



Meeting Minutes
Sheila Tarr Academy of International Studies
School Organizational Team Meeting
Tarr Academy Virtual Meeting
09/26/ 2025
4:00 PM

School Organizational Team Members:

Tracy Baldwin, Licensed School Staff Member
Jessica Beard, Support Staff School Member
Tiffany Ferguson, Assistant Principal
Alyson Jones, Principal
Elizabeth McGee, Parent Member
Courtney Patrick, Parent Member
Becky Smith, Licensed School Staff Member
Danyell Gustaw, Parent Member
Christina Palmer, Parent Member

Absent members: Elizabeth McGee, Christina Palmer

- 1.0 Welcome & Roll Call: Mrs. Patrick took roll**
- 2.0 Approval of Minutes: Mrs. Patrick made a motion to approve the minutes from August 29 and Mrs. Baldwin provided a second.**
- 3.0 Old Items**
- 4.0 New Items**
 - 4.1** School Performance Plan Status Check 1: LETRS training is ongoing and teachers have started implementing HMH (ELA reading program) more often within their units of inquiry. IB has more autonomy in usage to complement units. RTI groupings will begin for differentiation with students who need additional support. Teachers will support metacognition in students as they conference individually. Data will be offered soon.
 - 4.2** We said goodbye to a few members: Ms. McGee and Ms. Palmer, Mrs. Baldwin and Mrs. Smith. Mrs. Gustaw and Mrs. Patrick will be present again on the team and we welcomed new SOT members to our team. We have a new licensed staff member, Lindsay Dondoyano joining us, new parents: Mr. & Mrs. Morgan both have been elected as members, and we will be notified of our second new licensed staff member when the next round of selection is finalized. We are waiting to hear more on our support staff representative; however, Ms. Beard may be a sitting member once again.
 - 4.3** Parent Teacher Conferences are on Oct. 20. Teachers will open times for in-person, virtual and phone conferences the week prior and after to accommodate parents.

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Information

Next SOT Meeting: Friday. October 24, 2025.

9/30/25