Hewlett Packard Enterprise) District Network Virtualization Servers, licensing for virtualization software, and 5 year extended warranty totaling $68,203.77. Pitt Bull Secure Technologies is under the NJ Smart 21-TELE-01517 purchasing contract.

3.11 Approve an Agreement with Comcast Business - Approve an agreement with Comcast Business for $2,195 per month for a term of 60 months for a district wide internet upgrade to 7GB. Comcast Business is under ESCNJ purchasing, SA ID #ESCNJ-011624-FY24-29528381.

3.12 Approve an Agreement with Iron Mountain - Approve an agreement with Iron Mountain Information Management Services in the amount of $15,737.76 for the 2025-2026 school year. Iron Mountain is covered under OMNIA cooperative purchasing.

3.13 Approval for the Purchase of Diesel Fuel – Approve the purchase of Red Dye #2 Diesel Ultra Low Sulfur Fuel and Red Dye Winter Blend Ultra Low Sulfur Fuel entered into on behalf of the Somerset County Cooperative Pricing Bid # CC-0036-25 for 25/26 school year as follows:

Vendor	Fuel Type	Fixed Delivery Prices
National Fuel Oil Inc. Newark, NJ	#2D Diesel Ultra Low Sulfur Fuel (April 15th- Oct. 31st)	Up charge @ .0749 Per Gallon
National Fuel Oil Inc. Newark, NJ	Winter Blend Ultra Low Sulfur (Nov 9th- April 15th)	Up Charge @ .0749 Per Gallon

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve Personnel Resolutions which may include: Resignations/Retirements, Leaves of Absence, Appointments of Staff, Transfers Voluntary/Involuntary, Appointments Funded by ESEA Grant, Appointments of Mentor Teachers, Appointments of SOAR, Appointments of Substitutes, Appointments of Visual and Performing Arts, Tuition Reimbursement, Appointments of Co-Curricular, Appointments of Extra Curricular Activities, and Other following discussion in Executive Session.

NEW BUSINESS FROM PUBLIC

Karen Anderson
Belle Mead, NJ

- Ms. Anderson wanted to compliment the Board regarding the earlier curriculum discussions. Ms. Anderson also wanted to ask about an email she sent regarding a question on the auditor. She is awaiting an answer.

CLOSING DISCUSSION OF THE BOARD

Dr. Wang wanted to discuss two topics. The first one was a continuation of the conversation about the growth data. The second was from the September meeting, where Dr. Wang referenced college expectations.

ADJOURNMENT

Ms. Franco-Herman motioned to adjourn at 9:40 p.m., seconded by Ms. Nargund. Upon call of the question, the motion carried unanimously.

The meeting was adjourned at 9:40 p.m.

Respectfully Submitted,



Andrew Italiano
Board Secretary

These minutes were approved at the December 16, 2025 meeting.

Travel Reimbursement Requests

2025/2026

SCHEDULE A

Name	School	Date(s)	Conference	Parking & Tolls	*Mileage (.47)	Hotel Shuttle/Cab	Baggage	Meals	Lodging	Train/Bus/Subway/Airfare	Registration	Other	Total**
Amanda Bassford	LMS	12/9/25	TWR - The Writing Revolution								$700.00		$700.00
Jennifer Durante	LMS	12/9/25	TWR - The Writing Revolution - Refresher								$300.00		$300.00
Eugenia Goldman	VES	2/24-2/28/26	American String Teachers Association National Conference	$135.00	$31.07		$40.00	$414.00	$1,031.05	$650.00	$420.00		$2,721.12
Damaris Guzman	LMS	12/10-12/11/25	Hope Squad Certified Advisor (grant funded)								$600.00		$600.00
Andrew Italiano	DISTRICT	1/7/26	AI Intermediate								$195.00		$195.00
Ryan Kane	UMS	2/23-2/24/26	NJAHPERD Annual Convention								$525.00		$525.00
Erin Kobylarz	UMS	2/23-2/24/26	NJAHPERD Annual Convention								$525.00		$525.00
Melissa Livoti	LMS	12/9/25	TWR - The Writing Revolution								$700.00		$700.00
Jessica Mains	LMS	12/10-12/11/25	Hope Squad Certified Advisor (grant funded)								$600.00		$600.00
Bianca Olsen-Montemarano	LMS	12/9/25	TWR - The Writing Revolution								$700.00		$700.00
Danielle Puglisi	LMS/UMS	11/21/25	2025 AMTNJ Fall Conference - Grades 6-12		$32.52						$215.00		$247.52
Danielle Puglisi	LMS/UMS	12/10/25	Igniting Elementary Science: An Intro to Open SciEd for K-5								$125.00		$125.00
Danielle Stewart	OHES/VES	12/10/25	Igniting Elementary Science: An Intro to Open SciEd for K-5								$125.00		$125.00
			**Estimated	BOE	11/18/2025								
*Excluding Tolls													
**Includes Registrations													

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Meeting, Tuesday, November 18, 2025

E X E C U T I V E S E S S I O N A G E N D A

4.1 PERSONNEL

A. Resignations/Retirements/ Rescissions

	Location	First	Last	Position	Effective	Reason	Dates of Employment/Notes
1.	HS	Brian	Beyer	Teacher/Latin TCH.HS.WLNG.MG.06	07/01/2026	Retirement	09/01/2005 – 06/30/2026
2.	HS	Michelle	Feigenwinter	Teacher/Special Education TCH.HS.RCTR.MG.10	11/01/2025	Resignation	09/01/2002 – 10/31/2025 ***- Revised***
3.	UMS	Joshuah	McAllister-Carlani	Behavior Specialist TCH.FL.BHAV.MG.03	01/16/2026	Resignation	09/01/2023 – 01/15/2026
4.	OHES	Melissa	Beer	Paraprofessional AID.OH.TIA.EO.22	12/11/2025	Resignation	03/05/2012 – 12/10/2025

B. Leaves of Absence

	Location	First	Last	Position	Type of Leave	Dates of Leave/Notes
1.	HS	Kellye	Statz-Simon	Teacher/English TCH.HS.ENGL.MG.14	Temporary Disability FMLA/NJFLA FMLA/NJFLA Unpaid Leave Anticipated Return	03/05/2026 – 04/30/2026 (Paid; w/ Benefits) 05/01/2026 – 06/30/2026 (Unpaid; w/ Benefits) 09/01/2026 – 09/19/2026 (Unpaid; w/ Benefits) 09/20/2026 – 01/25/2027 01/26/2027
2.	UMS	Allison	Farr	Teacher/Language Arts TCH.UM.ENGL.MG.07	Temporary Disability FMLA/NJFLA Unpaid Leave Anticipated Return	12/01/2025 – 01/09/2026 (Paid; w/ Benefits)***-Revised*** 01/12/2026 – 04/10/2026 (Unpaid; w/ Benefits)***-Revised*** 04/13/2026 – 04/22/2026 ***- Revised*** 04/23/2026
3.	LMS	Elizabeth	Gerber	Teacher/Grade 6 LA/SS TCH.LM.ENGL.06.02	Temporary Disability Unpaid Leave	09/01/2024 – 09/24/2024 (Paid; waives Benefits) 09/25/2024 – 11/22/2024

					FMLA/NJFLA Unpaid Leave Unpaid Leave Anticipated Return	11/25/2024 – 02/21/2025 (Unpaid; waives Benefits) 02/24/2025 – 06/30/2025 09/01/2025 – 06/30/2026 ***- Revised*** 09/01/2026 ***- Revised***
4.	VES	Aubrie	Caprio	Teacher/Grade 3 TCH.VS.TCHR.03.01	Temporary Disability FMLA/NJFLA Unpaid Leave Anticipated Return	09/16/2025 – 12/11/2025 (Paid; w/ Benefits) ***- Revised*** 12/12/2025 – 03/06/2026 (Unpaid; w/ Benefits) ***- Revised*** 03/07/2026 – 06/30/2026 ***- Revised*** 09/01/2026 ***- Revised***
5.	OHES	Christopher	Capelli	Teacher/Grade 2 TCH.OH.TCHR.02.01	Leave of Absence Anticipated Return	12/04/2025 – 02/04/2026 (Paid; w/ Benefits) 02/05/2026
6.	OHES	Kimberly	Colaiacovo	Paraprofessional AID.OH.TIA.EO.12	Leave of Absence Anticipated Return	12/05/2025 – 01/19/2026 (Paid; w/ Benefits) 01/20/2026
7.	OHES	Diane	Wilmot	Paraprofessional AID.OH.FPS.MG.01	FMLA/NJFLA Anticipated Return	10/21/2025 – 10/29/2025 (Unpaid; w/ Benefits) 10/30/2025

C. Appointments/Renewals/Rescinds (Certificated Staff)

	Location	First	Last	Position	Replacing	Degree	Step	Salary	Pro-rated	Dates of Employment/ Notes
1.	UMS	Cheryl	O'Brien	Teacher/Language Arts (Leave Replacement) TCH.UM.ENGL.MG.07	Allison Farr	MA+30	E	$81,565	Yes	12/01/2025 – 04/22/2026 ***- Rescind***
2.	UMS	Carolyn	Fernandez **	Teacher/Social Studies (Interim) TCH.UM.SOST.MG.06	Kevin Lonergan	MA+30	A	$77,815	Yes	11/17/2025 – 12/23/2025
3.	UMS	Kristen	Pierson **	Teacher/Math (Leave Replacement) TCH.UM.MATH.MG.05	Cassandra DeMeo	BA	A	$67,315	Yes	01/29/2026 – 06/30/2026
4.	UMS	Ximena	Skovron *, **	Teacher/Language Arts (Leave Replacement) TCH.UM.ENGL.MG.07	Allison Farr	MA+60 /DOC	A	$82,315	Yes	12/01/2025 – 04/22/2026
5.	LMS	Nicole	Ostasiewski **	Teacher/Grade 5 LA/SS (Leave Replacement) TCH.LM.ENGL.06.02	Elizabeth Gerber	MA+30	I	$88,600	Yes	09/01/2026 – 06/30/2026 ***- Revised***
6.	VES	Katherine	Murdock **	Teacher/Grade 3 (Leave Replacement) TCH.VS.TCHR.03.01	Aubrie Caprio	BA	A	$67,315	Yes	09/16/2025 – 06/30/2026 ***- Revised***
7.	OHES	Samantha	Bongiovanni *, **	Teacher/Grade 2 (Leave Replacement)	Eva Embry	BA	A	$67,315	Yes	01/05/2026 – 06/30/2026

				TCH.OH.TCHR.02.03						
8.	OHES	Angelina	Sanchez **	Teacher/Grade 1 (Leave Replacement)	Eva Embry	BA	A	$67,315		09/01/2025 – 12/31/2025 ***- Revised***
9.	OHES	Angelina	Sanchez **	Teacher/Grade 1 TCH.OH.TCHR.01.02	Kimberly Charette	BA	A	$67,315	Yes	01/01/2026 – 06/30/2026

D. Appointments (Non-Certificated Staff)

	Location	First	Last	Position	Replacing	Step	Salary	Pro-rated	Dates of Employment/ Notes
1.	DISTRICT	Sarah	Anderer **	Secretary/Bookkeeper 12 MO SEC.BO.PSVC.NA.02	Sandra Braddy-Hall	E	$55,833	Yes	11/04/2025 – 06/30/2026 ***- Revised***
2.	HS	Irina	Orellana **	Custodian Swing Shift Stipend CUS.HS.CUST.NA.10	Martha Gomez	F	$45,210 $431	Yes	11/03/2025 – 06/30/2026
3.	OHES	Cinthia	Monteiro Donde Leao *, **	Educational Support Assistant (.48 AID.OH.ESA.KG.02	Jennifer Mascarenhas	A	$11,755	Yes	11/19/2025 – 06/30/2026

E. Appointments – Mentor Teachers

	Location	Provisional Teacher/Mentee	Mentor Teacher	Route	Stipend	Pro-rated	Dates of Mentoring
1.	UMS/HS	Jordan Yiu	Kadie Kilgore	Traditional	$550.00	$421.66	09/30/2025 – 03/13/2026 ****Revised***

F. Appointments – To be Funded by ESEA FY26 Title III and Title III Immigrant

	Location	First	Last	Position	Salary/ Stipend	Dates of Employment/Notes
1.	OHES	Taniya	Mitra	ESL Tutoring Monitor	$500.00 stipend	11/19/2025 – 06/19/2026
2.	OHES	Kaitlyn	Merritt	Teacher – Title III ESL Student Tutoring (Not to Exceed 12 hours) Prep – (Not to Exceed 12 hours)	 $65.54 p/h $30.00 p/h	11/19/2025 – 06/30/2026

3.	OHES	Margaret	McCarthy	Teacher – Title III ESL Student Tutoring (Not to Exceed 12 hours) Prep – (Not to Exceed 12 hours)	 $65.54 p/h $30.00 p/h	11/19/2025 – 06/30/2026
4.	VES	Jennifer	Shockey	Teacher – Title III ESL Student Tutoring (Not to Exceed 12 hours) Prep – (Not to Exceed 12 hours)	 $65.54 p/h $30.00 p/h	11/19/2025 – 06/30/2026
5.	LMS	Nicole	Ostasiewski	Teacher – Title III ESL Student Tutoring (Not to Exceed 12 hours) Prep – (Not to Exceed 12 hours)	 $65.54 p/h $30.00 p/h	11/19/2025 – 06/30/2026
6.	LMS	Enrica	Pirone	Teacher – Title III ESL Student Tutoring (Not to Exceed 24 hours) Prep – (Not to Exceed 24 hours)	 $65.54 p/h $30.00 p/h	11/19/2025 – 06/30/2026
7.	LMS	Deborah	Bilik	Teacher – Title III ESL Student Tutoring (Not to Exceed 12 hours) Prep – (Not to Exceed 12 hours)	 $65.54 p/h $30.00 p/h	11/19/2025 – 06/30/2026
8.	LMS	Stacey	Wang	Teacher – Title III ESL Student Tutoring (Not to Exceed 12 hours) Prep – (Not to Exceed 12 hours)	 $65.54 p/h $30.00 p/h	11/19/2025 – 06/30/2026
9.	LMS	Jennifer	Snyder	Teacher – Title III ESL Student Tutoring (Not to Exceed 12 hours) Prep – (Not to Exceed 12 hours)	 $65.54 p/h $30.00 p/h	11/19/2025 – 06/30/2026

G. Appointments/Substitutes

	Location	First	Last	Position	Status	Dates of Employment/Notes
1.	DISTRICT	Samantha	Altholtz	Substitute Teacher/Paraprofessional	NEW	10/15/2025 – 06/30/2026
2.	DISTRICT	Nicole	Arrington	Substitute Teacher/Paraprofessional ***Rescind**	NEW	10/14/2025 – 06/30/2026
3.	DISTRICT	Lucille	Cinoa	Substitute Teacher/Paraprofessional	NEW	11/18/2025 – 06/30/2026
4.	DISTRICT	Jordan	Conroy	Substitute Teacher/Paraprofessional	NEW	11/18/2025 – 06/30/2026
5.	DISTRICT	Sera	Lee	Substitute Teacher/Paraprofessional	NEW	11/18/2025 – 06/30/2026
6.	DISTRICT	Natalia	Londono Estrada	Substitute Teacher/Paraprofessional	NEW	11/18/2025 – 06/30/2026
7.	DISTRICT	Anjana Ramesh	Mudganurnarayanappa	Substitute Teacher/Paraprofessional	NEW	11/18/2025 – 06/30/2026
8.	DISTRICT	Alyssa	Nekola	Substitute Teacher/Paraprofessional	NEW	11/18/2025 – 06/30/2026

9.	DISTRICT	Sibel	Ozturk	Substitute Teacher/Paraprofessional	NEW	11/18/2025 – 06/30/2026
10.	DISTRICT	Dayna	Park	Substitute Teacher/Paraprofessional	NEW	11/18/2025 – 06/30/2026
11.	DISTRICT	Cormac	Riley	Student Teacher/Substitute	NEW	11/18/2025 – 06/30/2026
12.	DISTRICT	Maureen	Ruckelshaus	Substitute Teacher/Paraprofessional/Secretary/Clerk	NEW	11/18/2025 – 06/30/2026
13.	DISTRICT	Ryan	Sanfillippo	Student Teacher/Substitute	NEW	11/18/2025 – 06/30/2026

H. Tuition Reimbursement

	Location	First	Last	School	Semester	Credits	Reimbursed Amount	Course
1.	UMS	Andrew	DeSisto	Western Governor's University	2025-2026	3	$1375.00 ***Revised**	Designing Curriculum and Instruction I
2.	UMS	Andrew	DeSisto	Western Governor's University	2025-2026	3	$1375.00 ***Revised**	The Reflective Practitioner
3.	UMS	Andrew	DeSisto	Western Governor's University	2025-2026	3	$1375.00 ***Revised**	Learning as a Science
4.	OHES	Heather	Geniton	American College of Education/The Teaching Channel	2025-2026	3	$489.00	School Leadership in Special Education
5.	UMS/HS	Daryl	Schwenck	Kutztown University	2025-2026	3	$1635.00	Teaching Strategies for Students with Multiple Disabilities and Visual Impairment

I. Co-Curricular 2025 - 2026 (Titles/Stipends are based off of the 2022-2025 MTEA Agreement)

	Location	First	Last	Position	Stipend	Dates of Employment/Notes
1.	HS	TBD	TBD	Robotics Advisor (Head) @ 80%	$8,400 - ***Revised***	2025-2026 School Year
2.	HS	Timothy	Leicht	Robotics Advisor (Head) @ 20%	$2,100	2025-2026 School Year
3.	UMS	Lauren	Matlack	Interact Service Club	$0	Rescind
4.	UMS	Christine	Muenzen	Interact Service Club @ 50%	$1,700	2025-2026 School Year

5.	UMS	Allison	England	Interact Service Club @ 50%	$1,700	2025-2026 School Year

J. Extra-Curricular Activities

	Location	First	Last	Position	Stipend	Dates of Employment/Notes
1.	HS	Zoran	Milich	Basketball Announcer	$2,400	2025-26 Winter Season
2.	HS	Kristopher	Grundy	Basketball Coach, Varsity Boys	$10,650	2025-26 Winter Season
3.	HS	Geoff	Corisdeo	Basketball Coach, Varsity Girls	$10,650	2025-26 Winter Season
4.	HS	Joseph	Bassford	Basketball Coach, JV Boys	$6,750	2025-26 Winter Season
5.	HS	Morgan	Martucci	Basketball Coach, JV Girls	$6,750	2025-26 Winter Season
6.	HS	Erin	Reynolds	Basketball Coach, Freshman Boys	$5,300	2025-26 Winter Season
7.	HS	Kylie	Murphy	Cheerleading Coach, Varsity	$6,300	2025-26 Winter Season
8.	HS	Cristina	Venetucci	Clock Operator	$4,000	2025-26 Winter Season
9.	HS	Stefanie	Franze	Dance Coach	$6,300	2025-26 Winter Season
10.	HS	Matthew	Lawrence	Diving Coach	$3,800	2025-26 Winter Season
11.	HS	Robert	Melusky	Equipment Manager	$1,200	2025-26 Winter Season
12.	HS	Matthew	Popadiuk	Fencing, Varsity Boys	$7,350	2025-26 Winter Season
13.	HS	Samantha	Nowak	Fencing, Varsity Girls	$7,350	2025-26 Winter Season
14.	HS	Jessica	Ritson	Fencing, JV Coach	$5,900	2025-26 Winter Season
15.	HS	Matthew	Fox	Ice Hockey Coach, JV	$7,008	2025-26 Winter Season
16.	HS	Cory	Weingart	Site Supervisor, Athletics (Winter)	$4,000	2025-26 Winter Season
17.	HS	James	Griffin	Strength and Conditioning Coach	$5,000	2025-26 Winter Season
18.	HS	Noelle	Keller	Swimming Coach, Varsity, Boys	$8,150	2025-26 Winter Season
19.	HS	Claire	Scarpa	Swimming Coach, Varsity, Girls	$8,150	2025-26 Winter Season
20.	HS	Hope	Boczon	Swimming Coach, Assistant, Boys	$5,200	2025-26 Winter Season
21.	HS	Robert	Parker	Swimming Coach, Assistant, Girls	$5,200	2025-26 Winter Season

22.	HS	Sean	Carty	Track & Field Coach, Varsity, Boys	$7,750	2025-26 Winter Season
23.	HS	Timothy	Bartholomew	Track & Field Coach, Varsity, Girls	$7,750	2025-26 Winter Season
24.	HS	Daniel	Aguilar	Track & Field Coach, Assistant, Boys	$5,100	2025-26 Winter Season
25.	HS	Katie	Foster	Track & Field Coach, Assistant, Girls	$5,100	2025-26 Winter Season
26.	HS	Jamar	Thigpen	Wrestling Coach, Varsity	$8,650	2025-26 Winter Season
27.	HS	Duong	Nguyen	Wrestling Coach, JV	$6,000	2025-26 Winter Season
28.	UMS	Cory	Weingart	Athletic Coordinator	$2,800	2025-26 Winter Season
29.	UMS	Jonathan	England	Site Coordinator	$1,000	2025-26 Winter Season
30.	UMS	James	Huelbig	Basketball Coach, Head, Boys (50% Each)	$2,300	2025-26 Winter Season
31.	UMS	Peter	Mueller	Basketball Coach, Head, Boys (50% Each)	$2,300	2025-26 Winter Season
32.	UMS	Yannick	Smith	Basketball Coach, Head, Girls	$4,600	2025-26 Winter Season
33.	UMS	Victoria	Giunta	Intramural - Winter	$1,955	2025-26 Winter Season
34.	UMS	Christopher	Herman	Wrestling Coach	$4,600	2025-26 Winter Season
35.	HS	Kia	Santoro	Volunteer Girls Basketball Coach	$0	2025-26 Winter Season
36.	HS	Jay	Stuart	Volunteer Wrestling Coach	$0	2025-26 Winter Season
37.	HS	Ronald	Dolenti	Volunteer Track Coach	$0	2025-26 Winter Season

K. Other

	Location	First	Last	Assignment	Salary/Stipend	Dates of Employment/Notes
1.	HS	Elizabeth	Dilgard	Teaching 1 Additional Period (Science)	$2,271.75	11/17/2025 – 12/23/2025
2.	HS	Jessica	Pagodin	Teaching 1 Additional Period (Science)	$2,601.13	11/17/2025 – 12/23/2025
3.	HS	Christopher	Runion	Teaching 1 Additional Period (Science)	$2,327.50	11/17/2025 – 12/23/2025
4.	HS	Glen	Stuart	Teaching 1 Additional Period (Science)	$2,373.00	11/17/2025 – 12/23/2025
5.	HS	Jennifer	Amberson	Teaching 1 Additional Period (Special Education)	$5,909.07	11/03/2025 – 01/30/2026
6.	HS	Michael	Baldino	Teaching 1 Additional Period (Special Education)	$5,457.37	11/03/2025 – 01/30/2026
7.	HS	Cynthia	Gorman	Teaching 1 Additional Period (Special Education)	$4,542.37	11/03/2025 – 01/30/2026

8.	HS	Gina	Iacono	Teaching 1 Additional Period (Special Education)	$5,797.75	11/03/2025 – 01/30/2026
9.	HS	Marybeth	Torralba	Teaching 1 Additional Period (Special Education)	$5,679.10	11/03/2025 – 01/30/2026
10.	LMS	Annie	Yip-Giunta	Teacher – 5th & 6th Grade Math Competition (Not to Exceed 8 hours)	$65.54 p/h	11/19/2025 – 06/19/2026
11.	TRANS	Tyrene	Agosto	Bus Driver	$500.00	Referral Bonus-Transportation
12.	TRANS	Alonda	Robinson	Bus Driver	$500.00	Referral Bonus-Transportation

*** Pending Criminal Background Clearance and Employment History Clearance**
****Salary/Step based on 24-25 salary guides until new salary guides are established.**

4.2 Resolution Authorizing Administrative Leave of Employee – Approve the following resolution:

WHEREAS, the Superintendent of Schools has recommended that employee #7023 be placed on administrative leave with pay; pending an investigation;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Superintendent's recommendation;

NOW THEREFORE BE IT RESOLVED that the employee is on administrative leave with pay, effective November 13, 2025; and

BE IT FURTHER RESOLVED that the Board authorizes the Superintendent or her designee to take whatever steps are necessary to effectuate the purposes of the resolution.

BE IT FURTHER RESOLVED that the Acting Business Administrator/Board Secretary shall provide said employee with notice of the Board's action as set forth in this Resolution forthwith.