



**Sheila Tarr Academy of International Studies**  
**School Organizational Team Minutes**  
**October 18, 2024**  
**4:00 pm**

The Sheila Tarr Academy of International Studies School Organizational Team meeting was called to order at 4:02 pm on October 18, 2024. The meeting was held virtually through Google Meet.

**Members present through role call:**

Tiffany Ferguson, Assistant Principal  
Alyson Jones, Principal  
Elizabeth McGee, Parent Member  
Christina Palmer, Parent Member  
Courtney Patrick, Parent Member  
Becky Smith, Licensed School Staff Member  
None Identified, Support Staff School Member

**Members absent:**

Tracy Baldwin, Licensed School Staff Member  
Danyell Gustaw, Parent Member

**Agenda Items**

- Approval of Minutes: The minutes from the meeting dated 09/27/24 were presented and approved “as presented”. Mrs. Smith motioned to approve and Ms. McGee provided a second.
- Old Items
- New Items
  - Roles and responsibilities of members was reviewed.
    - Mrs. Palmer was selected as chair and Mrs. Patrick was selected as co-chair
    - Mrs. Baldwin will take minutes.
    - Norms and procedures for meetings were discussed.
      - Use fist to five for building consensus.
      - When addressing disagreements agreed to take turns so everyone can be heard.
      - Meetings will be held the last Friday of every month unless there is no school. If there is no school the last Friday of the month, the meeting will be scheduled on the last Friday of the month when school is in session.
  - The Tarr’ nival event was discussed. The school did make a profit of over \$1,500.
  - Next meeting will be November 22, because there is no school on the last Friday of November.

**General Discussion**

**Information**

- **Next Meeting**

Friday, November 22, 2024 at 4:00PM virtually

**Public Comment Period**

- N/A

The meeting was adjourned at 4:23 pm.