Purpose
The purpose of these guidelines is to provide consistency for all campuses.

High Schools

- Each high school may provide one day for eighth-grade students to visit the feeder pattern high school. The purpose of this is for a campus tour, to establish expectations, and for students to have exposure to different courses.
    - The receiving campus (high school) will cover transportation costs.
    - The sending campus (middle school) will cover the costs of substitutes as needed.
    - If an August freshman camp is provided, a high school campus does not need to provide a time for middle schools to visit during the school year.

- High school programs and courses may travel to middle school, intermediate, or elementary campuses during the school day if:
    - Transportation is not needed
    - The event occurs within the class period for the receiving and sending campus
        - For Example:
          The high school student council class walks to their feeder pattern campus next door during their class period and visits the other student council class during the middle school student council time.

Middle Schools

- Each middle school will visit KCAL/KCA once during their eighth-grade year for campus tour, course exposure, and campus information for KCA.
    - The receiving campus KCAL will cover transportation costs.
    - The sending campus (middle schools) will cover the costs of substitutes as needed.

- Middle schools have the option to work with their feeder pattern high school to have rising ninth graders visit the feeder pattern high school once a year. The intent of this visit is to provide a tour of the campus for students, establish high school expectations, and showcase high school courses. This is an optional trip for high schools to provide. If a high school elects to have middle school students visit, all feeder pattern middle schools will attend.
    - The receiving campus (high school) will cover transportation costs.
    - The sending campus (middle school) will cover the costs of substitutes as needed.

Middle Schools and Intermediate Schools

- Middle schools (and high school orchestra) may visit feeder pattern elementary schools one time a year to showcase elective courses. The details of the visit will be determined by the campus principal.
    - Transportation for middle school students to visit feeder pattern elementary schools will be paid for by the middle school.
    - Substitutes, if needed, to cover middle courses will be paid for by the middle school campus.
    - Substitutes, if needed, to cover elementary classes will be paid for by the elementary campus.

- Middle school and intermediate school students representing specific courses may travel to their feeder pattern campuses if:
    - Transportation is not needed
    - The event occurs within the class period for the receiving and sending campus
        - For Example:
          The middle school student council class walks to their feeder pattern campus next door during their class period and visits the other student council class during the intermediate student council time.

Elementary Schools

- Fourth or fifth-grade students will attend one visit to their feeder pattern middle school or intermediate campus. The purpose of this visit is to provide a campus tour, provide expectations, and expose students to courses at the intermediate or middle school level.
    - Receiving campuses (middle school or intermediate schools) will pay for transportation.
    - Sending campuses (elementary or intermediate) will pay for substitutes, if needed.

Field Trips

- Field trips will continue to follow the field trip process.

Student Volunteer Opportunities

- Student volunteer opportunities fall outside this Administrative Regulation.

UIL/Contests/Competitions

- Please follow school trips Administrative Regulation for UIL/Contests/Competitions.