



Commitment, Excellence, Community

**PLEASANT HILL SD #1
SCHOOL BOARD MEETING MINUTES**

Monday, June 20, 2022

Work Session to begin at 6:00 p.m.

Regular Session/Budget Hearing at 7:00 p.m.

Stream live at <https://www.youtube.com/channel/UCyjFOvyID3uqPG7QXxub4qQ/featured>

1.0 CALL TO ORDER

Board Chair John Oldham called the June 20, 2022 Board Meeting to order at 6:00 p.m. Board Members present at the time of order were Wylde Cafferata, Vice Chair Stephen Hammond (Via Zoom), and Rusty Rexius. Others present were Superintendent Scott Linenberger, Board Secretary Courtney Wilson, and Strategic Planning Specialist Jerry Colonna (Via Zoom). Business Manager Sheri Longobardo, arrived prior to the Budget Committee meeting.

Wylde Cafferata read the mission statement.

2.0 STRATEGIC PLAN PRESENTATION (Exhibit 2122.198 a-c)

Jerry Colonna, Strategic Planning Specialist, joined the board via Zoom with a presentation describing his process for guiding district Strategic Planning sessions. Mr. Colonna detailed a nine-month plan development process and shared key elements for developing a strategic plan.

Mr. Colonna's plan would involve two teams (District Planning Team and District Implementation Team) who would work together to research, develop, and implement a three-year Strategic Plan. The teams would work closely and involve staff, teachers, students, and community engagement. Periodically evaluating the plan is a necessity and potentially "retooling" the plan may be necessary as elements may change.

The board will be selecting an advisor to assist with development of its Strategic Plan, a long-term goal-oriented plan for district improvement. Mr. Colonna's planning program would take approximately nine months to fully develop, and included plan maintenance and check-ins after development.

The Board recessed at 6:47 p.m. and will resume the Budget Hearing at 7:00 p.m.

PUBLIC HEARING ON APPROVED BUDGET

1.0 CALL TO ORDER – 7:00 p.m.

2.0 QUESTIONS AND/OR COMMENTS

There were no questions/comments submitted online or in-person.

3.0 ADJOURNMENT – 7:00 p.m.

REGULAR SESSION OF SCHOOL BOARD MEETING

The board returned to regular session at 7:00 p.m.

3.0 ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

4.0 ATTENDANCE AT PREVIOUS BOARD MEETINGS/INTRODUCTIONS

There were six online viewers and two onsite attendees at the June 6, 2022 board meeting.

5.0 APPROVAL OF MINUTES

5.1 Approve June 6, 2022 Budget Committee Minutes (Exhibit 2122.199)

5.2 Approve June 6, 2022 Board Meeting Minutes. (Exhibit 2122.200)

The June 6, 2022 Board and Budget Committee Minutes were approved by consensus as presented.

6.0 CONSENT AGENDA

6.1 Accept Hiring of Kyle McClain, PHHS Assistant Principal/Athletic Director (Exhibit 2122.201)

6.2 Accept Hiring of Sarah Apker, SPED Teacher, Gr 6-12 (Exhibit 2122.202)

6.3 Annual Appointments

6.301 Designate Superintendent, Chief Administrative Officer/Clerk, ORS 332.515

6.302 Designate Sheri Longobardo as Business Manager

6.303 Designate Superintendent as Budget Officer

6.304 Designate Accuity, LLC as official auditor

6.305 Designate Banner bank and the Local Government Investment Pool as depositories for school funds

a Allow the Superintendent the discretion to invest in other depositories

b Allow the Superintendent the option to change depositories

6.306 Designate the Hungerford Law Firm, L.L.P., as legal counsel.

6.307 Designate Property and Casualty Coverage for Education (PACE) as the District's liability insurance carrier

6.308 Designate Jake Stone of WHA Insurance as Agent of Record

6.309 Designate American Fidelity Securities, Inc. as Section 125 administrator.

Wylde Cafferata moved to approve the Consent Agenda in its entirety. Rusty Rexius seconded the motion. The motion passed unanimously, 4:0.

7.0 REPORTS AND DISCUSSION ITEMS

7.1 Superintendent's Report

7.101 Enrollment Report (Exhibit 2122.203)

PHSD finished the school year with 949 students enrolled. In comparison to past years, the 21-22 school year saw less fluctuation in enrollment throughout the year.

7.2 School Board Self-Evaluation Report & Discussion

The board members present shared their scores for each of the eleven categories. The board will retrieve Mr. Gottfried's scores and address any scores that were in the unacceptable range at a future meeting.

7.3 Strategic Planning Discussion

The board compared and contrasted Strategic Planning Sessions with Vincent Adams (OSBA Board Training Specialist) and Jerry Colonna (Strategic Planning Specialist).

Mr. Colonna's process impressed the board with the detail and increased involvement/engagement with staff/students/community members. The board also appreciated the importance of aligning goals and plans with the district's needs.

Both specialists are comparable in cost, according to Superintendent Linenberger, costing under \$15,000.

An action item will determine which Strategic Planning Specialist the board will move forward with.

8.0 PUBLIC FORUM

During this portion of the Board Meeting, members of the public are specifically invited to present items of commendation and/or concerns. At the discretion of the Board Chair, further public participation may be allowed at the time specific agenda items are under consideration by the Board (District Policy BDDH).

Individuals who are viewing online: PHSD posts the upcoming agenda on our website www.pleasanthill.k12.or.us the Friday before regularly scheduled Monday school board meetings. This will allow for public comment prior to the board meeting. Please click on the tab provided to share your comment(s) for the school board to consider at the upcoming meeting.

As a reminder, pursuant to the District's public comment policy, any person who has been invited to speak during public comment must state their first and last name prior to addressing the school Board. This applies to all individuals, regardless of whether you're participating in public comment in-person or online. Failure to comply with this policy may result in the denial of the opportunity to participate in public comment.

Personnel matters may not be discussed in public at a School Board meeting. Members of the public who have personnel concerns or commendations should share them directly with the district superintendent.

There were no public comments.

9.0 BOARD ACTION ITEMS

9.1 New Business

9.101 Approve Resolution Adopting the Budget, Making Appropriations and Imposing and Categorizing Taxes (Resolution 2122.204)

Rusty Rexius moved to approve Board Resolution 2122.204, Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes as written. Wylda Cafferata seconded the motion. The motion passed unanimously 4:0.

9.102 Approve Resolution for Disbursements of General Fund Monies (Resolution 2122.205)

John Oldham moved to approve Board Resolution 2122.255, Disbursement of General Fund Monies. Wylda Cafferata seconded the motion. The motion passed unanimously 4:0.

9.103 Board Officer Selection

- a Board Chair
- b Board Vice Chair

Wylde Cafferata moved to postpone the selection of Board Officers until all board members are able to be present (September 12th, 2022 board meeting). Rusty Rexius seconded the motion. The motion passed unanimously, 4:0.

9.104 Strategic Planning Facilitator selection

Stephen Hammond moved to postpone the selection of Strategic Planning Facilitator until all board members are able to be present (September 12th, 2022 board meeting). Rusty Rexius seconded the motion. The motion passed unanimously, 4:0.


10.0 FUTURE BOARD MEETINGS

11.0 ANNOUNCEMENTS/OTHER

- 11.1 Hiring of Susanna Williams, PHSD Teaching/Learning Director (Exhibit 2122.206)
- 11.2 Resignation of Stacy Paszkiet, PHMS/HS Health and PE Teacher
- 11.3 Resignation of Kassi Conditt PHMS PE Teacher
- 11.4 Resignation of Jeff Roberts, 6th grade Math & PE Teacher

Superintendent Linenberger clarified that Ms. Williams, newly hired Teaching/Learning Director (Curriculum Director) has experience with textbook publishing and extensive experience with curriculum development. The board would like to see the experience of employees made clearer on the hiring form presented to the board in the future.

12.0 ADJOURNEMENT – 7:34 p.m.

Signed:  , this 15 day of December, 2025