

**Sheila Tarr Academy of International Studies
School Organizational Team Minutes
December 4, 2017
4:00 pm**

The Sheila Tarr Academy of International Studies School Organizational Team meeting was called to order at 4:00 PM on December 4, 2017. The meeting was held in the school library.

Members present:

Tracy Baldwin, Licensed School Staff Member
Anya Fontes, Licensed School Staff Member
Kendra Forney, Parent Member
Brook Dickerson, Parent Member
Ann Walker, Parent Member
Alyson Jones, Principal

Members absent:

Karen Brinkley, Support Staff School Member
Lisa Meo, Assistant Principal

The minutes for the meeting dated November 6, 2017 were presented and approved.

Agenda Items

- *Volunteers and Fingerprinting - All volunteers will need to have their badge starting January 1, 2018.*
- *School Improvement Plan - Discussed the school improvement plan. Identified positives such as only having 20 families who did not participate in the parent-teacher conferences and identified a need that needs to be implemented into the classrooms (typing lessons). The goal of increasing proficiency in math and reading by grade 3 will be supported by MAPS which the state has purchased.*
- *Policies for International Baccalaureate- Reviewed the policies currently in place.*
- *Garden Expansion - The goal is to add 6 additional garden beds without eliminating play space on the playground.*

General Discussion

- *Agenda Planning: Items for Future Agendas*

Information

- *Next Meeting - January 8, 2018 at 4:00 in the school library.*

Public Comment Period

- N/A

The meeting was adjourned at 5:30 p.m.