

**Regular Board Meeting**  
**KILLINGLY BOARD OF EDUCATION**  
**Wednesday, December 10, 2025**  
**7:00 PM**

**Central Office, Conference Room A, 79 Westfield Ave., Killingly, CT 06239**

**MINUTES**

**Present:** Susan Lannon, Meredith Gianbattista, Laura Dombkowski, Nelson King, Kevin Marcoux, Kelly Martin(absent with notification), Misty Murdock, Kyle Provencher. Student Board members, Evan Kozey, Emmerson Joly

**Guests:** Superintendent Susan Nash, Assistant Superintendent Andrea Drake and Recording Secretary Amy Perreault

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Susan Lannon called the meeting to order at 7:00pm.  
Kyle Provencher led the Pledge of Allegiance.

**2. ROLL CALL**

**3. ELECTION OF OFFICERS**

A. Bylaws of the Board #9120- Officers and How Elected

B. Election of Board of Education Chairperson

**MOTION:** by Misty Murdock, seconded by Nelson King to nominate Susan Lannon for Board Chairperson.

**Ballot vote 7-0. Unanimous, Motion Carries**

C. Election of Board of Education Vice Chairperson

**MOTION:** by Misty Murdock, seconded by Kyle Provencher to nominate Meredith Giambattista for Board Vice Chairperson.

**Ballot vote 7-0. Unanimous, Motion Carries**

**4. BOARD SHOUT-OUTS**

Susan Lannon gave a shout out to Killingly Public Schools winter sports teams and wished them luck in their endeavors and wished good luck to the Killingly High School Football team in their State Championship game.

**5. RECOGNITION OF VISITORS**

A. Employee of the Month for November 2025, Patricia George

Patricia George was not able to attend tonight's meeting. Patricia is a behavioral specialist and was nominated by Tina Chahanovich for all the work she's done at KMS.

## 6. EXCELLENCE IN EDUCATION: TEACHING & LEARNING SHOWCASE

Kelsey Crawford Vasquez from KCS presented about a new after school program called Healthy Heroes. The program is through Monitor My Health. The program provides lesson plans. Ms. Crawford Vasquez provided examples and pictures from the program.

## 7. REPORT BY STUDENT BOARD MEMBERS

Student Board Members Evan Kozey and Emmerson Joly shared the following.

**Goodyear:** In November, Goodyear conducted 109 parent-teacher conferences and welcomed 134 grandparents and special visitors on their annual Grandparents Day. During the month of December, classrooms are busy preparing for the launch of their first big scenario. This involves building background knowledge and creating props. Opening a nature center is a popular scenario this year, so some classrooms are building background knowledge around wildlife in Killingly and animal rescue.

**KCS:** Killingly Central School is excited to share several upcoming events and ongoing initiatives. Our Grade 1 Winter Concert will be held on December 18th. The Lower Wing performance is scheduled for 10:00 a.m., and the Upper Wing performance will take place at 2:00 p.m. We're looking forward to a wonderful day of music and celebration with our students and families. We are also eagerly anticipating our visit to Killingly High School on December 16th for the annual Winter Concert. Tomorrow, KCS is pleased to host educators from Putnam Elementary School for a K/1 math observation. Visiting teachers will spend time in classrooms alongside our Math Interventionist as they explore instructional approaches, deepen their understanding, and continue strengthening their math implementation and strategies. Our afterschool enrichment club is off to a strong start, with 25 students currently participating. Throughout the program, students are learning about healthy life choices, practicing mindfulness, and engaging in meaningful literacy and math activities. This enrichment opportunity is offered four nights a week and will continue through the end of the school year.

**KMS:** This Friday, December 12th, KMS will participate in the Connecticut Children's Hospital Pajama Day fundraiser to support children with cancer. Thank you to those that have generously made donations already. Next Wednesday, KMS students and staff will have an opportunity to visit KHS and listen to the Choir and band. We always enjoy this holiday tradition. KMS afterschool VEX Go Robotics club is in full swing. KMS returning robotics teams are constructing their first competition fields designed to strengthen their problem solving, collaboration, and coding skills. A big thank you to our science teacher, Ms. Vincent for bring Robotics to KMS. Throughout the month of December, many KMS teachers are welcoming families into our school to build gingerbread houses together. We are grateful for our families and the strong partnerships that make our community so special.

**KIS:** Killingly Intermediate School has been busy this month, with our winter sports season already underway. After our first few basketball games, one thing is clear: our younger players are emerging as a real bright spot. The JV teams have shown strong energy and early success, giving us a lot to look forward to as they continue to grow and develop. We're also gearing up for one of our most beloved traditions: Family Night, which takes place tomorrow evening from 5:00–7:00 PM. For nearly a decade, this event has brought together students, families, and staff for an evening of hands-on activities and community fun. This year, one of our guidance counselors, Sydney Gedman, has taken the lead on transforming the rotunda with new holiday lights and decorations—an example of the kind of passion

and volunteer spirit our students get to see modeled every day. Families can look forward to a wide range of activities, from ornament decorating and puzzle-piece crafts to planetarium sessions, holiday cornhole, reindeer ring toss, beaded creations, Santa's soup, and even a mini winter-wonderland photo spot. Our staff will be out in full force, and we're excited to welcome everyone, including members of the Board of Education, to join the celebration.

**KHS Report:** Over the past several weeks, our school community has enjoyed a number of exciting events and accomplishments that showcase student engagement, school spirit, and academic focus. This year's fall pep rally was a tremendous success. In addition to recognizing all of our fall sport athletes and hosting our traditional Powderpuff game, we proudly unveiled our new school mascot. Our FFA Chapter hosted its annual Holiday Shopping Night, which once again drew strong participation from families and community members. The event was highly successful, giving students the opportunity to showcase their work and support local holiday shopping. Congratulations to our football team for qualifying for the state championship game. The team will compete for the title on Saturday, December 13. We are extremely proud of their hard work, dedication, and sportsmanship throughout the season. To continue our efforts to improve student attendance and highlight the impact of chronic absenteeism, we launched our "12 Days of Attendance" challenge. This initiative is designed to encourage daily attendance through positive messaging and engagement activities, helping students build strong habits as we head into the winter season. We are currently running a schoolwide food drive to support students and families in need. Donations collected will be used to create Winter Break Boxes that provide essential items and help ensure that families have access to food during the holiday break. We are grateful for the generosity of our students, staff, and community members who continue to support this meaningful effort.

8. **PUBLIC COMMENT-** No public comments.

9. **REVIEW AND POSSIBLE ACTION REGARDING KHS MUSIC DEPARTMENT FIELD TRIP REQUEST TO NEW YORK CITY AND NJ, APRIL 2026**

Jason Largent presented the requested KHS Music trip to New York City and New Jersey. Trip dates are April 23-26, 2026. The trip includes workshops and siteseeing. KHS Music Booster Treasurer Jennifer Thompson presented that the boosters have raised \$7,000 for the trip leaving the out of pocket cost for students at \$850.

**MOTION:** by Kyle Provencher, seconded by Meredith Giamattista to approve the KHS Music Departments Field Trip to New York City and New Jersey, April 2026.  
**Unanimous, Motion Carries**

10. **INTERVIEW OF REPUBLICAN TOWN COMMITTEE'S RECOMMENDATION OF APPLICANT TO FILL BOARD VACANCY WITH POSSIBLE ACTION**

The Board invited Ms. Diane Summa to join the meeting for an interview. Ms. Summa was endorsed by the RTC to fill the Board of Education vacancy. Board Members were given a copy of her resume. The Board interviewed Ms. Summa.

**MOTION:** by Laura Dombkowski, seconded by Misty Murdock to approve the nomination of Ms. Summa to join the Killingly Board of Education.

**Roll Call Vote: Yes- 6 (Laura Dombkowski, Nelson King, Misty Murdock, Kyle Provencher, Susan Lannon, Meredith Giambattista) No- 1 (Kevin Marcaoux)**

**Motion to approve Ms. Summa for the Board of Education carries**

## **11. TOWN COUNCIL LIAISON REPORT**

Jim Rivers introduced himself as the liason for Town Council. Mr. Rivers gave a little background information on himself and expressed his hopes of working closely with board. Susan Lannon questioned Mr. Rivers with conerns about the wrestling room, and Mr. Rivers said it was on the town councils radar.

## **12. BOARD CHAIRPERSON, COMMITTEE & LIAISON UPDATES**

### **A. COMMITTEE AND LIASON APPOINTMENTS**

#### **1. Bylaw of the Board #9132- Standing Committees and Liaison Positions**

Board Chair, Susan Lannon asked everyone to send an email with committee preference and passions.

B. Curriculum Committee- No update

C. Facilities Committee- No update

D. Fiscal Committee- No update

E. Personnel Committee- No update

F. Policy Committee

#### **1. Discussion & Possible Action as a Second Reading of Policy #3233 Business-Competitive Bidding and Quotations**

**MOTION:** by Kyle Provencher, seconded by Meredith Giambattista to approve Policy #3233 Business-Competitive Bidding and Quotations

**Unanimous, Motion Carries**

#### **2. Discussion and Possible Action as a Second Reading of Policy #5141 Student-School Medical Advisor Duties**

**MOTION:** by Meredith Giambattista, seconded by Nelson King to approve Policy 5141 Student-School Medical Advisor Duties

**Unanimous, Motion Carries**

#### **3. Discussion and Possible Action as a Second Reading of Policy 5131.911- School Climate Committee**

**MOTION:** by Meredith Giambattista, seconded by Nelson King to approve Policy 5141 Student-School Medical Advisor Duties

## **Unanimous, Motion Carries**

4. Discussion nad Possible Action as a First Reading of Policy #4152.6 Family and Medical Leave  
Misty Murdock explained new legislation was passed concerning FMLA and the policy will come back to the board for a second reading.

5. Discussion and Possible Action as a First Reading of Policy #0521 Nondiscrimination-  
Misty Murdock explained policy was making sure KPS was compliant and Title 9 policy was updated last year. Will come back to the board for a second reading.

- G. AdHoc Committee to Discuss District-wide Bullying-  
District-wide Bullying Committee will merge with school climate committees at each school.

- H. AdHoc Committee to Discuss School Mascot-  
Ms. Lannon stated the adhoc committee will be dissolved because Killingly has successfully moved to a new mascot.

- I. Updates from Liaisons for: Town Council, CABE, Cable Advisory, EASTCONN, Economic Development-Next Month, Parks & Recreation-November 24<sup>th</sup>-

Economic Development will meet next Month.

Parks & Recreation is looking forward to their move to Westfield Ave from Broad Street.  
Youth Hoop has 370 kids in the program.

### **13. MONTHLY FINANCIAL REPORT- NOVEMBER 2025**

Christine Clark, Manager of Business Affairs presented. Quarterly projection will be in January. Budget is tracking as expected, Ms. Clark stated that salaries in Transporation and Substitution are challenging. Special Education outplacements are over budget. Mr. Provencher asked Ms. Clark if there was a report showing the amount spent on each sport team and the revenue generated by each team. It was explained that athletics is shown in the budget book by line item. Ms. Murdock asked if there's more room in the KTA for outplacements. Dr. Nash answered that there is room for more students in the KTA, and that Out of District Placement is for students on the autism spectrum.

### **14. REVIEW AND POSSIBLE ACTION REGARDING MONTHLY CHECK AUTHORIZATION**

**MOTION:** by Misty Murdock, seconded by Laura Dombkowski to approve monthly check authorization.

**Unanimous, Motion Carries**

### **15. DISCUSSION AND POSSIBLE ACTION FOR THE USE OF THE NON-LAPSING FUNDS FOR THE CONSTRUCTION OF THE KHS ACCESS ROAD**

**MOTION:** Misty Murdock, seconded by Kyle Provencher to approve the use of the non-lapsing fund in the amount of \$224,680.97

**Unanimous, Motion Carries**

**16. SUPERINTENDENT'S UPDATE**

A. Budget Kickoff Presentation-

Dr. Nash went over last years budget, what the budget was, what was cut. Estimated Board of Education revenue was discussed, the addition of sending schools, and an increase in the Vo-Ag grant. Ms. Murdock commented she would like for the Board of Education Revenue to be shown on the school side of the budget, instead of it being shown as an offset to the town budget.

**17. CONSENT AGENDA**

A. November 12, 2025 Board Meeting Minutes

B. December 1, 2025 Student Enrollment

C. Field Trip Request: KHS Model UN Club to Seekonk High School, Seekonk MA, on January 10, 2026

D. Field Trip Request: FFA to Launch Trampoline Park, Warwick RI on January 28, 2026.

E. Field Trip Request: KHS Art to Boston Museum of Fine Arts and Isabella Gardner Museum, Boston MA, March 2026.

Susan Lannon pulled consent item 17.A

**MOTION:** by Misty Murdock, seconded by Kyle Provencher to approve consent agenda items 17.B, 17.C, 17.D, 17.E

**Unanimous, Motion Carries**

**MOTION:** to approve consent item 17.A

Yes-5

Abstain- 1 (Nelson King)

**Motion Carries**

**18. ADJOURNMENT**

**MOTION:** by Misty Murdock, seconded by Kyle Provencher to adjourn at 9:05pm

**Unanimous, Motion Carries**