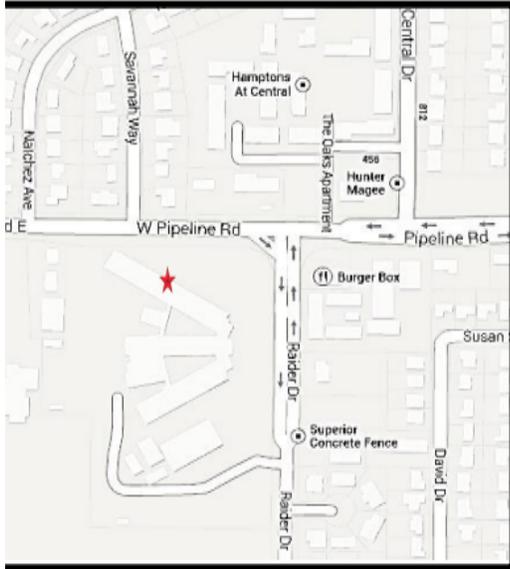




2025–2026 Elementary Special Opportunity School

Short-Term Disciplinary Alternative Education Program (Grades 1–6)



Administrator:

LaTanya McIntosh 817-399-2612

LaTanyaMcIntosh@hebid.edu

Program Hours: 7:45 a.m.–2:30 p.m.

(Doors open at 7:30 a.m.)

Location:

Secondary DAEP Campus,

1100 Raider Drive, Euless, Texas 76040

**Parents must walk students to the door and wait for staff.
Students may not be left unattended.**

Mission

The mission of Elementary DAEP is to coach students in social-emotional skills, promote positive behavior choices, reduce barriers to academic success, and support a successful transition back to the home campus.

Dress Code Requirements

Students must follow all HEB ISD dress code guidelines along with Crossroads/DAEP-specific expectations. Students out of compliance may not attend class until corrected.

Key Dress Code Expectations

- Clothing must be free of inappropriate images, wording, or symbols.
- Shirts must have sleeves and remain tucked in at all times.
- No hats, hoods, caps, bandanas, or headgear.
- Pants/shorts must be worn at the natural waist; no tears or layered bottoms.
- Closed-toe athletic shoes only; no crocs, boots, sandals, flip-flops, or wheels.
- No jewelry of any kind. Items will be returned to a parent/guardian only.
- No backpacks allowed.
- No personal electronic devices. Cell phones are collected at check-in daily.
- Items deemed unsafe, disruptive, or inappropriate by administration are prohibited.



Program Description

SOS is designed to help students reach their full potential by providing a consistent and highly structured alternative instructional environment that includes social skill instruction and frequent behavior feedback. The terms of the SOS disciplinary assignment are determined at the DAEP Placement Conference attended by the student, parent/guardian, home campus administration, and the Coordinator of DAEP. Students must successfully complete the placement prior to returning to their home campus.

With the exception of the DAEP campus (during school hours), a student assigned to SOS shall not be allowed on other District properties or where school sponsored or school-related activities are taking place. A student placed in a disciplinary alternative program is prohibited from attending or participating in school-sponsored or school-related activities.

Coordination and communication between the home campus and DAEP staff supports a successful transition to and from SOS. Classes are limited in size and designed to meet the needs of students in grades 1-6. A full time teacher and assistant are assigned to the classroom. Individual and group counseling sessions are provided for the student during the SOS enrollment period. Academic instruction will follow the same curriculum and timeline as provided at the home campus. Grades are assigned by the SOS teacher.

Students must comply with search and seizure procedures in order to protect the safety of students and school personnel and to enforce the Drug and Weapons Free Zone Laws.

Transportation is provided by the District. Bus service may be arranged during the Intake Conference. All students must adhere to transportation guidelines. Bus transportation arrangements may take up to 5 days to begin.

Responsibilities

Parents

Accompany the student for the enrollment Intake Meeting on the first day of the assignment.

- Ensure regular attendance of the student and inform the DAEP Office of student absences by 8:30 am on the day of the absence. A note must be sent the next day (truancy laws are strictly enforced).
- Provide all required school supplies and materials.
- Maintain a positive working relationship with teachers and administrators. · Review and support SOS rules and procedures.
- Provide a daily discussion time with the student concerning behavior choices and activities of the day.
- Ensure the student is on time for bus pickup each morning, and call the bus office (817-399-2450) by 6:30 am on any day bus service will NOT be needed. Phone messages can be left before/after school hours.