

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, May 27, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Laurel Erickson-Parson, Tracy Magnotta - online, Shamim Pakzad, and Jay Santos - online. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:09 pm - *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – Personnel
- VI. **Approval of Minutes** – Director Conte, seconded by Director Carpenter, moved to approve the minutes of May 13, 2025. Vote: 9-yes, 0-no
- VII. **Recognition** – iTeam
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* – Report will be at the end of the meeting.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$686,651.05
 - B. Cafeteria Expenditures – \$19,884.07
 - C. Health Benefits – \$511,018.73
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

- XII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Budget Transfers – None
 - D. Middle School Activity Report – April 2025
 - E. High School Activity Report – April 2025
 1. Approve the above Treasurer’s Report.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

1. Approve Nakeshia Downer, Food Service Director, and Helen Ziegler, Cafeteria Crew Chief, to attend the PA SNAP Conference in Altoona, PA, from July 28 to July 31, 2025.
Cost: Lodging - \$599/person for 3 nights
Registration - \$299 total
Mileage - \$308
2. Approve the extension of the agreement for student # 9513956563.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Education Items 1 & 2. Vote: 9-yes, 0-no

B. Personnel

1. Approve Matthew Dezzi as a School Counselor at Masters, Step 1, \$65,960.00, effective July 1, 2025.
2. Approve Carla Davidson as an Elementary Spanish Immersion teacher at Bachelors +15, Step 1, \$63,510.00, effective for the 2025-2026 school year.
3. Approve the resignation of Wendy Paz Andrade as an ESY Paraprofessional.
4. Approve Catherine Krencs as an ESY Paraprofessional - 8:15-11:45, at a rate of \$20.98/hour, 4 days/week, July 7-31, 2024, Monday-Thursday, with a set-up day on July 3, 2025.
5. Approve Calista Unger as a Sound & Lighting Technician at \$35.00/hour.
6. Approve an educational sabbatical for Amanda Holveck for the 2025-2026 Fall Semester, August 19, 2025, to January 16, 2026

Director Erickson-Parsons, seconded by Director Conte, moved to approve the Personnel Items #1 – 6. Vote: 9-yes, 0-no

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Erickson-Parsons, seconded by Director Conte, moved to approve the Facilities Item #1. Vote: 9-yes, 0-no

D. Finance

A. Finance Committee Meeting Summary – May 14, 2025

2024-2025 Budget Timeline for the 2025-2026 School Year

May 31, 2025 - *District Deadline* to adopt the 2025-2026 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

1. Approve the contract with Behavioral Health Associates for the 2025-2026 school year.
2. Approve the attached placement agreement with Melmark, Inc. for student # 6986867298 for the 2025 Extended School Year and the 2025-2026 school year.
3. Approve an agreement with Capstone Academy for the 2025-2026 school year for student # 6601856266.
4. Approve the agreement with School Food Service Solutions for providing “ServSafe” Training and Exams.
5. Approve an increase in the Summer Technology Assistants from \$15.00/hr. to \$23.00/hr.
6. Approve an increase of 2% per hour for all athletic workers.

	Current Rate	2025-2026 Rate
Ticket Taker, Polk Valley Gate, Handicap Parking, Parking Attendants, Chain Crew, Game Security Assistance	\$10.25	\$10.46
Announcers, XC Scorers, Swimming Timers	\$11.25	\$11.48
Ticket Seller	\$12.25	\$12.50
Statisticians, Penalty Clocks	\$12.50	\$12.75
Clock	\$14.00	\$14.28
Football Clock	\$14.50	\$14.79
Hy-Tek Management/Scoring	\$15.00	\$15.30
Game Manager	\$16.25	\$16.58
Announcer/Hy-Tek Combination (if only 1 person available)	\$18.00	\$18.36

7. Motion to approve four contracts with Lobar Associates, Inc., through KPN Contracts Nos. 2021JOCC-41, 2021JOCC-44, 2021JOCC-43, and 2021JOCC-32, for the conversion of an art Classroom at the High School to an athletic training room, for a total cost of \$126,082.53, subject to final solicitor review and approval.
8. Approve the quote from Advantage Sport & Fitness, Inc. for the equipment for the Stadium Weight Room at a total cost of \$105,938.40, pending review and approval of the district solicitor.

Director Conte, seconded by Director Campbell, moved to approve the Finance Items #1 – 8.
Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* - None
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* - None

F. Northampton Community College – *Susan Baxter* - None

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* - None

1. Approve the candidates for the Colonial Intermediate Unit 20 Board of School Directors, with a term of July 1, 2025 - June 30, 2028, per board ballots.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Colonial IU ballots. Vote: 9-yes, 0-no

I. PSBA Representative – *Donald Carpenter & Jay Santos* – Director Carpenter commented on upcoming webinars being offered by PSBA

J. New Business – Director Broun read a statement regarding the proposed changes in teaching assignments.

K. Old Business - None

XIV. Citizens' Inquiries and Comments –

L. McCarthy – Made a statement as the President of the SVEA regarding the changes in teacher assignments.

A. Lookenbill – Commented on the lack of strategic district leadership.

J. Munson-McCarthy – Commented that her daughter has been experiencing racial bullying and that we need strategic leadership and transparency.

K. Wood - Commented that we need strategic leadership.

- J. King – Spoke on changes in teacher assignments and whether data supports this.
- M. Detwiler – Commented on the change in teacher assignments and asked if the teachers had input.
- A. Kichline – Commented that parent involvement in the schools is not encouraged, and there is a lack of opportunities.
- K. Faden - Commented on the change in teacher assignments.
- K. Wechtler – Commented on the change in teacher assignments.
- P. Silverthorn – Congratulated the District on being recognized as one of the 935 school districts for Outstanding Support of Music Education and mentioned that we need another general music teacher.
- M. Lanning – Commented on the change in teacher assignments and the extracurricular activities that are no longer happening.

Superintendent’s Report – The superintendent reported on the changes in teachers' assignments and said that the administration is willing to go back and review the changes.

XV. Announcements

Future Meetings ~

- June 10, 2025– 7 pm – Business Meeting – High School Audion
- June 24, 2025– 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting – Board President Dettmar adjourned the meeting to go into an Executive Session at 8:36

ATTEST _____
Secretary

President