



**+Sheila Tarr Academy of International Studies**  
**School Organizational Team Minutes**  
**January 30, 2017**  
**4:00 pm**

The Sheila Tarr Academy of International Studies School Organizational Team meeting was called to order at 4:00 Pm on 1/30/2017. The meeting was held in the library.

**Members present:**

Tracey Baldwin, Licensed School Staff Member  
Karen Brinkley, Support Staff School Member  
Anya Fontes, Licensed School Staff Member  
Kendra Forney, Parent Member  
Anntoinette Naumee-Miller, Parent Member  
Mandi Thorn, Parent Member  
Alyson Jones, Principal  
Lisa Meo, Assistant Principal

**Members absent:** Everyone was in attendance.

The minutes for the meeting dated January 17, 2017 were presented and approved as presented.

**Agenda Items**

- *School Performance Plan*  
*Reviewed the School Performance Plan. Alyson Jones shared the feedback from the staff. At this time zero amendments were made to the performance plan due to no additional data requiring changes. Budget will be allocated to help meet each goal. Discussed how each action step will be implemented and how budget will be applied to meet the needs of the student.*
- *Title 1 Plan*  
*The school organization team reviewed the Title 1 plan and Ms. Jones shared that the staff have asked for the funds to be used toward Lexia, materials to match IB planners, 4 additional personnel to be trained by IB, chrome books, FOSS, a Spanish curriculum, flying classroom, and additional sub dates for IB training and planners. This fall provided an increase in budget which has allowed for amendments resulting in updated technology.*
- *Staffing*  
*Reviewed the current staffing budget and based on the school numbers it was stated by Ms. Jones that the current staffing allocation will remain the same for next year. The remaining funds may be used to add additional hours to support staff but that will be determined as we evaluate the additional needs of the school.*

**New Agenda Items**

- *SBAC and AIMSWEB data will be analyzed as it is received to determine a measurable objective for the performance plan.*
- *Read by 3 professional development needs to be allocated in budget if not funded, may need to provide half day training and subs for teachers.*

**General Discussion**

- *Agenda Planning: Items for Future Agendas –*  
*The committee identified future agenda items:*
  - *Review of the Norms and meeting procedures*
  - *Future contact with the community members that we have been unable to reach.*
  - *Information on the budget and expenditure of resources*
  - *The school organization team requested a performance plan from another IB program to use for comparison*

- *The school organization team discussed the possible need for a goal on the performance plan that focuses on those students that are above grade level and higher functioning.*

**Information**

- *Next Meeting - February 13' 2017 at 4:00 in the school library.*

**Public Comment Period**

- N/A

The meeting was adjourned at 5:30 p.m.