



MADANG INTERNATIONAL SCHOOL SCHOOL BUS REQUEST FORM 2026

Madang International School operates a school bus service for students to and from the school. We aim to provide a safe and secured bus service for students to and from school.

*Parents intending for their child/children to use the school bus service must fill out this Bus Request Form fully and return it to the office. Once the request is approved by the school, payments must be made and receipts provided to the school, prior to the child/children getting on the bus. These arrangements must be made a day in advance to allow the bus driver to familiarize with the location.

*If a child is not getting on the bus for a period of time, has changed pick-up/drop-off locations or no longer requires the bus service, an email, written note or phone call confirmation should be made at the office 24 hours before the effective date.

*The school bus fee represents 'the purchase' of a seat in the school bus for the entire Term. Refunds will not be made at any time, i.e. there will be no pro-rata refunds for any withdrawal from bus service during a particular term, for any suspended students, transferring student or other unforeseen interference to the school program. Please refer to the 2026 MIS Bus Fee Schedule for the bus zones and fees.

*Students who continuously disobey the bus rules will have their privilege to use the bus service forfeited.

Complete this section fully.

Student Full Name:

Date of Birth: Age: Gender: Grade:

Home Address

Section: Lot: Street Name: Suburb:

Transport Arrangement (Circle one option)

AM Pick-up Only

PM Drop-Off Only

Both

Parents/Guardian Name:

Work Phone: Mobile Phone: Email:

Parents/Guardian Signature: Date:

Office Use Only

Request Granted: Yes No Sign: Date:

Initial Bus Fee Paid: Term(s): Amount: