Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

SCHOOL BOARD MEETING
Spring Lake Park Schools School Board
Spring Lake Park, MN
November 10, 2025

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Easter called the meeting to order at 7:00p.m. Board members present were Amy Hennen, Melody Skelly, Marilynn Forsberg, Kelly McClellan, Tony Easter, Allie Schmidt, and Sam Villella, along with Superintendent Dr. Jeff Ronneberg and student representatives Mia Swinarski and Mickey Tran.

B. AGENDA APPROVAL

Motion by Schmidt seconded by McClellan, to approve the agenda with the following changes: addition of the approval of the 2025-2027 Master agreement between ISD 16 and Spring Lake Park Teachers United. *Motion carried unanimously with all members present voting yes. (7-0)*

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Wednesday, November 26, 2025 – no school for students, staff professional workday
- Thursday, November 27 and Friday, November 28, 2025 - no school for students and staff; District Services Center (DSC) Closed
- Friday, December 5, 2025 - School Board Retreat, 11:30am, location TBD
- Tuesday, December 16, 2025 - School Board Regular Meeting, 7:00 p.m. with Communication to the Board and Administration at 6:45 p.m. Includes Truth in Taxation hearing.

D. CONSENT AGENDA

Motion by Skelly, seconded by Hennen, to approve the following items of the consent agenda:

1. Minutes of the:
   October 7, 2025 - Regular School Board Meeting
   October 28, 2025 - School Board Work Session

2. Bills Paid for September 2025

BILLS PAID September 2025	
Fund	**Total Payments**
General	$ 3,255,402
Food Service	184,461

Community Education		101,296
Debt Service		-
Internal Service Funds		112,493
OPEB Debt Services		-
OPEB Trust Account		-
TOTAL	**$**	**3,653,652**

3. Personnel Items – including employments, terminations/resignations/non-renewal of contract, leaves of absence, and lane change for teachers.

EMPLOYMENTS

Name	Location	Position	Start Date	New, Growth, Replace or Reallocation
Chrystal Alcazar	SLPHS	Nutrition Services Associate	11/5/2025	Replace
Jacqueline Florentius	NP	SPED – ASD Paraprofessional	11/03/2025	Replace
Marlene Hernandez	WW	Office Paraprofessional	10/29/2025	Replace
Emily Koch-Alston	DW	Long-Term Sub: SPED DCD & ASD Teacher	10/07/2025	Reallocate
Dharma LeMoine-Tennant	PT	SPED – ASD Paraprofessional	10/07/2025	Replace
Mannar Matroud	SLPHS	Nutrition Services Associate	10/20/2025	Replace
Kathleen Nelson	DW	Nutrition Services Floater	10/27/2025	Replace
Lena Riddley	NP	Preschool Room Assistant	10/20/2025	Replace
Brian Robertson	WW	SPED – ASD Paraprofessional	10/06/2025	Replace
Varmah Sonie	SLPHS	Behavior Specialist Paraprofessional	10/29/2025	Replace
Brenda Wetzel	DSC	Discovery Days Lead Teacher	11/7/2025	Replace

TERMINATIONS/RESIGNATIONS/SEPARATIONS FROM EMPLOYMENT

Name	Location	Employee Group	Notes
Chrystal Alcazar	WCSI	Paraprofessionals	Resignation as of November 4, 2025
Mohamed Hussein	SLPHS	Custodians	Resignation as of October 20, 2025
Alesha Johnson	DW	Child Care	Resignation as of May 14, 2025
Miguel Salcedo	WCSI	Child Care Professionals	Resignation as of November 7, 2025

LEAVES OF ABSENCE - None

Motion carried unanimously with all members present voting yes (7-0).

E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Communications and Connections** – Ms. Erika Taibl, Executive Director of Communications and Marketing, presented to the board an update regarding the District Operation Plan of Develop and Successfully Implement Levy Campaign. Ms. Taibl shared that the school board decided in August to add an operating levy referendum to the ballot and now this project is concluding. Ms. Taibl gave a quick overview of all the different things that were done in order to pass the levy successfully. The project focused on effectively communicating why this levy request was on the ballot, it's impact on voters, and the potential impacts to our schools should the levy pass or fail. An informational campaign was developed addressing the understanding of community perspectives, crafting the right questions

and identifying a narrow set of critical messages. The campaign was implemented from August 12 to November 5, which included a partnership with Kids1st, the outcome: 66% approval with a strong community support. Comments from board members followed thanking every person that was involved in the campaign as well as our viewers that voted and contributed to successful results.

2. **Effective Operations –** Ms. Amy Schultz, Executive Director of Business Services, presented the monthly financial report for the month of September. Ms. Schultz shared the cash basis financial report including the treasurer's report, revenue, and expenditures.

3. **Superintendent's Report –** Superintendent Dr. Jeff Ronneberg highlighted in his report numerous activities taking place throughout the district with students. He also reported on upcoming events that will be taking place in the district like Live on 65.

F. ACTION ITEMS

1. Approval of the Resolution Canvassing Returns of Votes of Spring Lake Park Independent School District No. 16 General and Special Election Held November 4, 2025

Motion by Villella seconded by McClellan to adopt the following resolution:

RESOLUTION CANVASSING RETURNS OF VOTES OF
SPRING LAKE PARK INDEPENDENT SCHOOL DISTRICT NO. 16
GENERAL AND SPECIAL ELECTION HELD NOVEMBER 4, 2025

BE IT RESOLVED by the School Board of Spring Lake Park Independent School District No. 16, State of Minnesota, as follows:

1. It is hereby found, determined and declared that the General Election of the voters of this school district held on November 4, 2025, was in all respects duly and legally held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of 2,874 voters of the district voted at said General Election on the election of four (4) school board members for four (4) four (4) year terms caused by expiration of term on the first Monday in January following the general election. Votes cast for the office are as follows:

Candidate	Votes	Elected
Melody Skelly	1,798	X
Kelly McClellan	1,691	X
Sam Villella	1,641	X
Marilynn Forsberg	1,614	X
Write-In	155	

3. Melody Skelly, Kelly McClellan, Sam Villella and Marilynn Forsberg, having received the highest number of votes, are elected to four (4) year terms beginning on the first Monday in January 2026.

4. It is hereby found, determined and declared that the Special Election of the voters of this school district held on November 4, 2025, was in all respects duly and legally held.

5. As specified in the attached Abstract of Votes Cast a total of 2,874 voters of the school district voted at said Special Election to consider Ballot Question No. 1 as follows:

SCHOOL DISTRICT BALLOT QUESTION 1
Approval of School District Referendum Revenue Authorizations

The school board of Independent School District No. 16 (Spring Lake Park Schools) has proposed to increase its general education revenue by the following amounts for taxes payable in the years specified:

- $550 per pupil for taxes payable in 2026 through 2028: and
- $930 per pupil, which will replace the $550 per pupil amount beginning with taxes payable in 2029, and that amount would increase by the rate of inflation for taxes payable in 2030 through 2035.

The proposed referendum revenue authorizations would be applicable for a total of ten years, unless otherwise revoked or reduced as provided by law.

Shall the increase in the revenue proposed by the school board of Independent School District No. 16 for each year be approved?

6. Votes cast for and against the question are as follows:

	Yes Votes	**No Votes**
Ballot Question No. 1	1,889	966

7. Ballot Question No. 1 having received the approval of at least a majority of such votes, is hereby declared to have carried.

8. The clerk is hereby directed to certify results of the General and Special Election to the county auditors of each county in which the school district is located in whole or in part.

9. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk is hereby directed to deliver a certificate of election to each person entitled thereto. The clerk is also hereby directed to enclose with the certificate a form of acceptance of office and oath of office.

Roll Call: *Ayes – Easter, Skelly, Forsberg, Hennen, Villella, Schmidt, McClellan*. *Nays: None*

Resolution was adopted (7-0).

2. Acknowledgment of Gifts

Motion by Forsberg, seconded by Hennen, to approve the following resolution:

WHEREAS School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members.

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown.

Roll Call: *Ayes – Easter, Skelly, Forsberg, Hennen, Villella, Schmidt, McClellan*. *Nays: None*

Resolution was adopted (7-0).

Description	Value	Donor	Purpose/To
Monetary	$10	The Blackbaud Giving Fund	Westwood Middle School – student programming
Monetary	$24	The Blackbaud Giving Fund	Westwood Middle School– student programming
TOTAL	$34		

Description	Donor	Purpose/To
Vertical Panel Saw	Safety Speed Manufacturing	Spring Lake Park High School – Trades and Engineering Class
Staff Conference Dinner	Northpoint PTO	Northpoint Elementary – Staff appreciation
Opening My Cultural Lens Book	Bach Anderson	Lighthouse School – Lighthouse library
Staff Conference Dinner	Woodcrest PTO	Woodcrest Spanish Immersion – staff appreciation
Staff Conference Dinner	Centerview PTO	Centerview Elementary – staff appreciation
2 trumpets and 1 clarinet	Mike Carlson	Westwood Middle School – band department

3. Approval of Spring Lake Park Teacher's Master Agreement for 2025-2027

Motion by Schmidt, seconded by Skelly, to approve the 2025-2027 Master Agreement between Independent School District 16 and Spring Lake Park Teachers United as recommended.

Motion carried unanimously with all members present voting yes (7-0).

G. BOARD FORUM AND REPORTS (IF ANY)

Student representatives Peterson and Swinarski reported on the different athletic and activities taking place at the high school. Members of the Board reported on the different events and meetings that they attended like PTO meetings, AMSD meeting, 916 meeting, and the fall play.

H. ADJOURNMENT

Motion by Skelly, seconded by Forsberg to adjourn the meeting at 7:46pm. *Motion carried unanimously with all members present voting yes (7-0).*

_____ _____

Date Melody Skelly, Clerk
Spring Lake Park Schools
Independent School District 16