



**Sheila Tarr Academy of International Studies**  
**School Organizational Team Minutes**  
**October 2, 2020**  
**4:00 pm**

The Sheila Tarr Academy of International Studies School Organizational Team meeting was called to order at 4:03 pm on October 2, 2020. The meeting was held virtually through Google Meet.

**Members present:**

Mary Desjarlais, Licensed School Staff Member  
Jaime Marks, Parent Member  
Elizabeth McGee, Parent Member  
Jordan Pirrone, Licensed School Staff Member  
Ann Walker, Parent Member  
Alyson Jones, Principal  
Lisa Meo, Assistant Principal  
Vacant, Support Staff School Member

**Members absent:**

Jordan Pirrone- Absent  
Support Staff Member (none selected yet)

The minutes from the meeting dated September 4, 2020 were presented and approved "as presented".

**Agenda Items**

- Approval minutes
- Old Items
- New Items

**General Discussion**

- Jaime Marks volunteered to be the chair
- Jordan will be the secretary
- Introductions of new SOT members
- SPP- Review of the school performance plan
- Team approved the SPP plan
- Budget discussed with explanation on how money is spent in different categories like SLA, licensed staff, funding for extra 19 minutes from magnet, magnet funded positions, technology, professional development and supplies.
- Keeping fifth grade position to support the other three teacher. All other positions are filled in grade levels and specialists. Keeping a CTT position in case someone picks up the 5<sup>th</sup> grade position. That way we have a cushion for additional support for teachers and students.
- Discussion and approval of adding a full time computer technician if the school can hire for the position so all possible options are reviewed.
- We decided on a day for SOT meetings. Team decided on the 1<sup>st</sup> Friday of every month at 4pm
- Virtual learning - Temp check. Specials were difficult. Sometimes trying to find the assignments due is difficult. Possibly creating a to do list for specials similar to the teachers helps track assignments that are due.

**Information**

- **Next Meeting**

Friday, November 6, 2020 at 4:00PM virtually.

**Public Comment Period**

- N/A

The meeting was adjourned at 4:44 pm