



Sheila Tarr Academy of International Studies
School Organizational Team Minutes
October 24, 2023
4:30 pm

The Sheila Tarr Academy of International Studies School Organizational Team meeting was called to order at 4:30 pm on October 24, 2023. The meeting was held virtually through Google Meet.

Members present through role call:

Tracy Baldwin, Licensed School Staff Member
Jessica Beard, Support Staff School Member
Carly Bullard, Parent Member
Tiffany Ferguson, Assistant Principal
Danyell Gustaw, Parent Member
Alyson Jones, Principal
Elizabeth McGee, Parent Member
Becky Smith, Licensed School Staff Member

Members absent:

None

Agenda Items

- Approval minutes: The minutes from the meeting dated 09/29/23 were presented and approved “as presented”.
- Old Items
- New Items
 - This meeting was rescheduled to today, October 24, due to the internet being out for CCSD on Friday, October 20, when the original meeting was to occur.
 - Roles and Responsibilities of the new team discussed
 - Chair: Mrs. Gustaw, Vice Chair: Mrs. Bullard, we are open to including community members if they are interested.
 - Mrs. Baldwin will take minutes; Ms. Jones will create agendas and post announcements/agendas.
 - Procedures for meetings determined: members can communicate with principal if they will be absent from a meeting, members will wait until someone is done speaking before speaking, voting method of majority chosen, strategy to build consensus will be using the fist to five method and we will conduct ourselves in a professional manner during meetings.
 - School Performance Plan Status Check 1 was shared and discussed.
 - Open positions were reviewed and two more were shared: special education teacher and custodian.
 - Tarr’ nival earnings \$1,768.78. Next year lights will be ordered to ensure we have them. Change the start time to be 4:00mp-7:00pm.
 - When adding upcoming events to agenda will add Story, Snack and Stem or Inquiry nights too so more families are aware. School calendar will be reviewed to ensure all events for the upcoming month are included.

General Discussion

- School dance committee from last year will have their first meeting soon. After the first meeting, subsequent meetings will be shared with community and we want to encourage more parents to volunteer to help plan the event so it can continue for future years.

- Standard Student Attire will be voted on this year. The parent and student team is complete. Need teachers and then the first meeting can occur.

Information

- **Next Meeting**

Friday, November 17, 2023 at 4:30PM virtually

Public Comment Period

- N/A

The meeting was adjourned at 5:02 pm.