

COLEMAN INDEPENDENT SCHOOL DISTRICT

OFFICIAL MINUTES

Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, November 17, 2025 at 5:32 p.m. in the school business office for the regular monthly meeting.

Present: Becky Dobbins, Sandra Rose, Jacque Rosales, Slade Stevenson

Absent: John Casey, Joshua Hale, Jonathan Hastings

Others Present: Brandon McDowell, Superintendent; Michael Heath, High School Principal; Thomas King, Jr. High Principal; Tim Richter, Elementary Principal; Kristi Greaves, Business Manager; Carrie Holloway

Recorder: Mary Strickland

Minutes: Jacque Rosales made a motion to approve the minutes of the Regular Meeting of October 20, 2025. The second was made by Slade Stevenson. Voting for the motion were Becky Dobbins, Jacque Rosales and Slade Stevenson. Sandra Rose abstained. Motion passed 3-0.

ACTION ITEMS:

Discuss and Consider Relinquishment of any Property Ownership to Include Reversionary Rights in and to District Owned Property⁶ in Novice, Coleman County, Texas:

Slade Stevenson made a motion to approve the relinquishment of any property ownership to include reversionary rights in and to District owned property in Novice, Coleman County, Texas. Jacque Rosales seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales and Slade Stevenson. Motion passed 4-0.

Consider Requesting Waiver of Participation for Summer Feeding Program:

Jacque Rosales made a motion to approve submitting to the district's local School Health Advisory Council (SHAC) written notice of the

district's intention to request a waiver of participation for the summer feeding program. Sandra Rose seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales and Slade Stevenson. Motion passed 4-0.

Cast Votes on Ballot for Election to the Board of Directors of the Coleman County Tax Appraisal District for the 2026 and 2027 Term:

Jacque Rosales made a motion that Coleman ISD cast 844 votes on the ballot for Sandra Rose for election of the Board of Directors for the Coleman County Tax Appraisal District for the 2026 and 2027 Term. Slade Stevenson seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales and Slade Stevenson. Motion passed 4-0.

Cast Votes on Ballot for Election to the Board of Directors of the Runnels Central Appraisal District for the 2026 and 2027 Term:

Jacque Rosales made a motion that Coleman ISD cast 10 votes on the ballot for Greg Schwertner for election of the Board of Directors for the Runnels Central Appraisal District for the 2026 and 2027 Term. Slade Stevenson seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales and Slade Stevenson. Motion passed 4-0.

Consider Authorizing a One-Time Extra-Duty Stipend for the Fall 2025 Semester for Current, Active CISD Employees:

Jacque Rosales made a motion to approve the following one-time extra-duty stipend for current, active employees as follows:

- **\$550** for full-time, regularly scheduled employees employed on or before August 13, 2025
- **\$275** for full-time employees, regularly scheduled employees employed after August 13, 2025;
- **\$275** for part-time employees, regularly scheduled for 15-20 hours per week;
- **\$150** for part-time hourly employees, not regularly scheduled or working less than 15 hours per week.

Substitutes are not eligible for an extra-duty stipend.

Sandra Rose seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales and Slade Stevenson. Motion passed 4-0.

Consider Approving Elementary Targeted Improvement Plan:

The Coleman Elementary Turnaround Plan for 2026-2028 was presented to the board to address insufficient performance and expected improvement on the STAAR tests for the Elementary campus. A motion was made by Jacque Rosales to approve the Elementary Targeted Improvement Plan as recommended by the administration. Sandra Rose seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales and Slade Stevenson. Motion passed 4-0.

Consider Approving TASB Local Policy Update 126 Affecting Policies Listed in Attachment:

Slade Stevenson made a motion to add, revise, or delete (LOCAL) policies as offered by TASB Policy Service for consideration and according to the Instruction Sheet for TASB Localized Policy Manual Update 126 except for the following:

- FNG(LOCAL): Student Rights and Responsibilities – Student and Parent Complaints/Grievances; and
- EEP(LOCAL): Instructional Arrangements – Lesson Plans

Jacque Rosales seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales and Slade Stevenson. Motion passed 4-0.

Amend the Budget:

There were no budget amendments.

BOARD REPORT:

Principal Reports:

The principals each gave reports on their respective campuses.

TASB Fall Legal Seminar:

Jonathan Hastings and Slade Stevenson attended the TASB Fall Legal Seminar in Abilene, Texas on November 6, 2025.

DISCUSSION ITEMS:

Team of 8 Board Training:

Mr. McDowell is working with the ESC Region 15 to schedule the Team of 8 board training.

INFORMATION ITEMS:

High School Air Conditioning Project:

Mr. McDowell informed the board that the final scope and sequence plan was submitted by Jacob Martin Engineers. The project will take approximately three years to complete at an estimated cost of \$3.2 million.

CISD Hall of Honor:

The 2026 Coleman ISD Hall of Honor Banquet will be held on February 7, 2026.

End of 2nd Six Weeks Enrollment:

Coleman ISD had 734 students at the end of the second six weeks. There were 213 students in High School, 224 students in Jr. High School and 297 students in the Elementary School.

Check Payment List:

The Board reviewed the check payments for the month of October, 2025.

Financial Board Report:

The Financial Board Report for October, 2025 was presented to the Board.

Financial Statement:

The Financial Statement as of October 31, 2025 was presented to the Board.

Adjournment:

The Board adjourned at 6:39 p.m.

BECKY DOBBINS

JACQUE ROSALES

Agenda Posting

COLEMAN ISD (042901) - Update 126

- BE(LOCAL): Board Meetings
- BED(LOCAL): Board Meetings - Public Participation
- CJ(LOCAL): Contracted Services
- CJA(LOCAL): Contracted Services - Background Checks and Required Reporting
- CLE(LOCAL): Buildings, Grounds, and Equipment Management - Required Displays
- CQB(LOCAL): Technology Resources - Cybersecurity
- CQD(LOCAL): Technology Resources - Artificial Intelligence
- CSA(LOCAL): Facility Standards - Safety and Security
- CV(LOCAL): Facilities Construction
- DBD(LOCAL): Employment Requirements and Restrictions - Conflict of Interest
- DEC(LOCAL): Compensation and Benefits - Leaves and Absences
- DFBB(LOCAL): Term Contracts - Nonrenewal
- DGBA(LOCAL): Personnel-Management Relations - Employee Complaints/Grievances
- DH(LOCAL): Employee Standards of Conduct
- EEP(LOCAL): Instructional Arrangements - Lesson Plans
- EFA(LOCAL): Instructional Resources - Instructional Materials
- EHBAF(LOCAL): Special Education - Video/Audio Monitoring
- EIA(LOCAL): Academic Achievement - Grading/Progress Reports to Parents
- FA(LOCAL): Parent Rights and Responsibilities
- FEF(LOCAL): Attendance - Released Time
- FFAC(LOCAL): Wellness and Health Services - Medical Treatment
- FFBB(LOCAL): Student Welfare - Crisis Intervention
- FFF(LOCAL): Student Welfare - Student Safety
- FFG(LOCAL): Student Welfare - Child Abuse and Neglect
- FNG(LOCAL): Student Rights and Responsibilities - Student and Parent Complaints/Grievances
- FO(LOCAL): Student Discipline
- GF(LOCAL): Public Complaints
- GKA(LOCAL): Community Relations - Conduct on School Premises

Explanatory Notes

TASB Localized Policy Manual Update 126

Coleman ISD

ATTN(NOTE)

GENERAL INFORMATION ABOUT THIS UPDATE

Please note:

Changes at Update 126 are based almost exclusively on legislation from the 89th Regular Legislative Session. Please note that documents provided in the legal framework are not adopted by the board.

Unless otherwise noted, references to legislative bills throughout these explanatory notes refer to Senate Bills (SB), House Bills (HB), or House Concurrent Resolutions (HCR) from the 89th Regular Legislative Session. All referenced bills have already gone into effect unless otherwise noted.

TASB Policy Service hosted and recorded a webinar to review the content of Update 126. That recorded webinar is available with your Update 126 materials on Policy Online.

BE(LOCAL)

BOARD MEETINGS

Several recommended revisions have been made to this policy on board meetings. SB 12 prompted new language at Meeting Place and Time indicating that board meetings will be held outside of typical work hours. Language at Notice to Members has been adjusted to reflect HB 1522, which requires board agendas to be posted for three business days, rather than 72 hours, before the meeting. This recommended revision appropriately adjusts when the notice of the meeting will be provided to board members.

At Deadline, the recommended revisions are also in response to HB 1522. We offer for your consideration language requiring that agenda items be submitted 10 calendar days before a meeting. This deadline would provide the district sufficient time to compile items and post an agenda by the statutory deadline. If the district would like to adjust the deadline, please contact your policy consultant.

SB 413 requires roll call voting, so the language at Record Vote has been revised accordingly. A paragraph in the Minutes section has been removed, as the statement is true for all district records and it is not necessary to separately address retention in this policy. Please refer to CPC(LOCAL) and your district's record retention procedures.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

BED(LOCAL)

BOARD MEETINGS: PUBLIC PARTICIPATION

Recommended revisions comply with the SB 12 requirement that public comment occur at the beginning of board meetings.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

CJ(LOCAL)

CONTRACTED SERVICES

Recommended new provisions reflect that contractors may not engage in or assign instructional activities prohibited by law or diversity, equity, and inclusion (DEI) duties under SB 12. Violations will result in termination of the contract.

CJA(LOCAL)

CONTRACTED SERVICES: BACKGROUND CHECKS AND REQUIRED REPORTING

The subtopic name has been adjusted to Background Checks and Required Reporting to more accurately describe the contents of the legal framework at this code. No changes have been made to the local text, and the district has not been charged for this revision.

Explanatory Notes

TASB Localized Policy Manual Update 126

Coleman ISD

CLE(LOCAL)

BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: REQUIRED DISPLAYS

The subtopic name has been adjusted to Required Displays to more accurately describe the contents of the legal framework at this code. No changes have been made to the local text, and the district has not been charged for this revision.

CQB(LOCAL)

TECHNOLOGY RESOURCES: CYBERSECURITY

Recommended revisions comply with HB 150, which moves cybersecurity training requirements from the Department of Information Resources to the Texas Cyber Command and includes details about notifications for cybersecurity incidents in addition to security breaches.

CQD(LOCAL)

TECHNOLOGY RESOURCES: ARTIFICIAL INTELLIGENCE

This new recommended policy addresses artificial intelligence training requirements based on HB 150 and HB 1500, as well as the use of artificial intelligence by district employees and students.

CSA(LOCAL)

FACILITY STANDARDS: SAFETY AND SECURITY

SB 8 from the Second Special Session prompted the inclusion of a section on Designation and Use of Private Spaces. The superintendent is directed to designate private spaces in accordance with law and to develop regulations to ensure compliance.

CV(LOCAL)

FACILITIES CONSTRUCTION

As reflected in CH(LEGAL), the competitive purchasing threshold established in law has changed from \$50,000 to \$100,000. The language at Construction Contracts is recommended for revision here to refer to the legal threshold rather than a specific dollar amount. Policy BJA(LOCAL) establishes the superintendent's delegation authority; therefore "or designee" is recommended for deletion at Project Administration.

The Legal Tips for Policy Development, available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

Please note: The superintendent's authority to approve construction contracts is reflected with a dollar amount in many districts' CV(LOCAL) that matched the previous competitive purchasing threshold. We have not revised the provisions reflecting the superintendent's authority to approve construction contracts. If the board wishes to update the superintendent's authority to approve contracts, please contact your policy consultant.

DBD(LOCAL)

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CONFLICT OF INTEREST

A new recommended section on Personal Services Performed by an Administrator includes language relating to administrator work from HB 3372.

DEC(LOCAL)

COMPENSATION AND BENEFITS: LEAVES AND ABSENCES

HB 2 prompted recommended revisions to include Daily Rate of Pay under the Definitions section, as well as a section regarding Concurrent Use of Paid Leave during Family and Medical Leave for classroom teachers.

The Legal Tips for Policy Development, available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

Explanatory Notes

TASB Localized Policy Manual Update 126

Coleman ISD

DFBB(LOCAL)

TERM CONTRACTS: NONRENEWAL

Based on SB 12, engaging or assigning diversity, equity, and inclusion duties, as well as instructional activities prohibited by law, are recommended for inclusion in the list of reasons a term contract employee may be nonrenewed. The item related to disability and the ability to perform the essential functions of the job has been amended for clarity.

DGBA(LOCAL)

PERSONNEL-MANAGEMENT RELATIONS: EMPLOYEE COMPLAINTS/GRIEVANCES

All recommended revisions to this local policy on employee complaints stem from the applicable portions of SB 12.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

DH(LOCAL)

EMPLOYEE STANDARDS OF CONDUCT

The recommended revision to the text at Weapons Prohibited – Exceptions reflects changes under SB 706 regarding reciprocity with a handgun license from another state. Sections on Prohibited Classroom Instruction or Activities; Prohibited Diversity, Equity, and Inclusion Duties; and Social Transitioning are recommended for inclusion pursuant to SB 12. At Relationships with Students, the recommended revision addresses the requirement under SB 571 regarding notice of suspected misconduct by an educator or district service provider.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

EEP(LOCAL)

INSTRUCTIONAL ARRANGEMENTS: LESSON PLANS

This new local policy includes recommended language from SB 12 on instructional plans and course syllabi.

EFA(LOCAL)

INSTRUCTIONAL RESOURCES: INSTRUCTIONAL MATERIALS

In accordance with SB 12, a section on Parent Request for Instructional Material Review is recommended for inclusion. The policy requires the superintendent to develop administrative regulations to ensure that parents or guardians can request review of instructional materials individually or through a petition process with other parents.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

EHBAF(LOCAL)

SPECIAL EDUCATION: VIDEO/AUDIO MONITORING

The enclosed revisions are recommended to update language regarding special education classrooms in accordance with HB 2 and to update the timeframe for reporting suspected misconduct or child abuse as required by SB 571.

EIA(LOCAL)

ACADEMIC ACHIEVEMENT: GRADING/PROGRESS REPORTS TO PARENTS

Recommended revisions reflect the SB 12 requirement that each parent of a student be afforded the opportunity for at least two in-person conferences with the student's teacher per year. At Academic Dishon-

Explanatory Notes

TASB Localized Policy Manual Update 126

Coleman ISD

esty, language is recommended that indicates the use of artificial intelligence without permission constitutes academic dishonesty.

FA(LOCAL)

PARENT RIGHTS AND RESPONSIBILITIES

This new local policy is recommended for inclusion in the district's manual to address the SB 12 requirement to establish a parent portal on the district's website, through which parents may submit comments to administrators or the board.

FEF(LOCAL)

ATTENDANCE: RELEASED TIME

This local policy is recommended for inclusion in the district's manual to reflect SB 1049 requirements regarding released time courses.

FFAC(LOCAL)

WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT

A recommended revision at Medication Provided by Parent has been made due to SB 920, which now allows school employees, including nurses, to administer nonprescription medication in accordance with legal requirements.

The Legal Tips for Policy Development, available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

Please note: Contact your policy consultant if this policy needs adjustments to address provisions regarding athletic trainers, epinephrine, or respiratory distress medication.

FFB(LOCAL)

STUDENT WELFARE: CRISIS INTERVENTION

As required by HB 2, a provision is recommended for inclusion addressing the required notification that must be provided to teaching staff when a threat is made against the campus.

FFF(LOCAL)

STUDENT WELFARE: STUDENT SAFETY

HB 2 prompted recommended revisions to this local policy regarding notifying a parent of a student with whom an employee or service provider is alleged to have engaged in misconduct.

FFG(LOCAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

A recommended change at Reporting Child Abuse or Neglect reflects that SB 571 requires reporting within 24 hours of learning of the facts giving rise to suspicion of abuse or neglect of a child. The revision to item 1 at Making a Report also comes from SB 571.

The Legal Tips for Policy Development, available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

FNG(LOCAL)

STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES

Substantial revisions to this student and parent complaint policy are recommended to reflect requirements in SB 12 and other legal requirements reflected in the legal framework at this code.

The Legal Tips for Policy Development, available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

Explanatory Notes

TASB Localized Policy Manual Update 126

Coleman ISD

FO(LOCAL)

STUDENT DISCIPLINE

HB 6 removed a district's authority to exempt itself from student discipline requirements through a District of Innovation plan. The District of Innovation text is, therefore, recommended for deletion. Minor edits are recommended to the language regarding Video and Audio Monitoring that make such monitoring permissive and clarify what should happen when video and audio recording equipment is in use.

GF(LOCAL)

PUBLIC COMPLAINTS

All recommended revisions to this local policy on public complaints stem from the applicable portions of SB 12.

The Legal Tips for Policy Development, available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

GKA(LOCAL)

COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

Language regarding handguns is recommended for revision due to SB 706.

The Legal Tips for Policy Development, available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.