



**Sheila Tarr Academy of International Studies
School Organizational Team Minutes
September 10, 2018
4:00 pm**

The Sheila Tarr Academy of International Studies School Organizational Team meeting was called to order at 4:00 on September 10, 2018. The meeting was held in the library.

Members present:

Tracy Baldwin, Licensed Staff Member
Karen Brinkley, Support Staff School Member
Anya Fontes, Licensed Staff Member
Brook Dickerson, Parent Member
Kendra Forney, Parent Member
Ann Walker, Parent Member
Alyson Jones, Principal
Lisa Meo, Assistant Principal

Members absent:

Anya Fontes, Licensed Staff Member
Karen Brinkley, Support Staff School Member
Kendra Forney, Parent Member

The minutes from the meeting dated August 20, 2018 were presented and approved "as presented".

Agenda Items

New Agenda Items

- Family Engagement Activities were discussed and how they have changed this year at the school. More of a focus on family events that are fun rather than educationally related.
- Family Engagement Policy reviewed and corrections made before being submitted to Title I.
- SOT Elections and Process discussed. Principal will send out messages through Parent Link as was done in the past. A text reminder will also be sent to parents on Wednesday prior to date that nomination forms are to be submitted.
- Timelines for Strategic Budgets to be completed was shared. Based on timeline, the team will need to meet again to approve the budget. Date for next meeting scheduled for September 20.
- Student-teacher ratios were discussed to give team a better understanding of what might happen if money needs to be cut from the budget.

General Discussion

- The School Improvement Plan needs to be approved by October 19.

Information

- **Next Meeting**

Thursday, September 20 at 4:00PM in the library

Public Comment Period

- N/A

The meeting was adjourned at 4:40.