



Sheila Tarr Academy of International Studies
School Organizational Team Minutes
January 26, 2024
4:00 pm

The Sheila Tarr Academy of International Studies School Organizational Team meeting was called to order at 4:00pm on January 26, 2024. The meeting was held virtually through Google Meet.

Members present through role call:

Tracy Baldwin, Licensed School Staff Member
Jessica Beard, Support Staff School Member
Carly Bullard, Parent Member
Tiffany Ferguson, Assistant Principal
Danyell Gustaw, Parent Member
Alyson Jones, Principal
Elizabeth McGee, Parent Member
Becky Smith, Licensed School Staff Member

Members absent:

Tiffany Ferguson, Assistant Principal

Agenda Items

- Approval minutes: The minutes from the meeting dated 12/15/23 were presented and approved “as presented”. Ms. McGee moved for approval and Ms. Beard seconded the approval.
- Old Items
- New Items
 - Review CCSD code of Conduct to discuss discipline and behavior with students. If there are any recommendations or revisions to submit a Google Form was offered.
 - Budget- Jan 22 the district called to advise our budget was miscalculated and Leadership discussed the amount of money on Jan. 25. On Jan. 31 Ms. Jones will meet with the budget representative to finalize our 24-25 spending plan. SOT will meet again to review the changes on Feb. 2 at 4:00pm virtually. Due to a change in identifying at-risk students our funding was reduced in this category which impacted our overall budget.
 - Reduction recommendations from Leadership:
 - ELA Strategist
 - 2nd PE Aide
 - 3rd Night Custodian
 - 4 Instructional Aides and the extra hour for all Instructional Aides
 - 3rd Grade teacher
 - Class sizes for magnet schools should be less than traditional schools and aligned to 108 students per grade level.
 - CTTs maintained to allow for coverage and student support
 - Fundraising will occur moving forward to help supplement the budget for supplies and things needed instructionally to support students.
 - Keep some money for training funds in our budget for travel expenses and extra duty pay for teachers attending workshops.
 - Upcoming events: Culture Night Jan. 31
 - Voting on Feb.6 in our MP-Room

- KISS Family Dance on Feb. 9
- Fun Run will get started mid Feb.
- Story, Snack and STEM on Feb. 21

Information

- **Next Meeting**

Friday, Feb. 2 at 4:00pm virtually. This will allow the team to approve the budget.

Public Comment Period

- N/A

The meeting was adjourned at 4:25 pm.