

**Sheila Tarr Academy of International Studies**  
**School Organizational Team Minutes**  
**March 6, 2017**  
**4:00 pm**

The Sheila Tarr Academy of International Studies School Organizational Team meeting was called to order at 4:00 Pm on 3/6/2017. The meeting was held in the room number 79.

**Members present:**

Tracy Baldwin, Licensed School Staff Member  
Karen Brinkley, Support Staff School Member  
Anya Fontes, Licensed School Staff Member  
Kendra Forney, Parent Member  
Anntoinette Naumec-Miller, Parent Member  
Mandi Thorn, Parent Member  
Alyson Jones, Principal  
Lisa Meo, Assistant Principal

**Members absent:** Everyone was in attendance.

The minutes for the meeting dated February 13, 2017 were presented and approved as presented.

**Agenda Items**

- School Performance Plan - The school performance plan was sent to School Associate Superintendent for approval. Once it is approved we can reevaluate in the fall if any changes need to be made.*
- Title 1 Plan - The Title 1 Plan was approved by Title 1. The plan will then be reviewed by the staff and also presented at an upcoming Parent Teacher Meeting.*
- Staffing - Per the request of the staff, a Read by 3 strategist will be hired full time. Tutoring will only be implemented if additional funding is provided and if there are available staff personnel willing to fill the position.*
- Wellness plan - P.E. teacher and a parent volunteer currently provide a run club for the students before school. The goal is to extend the run club to be consistently available to students. First Friday of every month will be the goal to encourage students, parents and teachers to walk, run, or ride bikes.*

**General Discussion**

- Agenda Planning: Items for Future Agendas –  
The committee identified future agenda items:*
  - Review of the Norms and meeting procedures*
  - Future contact with the community members that we have been unable to reach.*
  - The school organization team requested a performance plan from another IB program to use for comparison.*
  - The school organization team discussed the possible need for a goal on the performance plan that focuses on those students that are above grade level and higher functioning.*

**Information**

- Next Meeting - April 3, 2017 at 4:00 in the school library.*

**Public Comment Period**

- N/A

The meeting was adjourned at 4:45 p.m.