

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, September 23, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko (online), Cedric Dettmar, Laurel Erickson-Parsons, Tracy Magnotta (online), Shamim Pakzad (online), and Jay Santos (online). Also present were Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:02 pm - *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*  
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – Superintendent Evaluation
- VI. **Approval of Minutes** – Director Conte, seconded by Director Carpenter, moved to approve the minutes of September 9, 2025
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **High School Representative Report**
- X. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* – No Report
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only**  
J. Munson-McCarthy – Commented on the stipend for Dr. Kaskey.
- XII. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$1,160,472.32
  - B. Cafeteria Expenditures – \$17,260.21
  - C. Health Benefits – \$358,356.47
  - D. Capital Projects – None
    1. Approve the above Presentation of Bills.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XIII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
  - A. Cash Investment and Bond Activity
  - B. Condensed Board Summary Report
  - C. Budget Transfers – None
  - D. Middle School Activity Report – August 31, 2025
  - E. High School Activity Report – August 31, 2025

1. Approve the above Treasurer's Report.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

#### **XIV. AGENDA ITEMS**

##### **A. Education**

1. Approve the first reading of:  
Policy 625 – Procurement Cards  
Policy 625 AR-0 – Procurement Cards
2. Approve a trip to NYC Broadway - SV Choir & Band, on March 27, 2026, to attend workshops and a Broadway show. Cost: \$278 - Per Student (Fundraising)  
The contract is pending review and approval of the solicitor.
3. Approve the attached travel request and contract for the "Beast of the East" Wrestling Tournament in Newark, DE.

Director Carpenter, seconded by Director Erickson-Parsons, moved to approve Education Items # 1-3. Vote: 9-yes, 0-no

##### **B. Personnel**

1. Approve Jennifer Velez as an Elementary School Spanish Immersion teacher at Bachelors, Step 1, \$61,182, prorated, effective upon completion of employment paperwork.
2. Approve Sara Eidemuller as a Middle School Spanish Immersion teacher at Masters, Step 12, \$84,092, prorated. Effective upon completion of employment paperwork and release from current placement.
3. Approve an unpaid medical leave extension for Brenda Bohlen, food service, until October 31, 2025.
4. Approve the following individuals as Day-to-Day Substitutes for the 2025-2026 school year:
 

Molly Youells	Kaitlyn Kennedy	Erica Hudson
Alexa Guerriei	Rebecca O'Brien – School Nurse	
5. Approve a stipend for Dr. Richard Kaskey in the amount of \$20,000 for the 2025-2026 school year for the coordination of Curriculum and Induction.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Item #5.

Director Broun, seconded by Director Demko, moved to table Personnel Item #5.  
Vote: 5-yes, 4-no (Magnotta, Carpenter, Pakzad, Dettmar)

- 6. Approve the transfer of Yesenia Claros from Part-Time to Full-Time Bus Driver, effective immediately.
- 7. Approve the retirement of Jason Male, Bus Driver, effective September 5, 2025.
- 8. Approve the following individuals for the After-School Programs:  

<b><u>ACE - \$45.00/hour</u></b>	
Beth Ravier	Jennifer Domchek
Erin Ruyak	Jen Straub
Kellie King	Lara McCarthy
<b><u>Scholar Athlete Support Monitor - \$30.00/hour</u></b>	
Kristin Schlotter	Kimberly Barndt
Greta Torres	Natisha Jones
- 9. Approve Lex Donatelli as the Grade 6-8 Assistant Musical Director for \$2,060.00.
- 10. Approve Yesenia Claros as a Part-Time Instructional Paraprofessional effective immediately.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Items #1-4 & 6-10. Vote: 9-yes, 0-no

**C. Facilities**

**No Agenda Items for Approval**

**D. Finance**

- A. Finance Committee Meeting Summary – 9/10/2025
  - 1. Approve the attached MOU with Bethlehem Area Vocational-Technical School.
  - 2. Approve the 2025-2026 Grade 6-8 Theatre Production for \$740.00.
  - 3. Approve the contract with New Story School for student placements, pending review and approval of the district solicitor.

Director Conte, seconded by Director Carpenter, moved to approve Finance Items #1-3.  
Vote: 9-yes, 0-no

**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* - None
- **Saucon Valley Foundation for Educational Innovation** – *Laurel Erickson-Parsons*  
Reported that applications will be available for grants.

**F. Northampton Community College** – *Susan Baxter* - None

**G. Bethlehem Area Vo-Tech School** – *Vivian Demko & Cedric Dettmar* - None

**H. Colonial Intermediate Unit** – *Dr. Shamim Pakzad* - None

**I. PSBA Representative** – *Donald Carpenter & Jay Santos* – None

**J. New Business** – None

**K. Old Business** - None

**XV. Citizens’ Inquiries and Comments** –

M. Lomangino – Commented on the request by Director Dettmar to join an informal working group exploring a possible Charlie Kirk day of recognition. She also requested that Dr. Tinor be introduced to the District via Parent Square.

**XVI. Announcements**

**Future Meetings ~**

October 14, 2025– 7 pm – Business Meeting – High School Audion

October 28, 2025– 7 pm – Business Meeting – High School Audion

**XVII. Motion to Adjourn Meeting** - Board President Dettmar adjourned the meeting at 7:40 pm.

ATTEST \_\_\_\_\_  
Secretary

\_\_\_\_\_  
President