



Dogwood Middle School

Title I Family Engagement Policy & Procedures
School Year: 2025–2026

Part I – Parent and Family Engagement Policy/Plan Required Components

Collaboration and Development

Dogwood Middle School will jointly develop and revise the Parent and Family Engagement Policy with parents and guardians each year. This policy will be distributed to all families of participating children and made available to the community through our website, school newsletter, and Wolf Pack family events.

Annual Meeting

Dogwood will convene an annual Title I Parent Information Meeting each fall during our State of the School Address. At this meeting, families will receive information about our Title I program, their rights to be involved, and how Title I supports our PACK Path priorities of Belonging, Engagement, and Achievement.

Flexible Meetings

To ensure access for all families, Dogwood will offer engagement opportunities at varied times, morning drop off, evening parent workshops, and virtual sessions as requested. Transportation and childcare support will be provided when possible.

Parent Involvement in Planning and Review

Parents will serve on the Dogwood Middle School Improvement Team and review Title I budget priorities. Feedback will directly inform the schoolwide plan, family engagement strategies, and continuous improvement efforts.

Outreach to Families of English Learners

Dogwood will provide translation of key documents, multilingual phone calls through RPS Language Line, and interpreters at family events, as required. Families will be offered resources to support English proficiency at home.

Access to Information

Families will receive:

- Timely updates about Title I programs through newsletters, Aspen Parent Portal, and PACK Path social media.
- Descriptions of curriculum, assessment practices, and proficiency expectations.

- Opportunities to meet with teachers and administrators to provide suggestions, with timely responses from school staff.

If parents find the schoolwide plan unsatisfactory, their comments will be documented and submitted to Richmond Public Schools (LEA) with the plan.

Part II – Building Capacity for Parents and Staff

Helping Parents Understand Standards and Progress

Dogwood will host workshops on Virginia’s academic standards, understanding SOL data, and monitoring student progress through Aspen.

Materials and Training

We will provide families with:

- Literacy and math resources to support at-home practice.
- Technology tutorials on Aspen, Canvas, and Clever.
- Guidance on safe and responsible technology use.

Professional Development for Staff

Staff will receive PD on engaging families with empathy, valuing cultural assets, and creating welcoming environments that strengthen belonging and trust.

Coordination with Programs

Parent engagement activities will align with Dogwood’s partnerships (Communities in Schools, Wolf Den Mentoring, arts-integration partners, etc.). A Family Resource Table will be available during events with community resources.

Accessible Communication

All information will be provided in clear language, translated when needed, and shared across multiple platforms (print, digital, phone).

Allowable Activities

- Parent-led workshops for other families.
- Parent advisory council participation.
- Childcare and transportation support for major events.
- In-home conferences as needed to strengthen parent-teacher relationships.

Part III – School–Parent Compact

School Responsibilities

Dogwood Middle School will:

1. Provide high-quality, arts-integrated curriculum and instruction in a safe, supportive environment that promotes belonging, engagement, and achievement.

2. Hold parent-teacher conferences in the fall and spring, discussing individual progress and reviewing the compact.
3. Share frequent progress reports electronically or in printed form (interims, report cards, Aspen updates, and regular teacher communication).
4. Provide reasonable access to staff through office hours, email, phone calls, and scheduled conferences.
5. Encourage parent participation through volunteering, PACK events, classroom visits, and schoolwide activities.
6. Ensure consistent two-way communication in family-friendly language, translated when needed.

Parent Responsibilities

As parents and guardians, we will support our children's learning by:

- Ensuring regular attendance and punctuality.
- Monitoring homework completion and limiting screen time.
- Encouraging positive use of extracurricular time.
- Participating in school decisions, advisory groups, and Title I meetings.
- Reading and responding to school communications.
- Modeling PACK values of Positivity, Accountability, Collaboration/Community, and Knowledge.

Part IV – Accessibility

Accessibility Statement

Dogwood Middle will ensure participation of all parents, including those with limited English proficiency, disabilities, or migratory backgrounds. Information will be provided in accessible formats (translation, large print, digital platforms) to guarantee equitable engagement.

Part V – Adoption

Adoption Statement

This Dogwood Middle School Parent and Family Engagement Policy was developed jointly with parent participation and staff 8/26/2025 and will remain in effect for the 2025–2026 school year. Copies will be distributed to all families and posted to the school website.

Dr. Latrese Younger

9/5/2026

Name and Signature of Parents, Students, and Staff Involved in the Policy Development Process:

Name: Latrese Younger

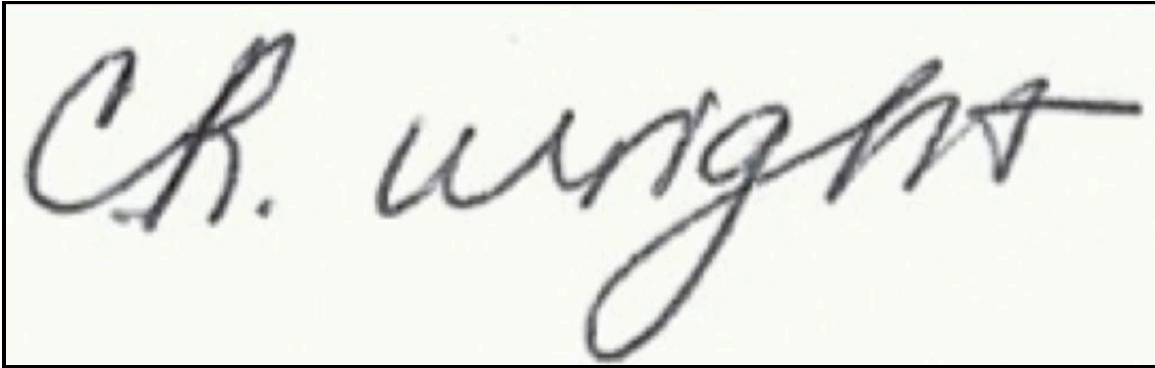
Role or Title: Principal

Signature: *Dr. Latrese Younger*

Name: Chantea Wright

Role or Title: Assistant Principal

Signature:

A large rectangular box containing a handwritten signature in black ink that reads "C.H. Wright".

Name: Adam Scott

Role or Title: Assistant Principal

Signature: *Adam Scott*

Name: Mrs. Kelly Miller

Role or Title: Parent

Signature: *Kelly Miller*

Name: Destiny Rainey

Role or Title: Reading Coach

Signature:

Name: Electa Barr

Role or Title: Math Coach

Signature: 