



**Sheila Tarr Academy of International Studies**  
**School Organizational Team Minutes**  
**November 17, 2023**  
**4:30 pm**

The Sheila Tarr Academy of International Studies School Organizational Team meeting was called to order at 4:30 pm on November 17, 2023. The meeting was held virtually through Google Meet.

**Members present through role call:**

Tracy Baldwin, Licensed School Staff Member  
Jessica Beard, Support Staff School Member  
Carly Bullard, Parent Member  
Tiffany Ferguson, Assistant Principal  
Danyell Gustaw, Parent Member  
Alyson Jones, Principal  
Elizabeth McGee, Parent Member  
Becky Smith, Licensed School Staff Member

**Members absent:**

None

**Agenda Items**

- Approval minutes: The minutes from the meeting dated 10/24/23 were presented and approved “as presented”. Mrs. Gustaw moved for approval and Ms. McGee seconded the approval.
- Old Items
- New Items
  - MAPS Assessments were discussed, sharing the time frame and importance of this data.
  - Open positions: 5 Certified Temporary Tutors (CTT), special education teacher, Assistant Principal
  - Standard Student Attire was discussed as it's a voting year. We shared the process of needing parent and staff input through meetings and a voting through an on line platform communicated via email to determine the continuation of student dress code guidelines.
  - Magnet applications are open until January 9, 2024 ([magnet.ccsd.net](http://magnet.ccsd.net)). We discussed how to spread the word with referrals and that CCSD has a billboard and bus shelter campaign this year to inform parents.
  - Magnet Fair Rancho HS on 12/2/23 from 9-12pm is open for all students in the valley to come speak to school representatives. Shared that we have 2 teachers and a few student ambassadors attending to share information about Tarr Academy.
  - Story, Snack and STEM is 12/5/23 and we have a huge turn out with over 300 RSVPs. We had to put a hold on RSVPs. Ms. Mehl and our 2nd grade team will be helping families get into the holiday spirit with various ornament making opportunities representing cultures and beliefs, a gingerbread house making experience and a visit from Santa.
  - SOT voted to move our meeting time to 4pm in lieu of 4:30pm. Members who can't make it at 4pm will be allowed to join as soon as they can. All voting will take place at the end of each meeting to accommodate the time shift.

**General Discussion**

- School dance committee did confirm date for the dance as February 9, 2024. This will allow families to participate in Super Bowl activities on Saturday. Mrs. Gustaw is looking into photo booths. There will also be separate meetings by parents to plan the dance.

**Information**

- **Next Meeting**

Friday, December 15, 2023 at 4:00PM virtually

**Public Comment Period**

- N/A

The meeting was adjourned at 5:00 pm.