



CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC) MEETING

Hillsborough City School District
September 15, 2025 @ 12:30 PM

District Office Collaboration Center: In-Person

I. OPENING ITEMS

A. Call to Order

The meeting was called to order by CBOC Chair Clement Chen and second by Sara Heston

B. Roll Call

CBOC Members:

Clement Chen
Bonnie Feldman
Sara Heston
Shelby van Doren
Deb Kelly
Lori Williams

HCSD Staff Members:

Ana de Arce
Michelle Yau
Joyce Shen
Ron Russo

HCSD Board Members:

An Chen

Van Pelt Construction Services:

Eric Van Pelt
Louann Carlomagno
Merry Te
Sadhana Dantuluri
Mohammed Mhanna
Johnny Mam

C. Welcome, Introductions and CBOC Responsibilities (President Clement Chen)

1. Welcome new members, Deb Kelly and Lori Williams

2. Description of the responsibilities of the Citizen Bond Oversight Committee (CBOC): Paragraph (b) of [California Education Code Section 15278](#)
3. Reference Materials from July 21, 2025 CBOC Meeting: [Financial Reports](#)

II. REPORTS DISCUSSION AND POSSIBLE ACTION

- A. Approve Meeting Minutes from July 21, 2025
 1. CBOC Chair Clement Chen motioned to approve the meeting minutes; Sara Heston seconded the motion.
 - a) Minutes unanimously approved
- B. Review Dates for Upcoming Meetings (2025-26): All meetings will take place in the DO Collaboration Center. (Louann Carlomagno)
 1. Monday, September 15 at 12:30 pm (Site Visits)
 2. Monday, December 15 at 12:30 pm (Review Audit Report)
 3. Monday, February 9 at 2 pm moved to February 2nd at 12:30 pm (Prep Annual Report)
 4. Wednesday, March 11 - HCSO Boarding Meeting Presentation by CBOC Board President
 5. Monday, May 11 at 12:30 pm (Wrap Up and Summer Projects)

III. STAFF REPORTS

- A. There were no staff reports.

IV. COMMITTEE MEMBER REPORTS

- A. There were no committee member reports.

V. PUBLIC COMMENTS FROM THE COMMUNITY

- A. There were no comments from the public.

VI. CLOSING ITEMS

- A. Next meeting: December 15, 2025 - Audit Report Review
- B. CBOC Chair Clement Chen called the meeting to order.
 1. Bonnie Feldman Seconded to adjourn the meeting

VII. Site Visit Tours