

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, July 22, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Cedric Dettmar - online, Laurel Erickson-Parsons, Tracy Magnotta - online, Shamim Pakzad, and Jay Santos. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:14 pm – *Dr. Shamim Pakzad, Vice-President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*  
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Santos, moved to approve the agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – 7/22/2025 - Personnel, Technology C&B Plan  
6/24/2025 (after meeting) - Personnel
- VI. **Approval of Minutes** – Director Carpenter, seconded by Director Conte, moved to approve the minutes of June 24, 2025. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent's Report** – *Jaime Vlasaty, Superintendent* – Mrs. Vlasaty reported that the District has been busy hiring staff this summer. All teaching staff, except for one long-term substitute, have been hired. Several administrators are being hired tonight. The Elementary school pond lobby has been refurbished, and the district roadways are being resurfaced.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
  - A. General Expenditures – \$977,114.62
  - B. Cafeteria Expenditures – \$805.05
  - C. Health Benefits – \$341,271.52
  - D. Capital Projects – None
    1. Approve the above Presentation of Bills.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XII. **Treasurer's Report** – *Donald Carpenter/David Bonenberger*
  - A. Cash Investment and Bond Activity
  - B. Condensed Board Summary Report
  - C. Budget Transfers – None
  - D. Middle School Activity Report – None

## E. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

**XIII. AGENDA ITEMS****A. Education**A. Academic & Personnel Committee Meeting Summary – July 2, 2025

1. Approve Carolyn Loverdi and Lisa Allen to attend the College in High School Mandatory Math Department meeting at the University of Pittsburgh from September 22–24, 2025.

Cost: Tolls - \$46.00

Mileage - \$408.80

Lodging - \$250.00

Food - \$90.00

2. Approve the purchase of the textbooks for the following courses:

AP Environmental Science

Total Cost – \$5,249.48

AP Precalculus

Total Cost – \$1,794.50

AP Seminar

Total Cost - \$2,722.50

3. Approve the first reading of the following policies:

Policy 409 – Assignment and Transfer

Policy 827 – Conflict of Interest

Director Conte, seconded by Director Erickson-Parsons, moved to approve Education Item #3. Vote: 9-yes, 0-no

Director Carpenter, seconded by Director Santos, moved to table Policy 409. Vote: 9-yes, 0-no

Director Conte, seconded by Director Erickson-Parsons, moved to approve the first reading of Policy 827. Vote: 9-yes, 0-no

4. Approve a Memorandum of Understanding with Carbon Lehigh Intermediate Unit #21 for “Title III Nonpublic Equitable Services” for the 2025-2026 school year.

Director Conte, seconded by Director Carpenter, moved to approve the Education Items #1,2 &4. Vote: 9-yes, 0-no

**B. Personnel**

1. Approve Dr. Richard Kaskey as the Saucon Valley High School Principal at \$165,000.00, and benefits per the current Act 93 Agreement, effective July 1, 2025.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Item #1.  
Vote: 8-yes, 1-no (Demko)

2. Approve Grace Griffaton as a Communication Specialist at \$72,000, prorated, and benefits per the current Act 93 Agreement, pending completion of employment paperwork.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Personnel Item #2. Vote: 9-yes, 0-no

3. Approve Ryan Johnston as the Director of Athletics and Student Activities at \$112,000, prorated, and benefits per the current Act 93 Agreement, pending completion of employment paperwork.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Personnel Item #3. Vote: 9-yes, 0-no

4. Approve Elizabeth Bean as a Full-Time Accounts Payable Clerk at an hourly rate of \$20.00 per hour with benefits per the current Administrative Assistant and Clerical Compensation & Benefits Plan, effective pending completion of employment paperwork.
5. Approve Nicole Cunningham as a Special Education Teacher, at Masters, Step 9, \$78,484.00.
6. Approve Hannah Hoeflein as a Speech and Language – Long Term Substitute for the 2025-2026 school year at \$61,182.00 (B, Step 1).
7. Approve Michael Adams as a Social Studies – Long Term Substitute for the 2025-2026 school year at \$61,182.00 (B, Step 1).
8. Approve Brooke Blair as an English – Long Term Substitute for the 2025-2026 school year at \$61,182.00 (B, Step 1).
9. Approve Jeremy Moll as a Part-Time Bus Driver with wage & benefits per the current SV Educational Support Professionals Contract. Employment is effective upon completion of employment paperwork.
10. Approve the following paraprofessionals:  
Rosalba Espinosa Ramirez as a Part-Time (28 hours) Bilingual Spanish-Speaking Paraprofessional at an hourly rate of \$21.19.  
Dalia Zahran as a Part-Time (28 hours) K-4 Reading Paraprofessional at an hourly rate of \$21.19.

Amanda Brescia Buniak as a Part-Time (28 hours) K-4 Math Paraprofessional at an hourly rate of \$21.19.

- 11. Approve the following curriculum writers:  
 Leah Mickey – ELA K,1,2 - \$5,400  
 Karen Kemper – ELA-7 - \$1,800  
 Stacey Anthony – ELA-8 - \$1,800  
 Elizabeth Ravier – ELA-3 and 4, SLA-K, 3/4, and 5 - \$10,800  
 Philip Sams – Sports Officiating - \$1,800  
 Amy Kishbaugh – ELA-5 - \$1,800  
 Lynn Cheddar – ELA-6 - \$1,800  
 David Young – K-4 STEM - \$4,500  
 Amber Sams – New & Emerging Technologies: AI in the 21<sup>st</sup> Century - \$1,800
- 12. Approve the following mentors for the 2025-2026 school year. Salary is in accordance with the current professional agreement, which may be prorated if the mentorship is not a full year.
 

<u>Inductee</u>	<u>Mentor</u>
Matthew Dezzi	Joanna Suriel
Kelly Miller	Dianna Shotwell
Carla Davidson	Becky Harvey/Beverly Sparling
Angela Rohrbaugh	Katie Fisher
Hannah Hoeflein	Jessica Johnston
Nicole Cunningham	Jasmine Kozero
- 13. Approve the following 2025-2026 Athletic Coaches:  
 Terry Baker - Head Coach - Boys Varsity Soccer - \$5,600  
 Jason Stern – Asst. Coach Cross Country - \$3,100
- 14. Approve the following Day-to-Day Substitutes for the 2025-2026 school year:
 

Sara Mantoni	Ravi Sajnani
Dylan Young	Lorraine Grossett
James Matlack	Deborah Kelahan
Russell Lande	Regina Albano
David Houck	Chris Miscannon
Thomas Roney	
- 15. Approve the resignations of:  
 Amanda Holveck, teacher, as of August 18, 2025.  
 Kevin Rutzler, science teacher, as of July 16, 2025.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Personnel Items #4-15. Vote: 9-yes, 0-no

- 16. Approve the retirement of Judith Riegel, Administrative Assistant to the Business Manager; her last day will be January 9, 2026.

Director Santos, seconded by Director Dettmar, moved to approve Personnel Item #16. Vote: 9-yes, 0-no

**C. Facilities**A. Facilities Committee Meeting Summary – July 9, 2025

1. Approve the attached list of Surplus/Obsolete items.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Facilities Item #1.

Director Broun, seconded by Director Carpenter, moved to amend the previous motion and remove the library books from the Surplus/Obsolete list and bring them back at a later meeting.

Vote on amended motion: 9-yes. 0-no

**D. Finance**A. Finance Committee Meeting Summary – July 9, 2025

1. Approve the following contracts with Colonial Intermediate Unit 20 for the 2025-2026 school year:
  - SBAP Services
  - Transportation
  - TransPerfect Services
  - Psychiatric Evaluations
  - LPN/RN for Field Trips
  - Homebound
  - Feeding Evaluations
  - Child Find Evaluations for Private & Non-Public Schools
  - Augmentative and Alternative Communication
2. Approve the purchase and installation of a divider curtain for the high school gym at a cost of \$27,276.00.
3. Approve the purchase and installation of a gas convection food steamer for the high school kitchen at a cost of \$20,245.68.
4. Approve the contract with CDS for the lease of copiers/printers, pending review and approval of the contract by the district solicitor.
5. Approve the agreement with Brett DiNovi & Associates for Behavioral/Educational Consultation services.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Finance Items #1-5.

Vote: 9-yes, 0-no

**E. Community Updates**

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* – None
- **Saucon Valley Foundation for Educational Innovation** -*Tracy Magnotta*- None

**F. Northampton Community College** – *Susan Baxter* - None**G. Bethlehem Area Vo-Tech School** – *Vivian Demko & Cedric Dettmar* - None

**H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* - None**

**I. PSBA Representative – *Donald Carpenter & Jay Santos* - None**

**J. New Business - None**

**K. Old Business - None**

**XIV. Citizens' Inquiries and Comments – None**

**XV. Announcements**

**Future Meetings ~ August 12, 2025– 7 pm – Business Meeting – High School Audion**

**August 26, 2025– 7 pm – Business Meeting – High School Audion**

**XVI. Motion to Adjourn Meeting**

Board Vice-President Pakzad adjourned the meeting at 8:38 pm.

ATTEST \_\_\_\_\_

Secretary

\_\_\_\_\_  
President