Grading Categories
The student performance standards and grading rubric use the categories:

4- Meets Standard Independently
3- Developing (Limited Assistance)
2- Emerging (Some Assistance)
1- Pre-Emerging (Much Assistance)
0- Not Introduced Yet

Developmental progress on the rubrics and specific guidelines should be recorded in Teacher Access Center (TAC).

Teachers shall show evidence of a student's performance through any of the following assessment approaches; portfolio of student work, formal/informal assessment instrument, anecdotal notes, and/or teacher observation.

Each guideline should be assessed only until mastery. There is not a minimum required number of assessments to determine mastery for performance standards. Evidence of student progress should provide an accurate developmental picture.

Progress Reports and Report Cards:

- Report Cards will be sent home at the beginning, middle and end of the year. Specific dates will be set in collaboration with the Director of Early Childhood and the campus administrators based on prekindergarten assessment windows.
- The teachers will conference with each parent at the conclusion of the first grading cycle.
- Documentation of each parent conference will be maintained in Aware.
- If a parent is unable to view their HAC account, s/he can request a hard copy from the campus front office.

Parent Conferences:
All teachers will make a good faith effort to conference with parents of students experiencing pre-academic or social/emotional difficulty. A good faith effort is defined as multiple attempts using multiple modalities. All attempts shall be documented.

Special Education:
See Special Education Guidelines. If a student has accommodations under Section 504 or modifications under IDEA, teachers are accountable for knowing and implementing those accommodations and modifications. If a special education student does not meet IEP goals for two (2) consecutive grading periods, an ARD is required. IEP progress reporting periods will be set by the Special Education Department.

Extended Absences:
In the case of extended absences, arrangements for completion of work shall be made with the individual teacher. If a student has been absent for several days as a result of a serious illness and many assignments have been missed, teachers should consider which assignments are essential for the student's comprehension of concepts and shall assign only that work. If parents request work in advance of an extended absence, it is the campus principal's discretion regarding whether or not work is provided.

New students/Receiving Report Cards:
Any new student moving into the KISD must be in attendance for 15 days of the current grading period to receive a report card. Only KISD grades will be used in determining the grade for a grading period

Confidentiality:
Grades are a student record and may only be available to staff members with an educational need for student information. The teacher of record is the only person allowed to enter and edit grades for their assigned students. Passwords/logins should not be shared at any time. Teachers may not allow anyone access to student grades including the filing of student work in take home folders, passing out papers, etc.