



Sheila Tarr Academy of International Studies
School Organizational Team Minutes
February 2, 2024
4:00 pm

The Sheila Tarr Academy of International Studies School Organizational Team meeting was called to order at 4:00pm on February 2, 2024. The meeting was called as additional meeting and was held virtually through Google Meet.

Members present through role call:

Tracy Baldwin, Licensed School Staff Member
Jessica Beard, Support Staff School Member
Carly Bullard, Parent Member
Tiffany Ferguson, Assistant Principal
Danyell Gustaw, Parent Member
Alyson Jones, Principal
Elizabeth McGee, Parent Member
Becky Smith, Licensed School Staff Member

Members absent:

Carly Bullard, Parent member

Approved Agenda Items

- Approval minutes: The minutes from this meeting will be approved with the January 26 minutes at our next official meeting in February. Call to order was opened at 4:05pm by Mrs. Gustaw and Ms. Jones. Item to discuss:
 - Budget calculations came out better than expected. We maintained all grade level teachers. We reduced:
 - ELA Strategist
 - 2nd PE Aide
 - 3rd Night Custodian
 - 4 Instructional Aides and the extra hour for all Instructional Aides
 - We added an additional Instructional SPTA for KIDS program and 2 CTTs.
 - This should leave us funds for supplies, Professional Development, IB workshops and after school activities.

- Class sizes for magnet schools should be less than traditional schools and aligned to 108 students per grade level.
- Keeping two CTTS to support coverage for teacher absences and student support for small groups.
- Fundraising will occur moving forward as needed.
- Training funds in our budget for travel expenses and extra duty pay for teachers attending workshops.
- Budget was approved by team unanimously by those in attendance.
- Meeting adjourned at 4:20 pm.

Information

- **Next Meeting**

Friday, Feb. 23 at 4:00pm virtually

Public Comment: Stephanie Morgan was present as a guest

The meeting was adjourned at 4:25 pm.