

**EASTWOOD SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Eastwood Administrative Offices
120 E. College Avenue
Pemberville, OH 43450
419-833-6411**

November 24, 2025

I. Call to Order:

President Rothenbuhler opened the regular board meeting of the Eastwood Board of Education at 6:00 p.m.

II. Roll Call: Present:

Mrs. Culp	Vice President
Mr. Helm	Board Member
Mrs. Krukemyer	Board Member
Mr. Rothenbuhler	President
Mr. Rutherford	Board Member

Present: Superintendent Hughes and Treasurer Leppelmeier

III. Approval of proposed agenda for today's meeting – Resolution #287-25

Moved by Mrs. Krukemyer and seconded by Mrs. Culp

Roll Call: Yeas: Mrs. Krukemyer, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED

IV. Communications:

4.01 Commendations: November HS Student of the Month - Caitlyn Stiner

4.02 Presentations: Mr. Hughes – Ohio Report Card & Facilities

4.03 Correspondence:

4.04 Public Participation: None

Resolution #288-25

Moved by Mrs. Culp and seconded by Mrs. Krukemyer

Roll Call: Yeas: Mrs. Culp, Mrs. Krukemyer, Mr. Helm, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED

V. 5.01 Approval of board minutes from the Regular Board Meeting on 10/27/2025. – Resolution #289-25

Moved by Mr. Rutherford and seconded by Mrs. Culp

Roll Call: Yeas: Mr. Rutherford, Mrs. Culp, Mr. Helm, Mrs. Krukemyer, Mr. Rothenbuhler
Nays: None MOTION CARRIED

VI. 6.01 Fund Transfers: - Resolution #290-25

- \$100 from Key Club to HOBY
- Fall 2025 Concession Stand to Camp Accounts:
 - Cross Country \$600
 - Cheerleading \$600
 - Boys Basketball \$950
 - Boys Track & Field \$875
 - Football \$450

Roll Call: Moved by Mr. Helm and seconded by Mr. Rothenbuhler
Yeas: Mr. Helm, Mr. Rothenbuhler, Mrs. Culp, Mrs. Krukemyer, Mr. Rutherford
Nays: None MOTION CARRIED

6.02 Approve the October 2025 Financial Report – Resolution #291-25

Moved by Mr. Rothenbuhler and seconded by Mrs. Culp
Roll Call: Yeas: Mr. Rothenbuhler, Mrs. Culp, Mr. Helm, Mrs. Krukemyer,
Abstain: Mr. Rutherford
Nays: None MOTION CARRIED

6.03 Approve a resolution to request statements of qualifications from architect firms, as presented. – Resolution #292-25

Moved by Mr. Rutherford and seconded by Mrs. Krukemyer
Roll Call: Yeas: Mr. Rutherford, Mrs. Krukemyer, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler
Nays: None MOTION CARRIED

6.04 Investments – Resolution #293-25

Moved by Mr. Rothenbuhler and seconded by Mr. Helm
Roll Call: Yeas: Mr. Rothenbuhler, Mr. Helm, Mrs. Culp, Mr. Helm, Mrs. Krukemyer
Nays: None MOTION CARRIED

6.05 Approve the Independent Contractor Agreement between Eastwood Local Schools and Hollie Parsons to provide audit and financial support services to the Treasurer’s office. – Resolution #294-25

Moved by Mrs. Krukemyer and seconded by Mrs. Culp
Roll Call: Yeas: Mrs. Krukemyer, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED

6.06 Approve a resolution authorizing the sale of district property through an online platform (gov deals), as presented. – Resolution #295-25

Moved by Mrs. Culp and seconded by Mr. Helm
Roll Call: Yeas: Mrs. Culp, Mr. Helm, Mrs. Krukemyer, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED

6.07 Approve a resolution authorizing the disposal of an obsolete band trailer, as presented. – Resolution #296-25

Moved by Mrs. Krukemyer and seconded by Mr. Rutherford
Roll Call: Yeas: Mrs. Krukemyer, Mr. Rutherford, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler
Nays: None MOTION CARRIED

- VII. Board Committee Reports:
7.01 Audit/Financial Committee
7.02 Safe & Drug Free Schools
7.03 Wellness Committee
7.04 Athletic Council
7.05 Board of Education Policy
Board Representative Reports:
7.06 Calendar
7.07 EEF
7.08 Employee Communications
7.09 Pemberville Public Library
7.10 Technology Committee
7.11 Facilities Task Committee

VIII. Superintendent recommends for consideration of the Board:

- 8.01 Approve a 2-year contracts for Kristen Bryston, effective 12/18/25, and Cassandra Stevenson, effective 12/17/25, as Bus Drivers; and a 1-year contract for Emma Ray as a second shift Custodian effective 12/1/25. – Resolution #297-25
Moved by Mr. Rutherford and seconded by Mrs. Culp
Roll Call: Yeas: Mr. Rutherford, Mrs. Culp, Mr. Helm, Mrs. Krukemyer, Mr. Rothenbuhler
Nays: None MOTION CARRIED
- 8.02 Approve the 2025-2026 Eastwood Classified Substitute list. – Resolution #298-25
Moved by Mrs. Krukemyer and seconded by Mr. Helm
Roll Call: Yeas: Mrs. Krukemyer, Mr. Helm, Mrs. Culp, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED
- 8.03 Approve the 2025-2026 1-year Athletic Supplemental contracts as listed: - Resolution #299-25
Julie Cross MS Assistant Athletic Director
Krista Jennings Assistant Softball
Jessica White Assistant Softball
Moved by Mr. Rothenbuhler and seconded by Mrs. Culp
Roll Call: Yeas: Mr. Rothenbuhler, Mrs. Culp, Mr. Helm, Mrs. Krukemyer, Mr. Rutherford
Nays: None MOTION CARRIED
- 8.04 Accept the following 2025-2026 volunteers: Hannah Owens & Aaron Grover for Softball and Terry McKibben as an instructor for Marine Science. – Resolution #300-25
Moved by Mr. Helm and seconded by Mrs. Krukemyer
Roll Call: Yeas: Mr. Helm, Mrs. Krukemyer, Mrs. Culp, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED
- 8.05 Approve the 2025-2026 1-year Co-curricular contracts as listed: - Resolution #301-25
Marnie Hartman ES eLearning Consultant
Rachelle Chaffee ES eLearning Consultant
Nathaniel Brown Musical Accompanist
Moved by Mr. Rothenbuhler and seconded by Mrs. Culp
Roll Call: Yeas: Mr. Rothenbuhler, Mrs. Culp, Mr. Helm, Mrs. Krukemyer, Mr. Rutherford
Nays: None MOTION CARRIED
- 8.06 Approve Robert Strow, Collin Britten Sarah Nidiffer and Matt DeWitz (pending background check) as Substitute Bus Drivers for the 2025-2026 school year on an as needed basis, pending competition of certification. – Resolution #302-25
Moved by Mrs. Krukemyer and seconded by Mrs. Culp
Roll Call: Yeas: Mrs. Krukemyer, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED
- 8.07 Approve Matt DeWitz as an On Bus Instructor pending background check. – Resolution #303-25
Moved by Mr. Helm and seconded by Mr. Rutherford
Roll Call: Yeas: Mr. Helm, Mr. Rutherford, Mrs. Culp, Mrs. Krukemyer, Mr. Rothenbuhler
Nays: None MOTION CARRIED

IX. Superintendent recommends for consideration of the Board:

- 9.01 Approve the resolution to adopt special education model policies and procedures. – Resolution #304-25
Moved by Mr. Rutherford and seconded by Mrs. Krukemyer
Roll Call: Yeas: Mr. Rutherford, Mrs. Krukemyer, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler
Nays: None MOTION CARRIED
- 9.02 Accept the following donations: Donations from the Eastwood Athletic Boosters: \$406 to Eastwood Weight Room, \$496 to Eastwood Boys Golf, \$4,500 to Eastwood Athletics; Donations from Eastwood Wrestling Club: \$1,296 to Eastwood Athletics; \$176 from Bethlehem Evangelical Lutheran Church to the Eastwood Family Fund. – Resolution #305-25
Moved by Mrs. Culp and seconded by Mrs. Krukemyer
Roll Call: Yeas: Mrs. Culp, Mrs. Krukemyer, Mr. Helm, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED
- 9.03 Approve the list of students in the Class of 2026 to graduate on May 31, 2026 pending completion of the necessary requirements as set forth by the Ohio Department of Education and Workforce and the policies and procedures of the Eastwood Board of Education. – Resolution #306-25
Moved by Mr. Rutherford and seconded by Mr. Rothenbuhler
Roll Call: Yeas: Mr. Rutherford, Mr. Rothenbuhler, Mrs. Culp, Mr. Helm, Mrs. Krukemyer
Nays: None MOTION CARRIED
- 9.04 Approve an extended field trip request for FFA to travel to Columbus, OH, for the State FFA Convention from April 30-May 1, 2026. – Resolution #307-25
Moved by Mr. Helm and seconded by Mrs. Culp
Roll Call: Yeas: Mr. Helm, Mrs. Culp, Mrs. Krukemyer, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED
- 9.05 Approval of August Board Policy Updates 44.1. – Resolution #308-25
Moved by Mrs. Krukemyer and seconded by Mr. Rutherford
Roll Call: Yeas: Mrs. Krukemyer, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED

X. Reports:

- 10.01 Principal's Reports
- 10.02 Athletic Report
- 10.03 Building, Grounds & Transportation Report
- 10.04 Food Service Report
- 10.05 Technology Report
- 10.06 Director of Student Services Report
- 10.07 Human Resource Report
- 10.08 Superintendent's Report
- 10.09 Board President's Report
- 10.10 Board Member's Report

XI. Request to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code. – Resolution #309-25

Moved by Mrs. Culp and seconded by Mr. Rutherford

Roll Call: Yeas: Mrs. Culp, Mr. Rutherford, Mr. Helm, Mrs. Krukemyer, Mr. Rothenbuhler
Nays: None MOTION CARRIED

The Board, Superintendent Hughes and Treasurer Leppelmeier entered Executive Session at 6:44 p.m. and exited Executive Session at 9:06 p.m.

XII. Adjournment: - Meeting ended at 9:06 p.m. – Resolution #310-25

Moved by Mr. Helm and seconded by Mrs. Krukemyer

Roll Call: Yeas: Mr. Helm, Mrs. Krukemyer, Mrs. Culp, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED

The next regular board meeting of the Eastwood Board of Education will be Monday, December 15, 2025 at 6:00 p.m. at the Eastwood Administrative Office.