

# PITMAN SCHOOL DISTRICT

## Board of Education Meeting

December 17, 2025

### AGENDA

Open Public Meeting

Executive Session

Notice of Meeting per Sunshine Law Requirements

Pledge of Allegiance

Roll Call

Public Comment

Correspondence

Approval of Minutes  
November 19, 2025

Presentations

- Student Spotlight - Memorial School - Board of Education Panther Award
  - ❖ Joshua Campbell - Preschool
  - ❖ Sadie Knauss - Kindergarten
  - ❖ Marcus Brecht - Marshall - Grade 1
- Staff Spotlight - Memorial School
  - ❖ Laura Pirrone

President's Report

Superintendent's Report

- Security Drills
- Referendum Updates
- TOY and ESPOY

Student Representatives' Report

### **FINANCE & FACILITIES COMMITTEE – Grossman, Higbee-Ionno, Miller**

1. Recommend motion to approve line item transfers for the months of July and August 2025.
2. Recommend motion to approve the monthly transfer report for the months of July and August 2025.

3. Recommend motion to approve the Board Secretary's Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the months of July and August 2025. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Recommend motion to approve the Board of Education certification, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary's monthly financial report for the months of July and August 2025 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Recommend motion to approve the Treasurer's Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the months of July and August 2025. The Treasurer's Report and Board Secretary's Report are in agreement for the months of July and August 2025.
6. Recommend motion to approve all bills which are properly approved and certified to be paid.
7. Recommend motion to approve the following resolution related to the Annual Comprehensive Financial Report for the fiscal year ending June 30, 2025:

**WHEREAS**, the Pitman Board of Education in accordance with NJSA 18A:23-1 must have a certified External Audit of the district's account and financial transactions; and

**WHEREAS**, the Pitman Board of Education received the audit performed by Ford, Scott & Associates, LLC, and discussed said audit as its public meeting held on Wednesday, December 17, 2025;

**BE IT RESOLVED**, that the Pitman Board of Education accepts the audit for the fiscal year ending June 30, 2025.

**BE IT FURTHER RESOLVED**, by the Pitman Board of Education that a copy of the Audit Report has been made available for public distribution at the following web address: <https://www.nj.gov/education/finance/fp/acfr/search/>

8. Recommend motion to approve the following non-resident tuition rates for the 2026/2027 school year:

Memorial School (excluding Pre-K) - \$3,850  
 Pitman Elementary School - \$4,250  
 Pitman Jr./Sr. High School - \$2,950

Note: The rates above do not apply to current non-resident students, who were grandfathered prior to the 2025/2026 school year in the Jr./Sr. High School. Specifically, 2026/2027 rates for current non-resident students will be capped at the annual increase of the aid-in-lieu of transportation payment. It is expected that this increase will be \$50 or less.

9. Recommend motion to approve the submission of the 2025/2026 Pre-Kindergarten Projected Enrollment to the New Jersey Department of Education.

Background: Originally approved in November, has been updated.

10. Recommend motion to approve the Gloucester County Vocational Technical School District pool rental fee in the amount of \$8,800.00 for the 2025/2026 school year.

**CURRICULUM & INSTRUCTION COMMITTEE – Bolton, Pote, Miller**

## 1. Student Statistics - November 2025:

Date	Memorial	PES	Jr./Sr. HS	Out of District	Alternative	Total
11/30/25	274	394	462	25	0	1155
10/31/25	274	392	467	26	0	1159
11/30/24	271	432	472	26	0	1201

Suspensions/Reasons: 0

HIB:

Reported: 0 Confirmed: 0

2. Recommend motion to approve additions to the Substitute List for the 2025/2026 school year.
3. Recommend motion to approve the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.
4. Recommend motion to approve all field trips as submitted.
5. Recommend motion to approve the Use of Facilities as attached.
6. Recommend Board approval to include Olivia Butler's novel titled, Parable of the Sower to be included in the AP Literature and Grade 12 Accelerated ELA Curriculum.
7. Recommend motion to approve the contract with OnCourse for the 2025/2026 school year to replace PowerSchool as the district SIS (Student Information System). Note: It is common to change a district SIS six months in advance in order to properly transition district data.
8. Recommend motion to approve the NJ Department of Health (Regional Oral Health Program) to come and teach oral hygiene and other health topics to students in grades 2-6 at Pitman Elementary School (date TBD).
9. Recommend motion to approve JIF Training: Safe Lifting for Aides/Para-Professionals on Tuesday, January 13, 2026.  
  
Background: Free training to provide guidance for safe lifting techniques increasing safety for students and staff.
10. Recommend approval to allow a therapy dog in training at Memorial School one day per week (Tuesdays) during the 2025/2026 school year.  
  
Background: The dog belongs to Ashlee Sheppard (OT). Once the dog reaches approximately eight to nine months of age it will be enrolled into a formal training program to be tested for the Canine Good Citizen Certificate with the goal of having the dog at Memorial School for the 2026/2027 school year.
11. Recommend motion to approve the Pitman Retro Logo as an official throwback district logo.

12. Recommend motion to approve the students listed below for homebound instruction by the Special Services Department at the 2025/2026 contracted hourly rate as follows:

Student ID	Duration	Hours of Instruction	Rate
6146136140	Start Date: 12/3/25 (for 30 days)	10 hours/week	\$68.00/hr
7816514267	12/11/25-1/11/26	10 hours/week	\$68.00/hr

13. Recommend motion to approve Amanda Jagielski as a full-time preschool relief aide at Memorial School effective January 5, 2026 through June 30, 2026, at an hourly rate of \$17.52 Step C/0 Credits (pending receipt of proper paperwork).

**Background:** Replacing Julia Caira who replaced Shannon Monteith.

14. Recommend motion to approve Anthony Dilks as a physical education teacher at Pitman Jr./Sr. High School, effective February 17, 2026, for the 2025/2026 school year, at a prorated annual salary of \$54,097.00 based on Step 3 of the BA salary guide.

**Background:** Replacing Eugene Reid.

15. Recommend motion to approve the following chaperones for the Pitman High School Senior Class trip April 27, 2026 - May 1, 2026, and meal money reimbursement pursuant to the Federal Travel Regulations:

Kristen Stewart

Susann Driscoll

Matthew Newcomb

16. Recommend motion to approve the following leave(s) of absence:

Employee	Location	Type of Leave	Dates
56613300	Memorial	Maternity/Child Rearing	3/5/26-6/30/26

17. Recommend motion to approve the following Rowan University Clinical Practice placements during the 2025/2026 and 2026/2027 school years:

Name	Cooperating Teacher	Dates	Location
Kayla Chamers	Kristin Chapman	<i>Spring 2026:</i> 1/20/26-5/8/26 (or upon completion of 40 hours (20 hours per course))	PES
Kylie Durboraw	Jacqueline Bradley	<i>Spring 2026:</i> 1/20/26-5/8/26 (or upon completion of 40 hours (20 hours per course))	PES
Lucas Princiotti	Philip Verespy	<i>Spring 2026:</i> 1/20/26-3/13/26 2 full days, Wednesday/Friday <i>Fall 2026:</i> 10/26/26-12/17/26 5 days per week	Jr./Sr. High School

Megan Fields	Stephen Gangloff	<i>Spring 2026:</i> 1/20/26-5/8/26	Memorial
Jaidan Arcurio Samantha Chung Kara Majeske	Kimberly Gavin	<i>Mondays only:</i> 2/23, 3/2, 3/9, 3/23, 3/30, 4/6, 4/13 One day a week/3 hours per day	PES

18. Recommend motion to approve the following Thomas Jefferson University Occupational Therapy Pediatric Level I placement during the 2025/2026 school year:

Name	Cooperating OT	Dates	Location
Lauren Stephens	Ashlee Sheppard	1/26/26-3/13/26 (32-40 hours)	Memorial

19. **BE IT RESOLVED**, that the Pitman Board of Education hereby opens the public hearing on the five-year Superintendent Contract.
20. **BE IT RESOLVED**, that the Pitman Board of Education closes the public hearing on the 5-year Superintendent Contract.
21. **RESOLUTION OF THE PITMAN SCHOOL DISTRICT BOARD OF EDUCATION TO RESCIND THE CURRENT SUPERINTENDENT’S CONTRACT AND APPROVE A NEW FIVE-YEAR CONTRACT**

**WHEREAS**, the Pitman School District Board of Education (Board) and Dr. Robert J. Preston (Superintendent) previously entered into an employment contract dated July 1, 2024, which is set to expire on June 30, 2027; and

**WHEREAS**, the Board and the Superintendent have mutually agreed to rescind the existing employment contract effective June 30, 2025, in order to enter into a new five-year contract; and

**WHEREAS**, in accordance with N.J.A.C. 6A:23A-3.1 and all applicable laws and regulations, the Executive County Superintendent of Schools has reviewed and approved the proposed new contract; and

**WHEREAS**, the Board has provided the public with required notice of this proposed action and has conducted the necessary public hearing pursuant to N.J.A.C. 6A:23A-3.1;

**NOW, THEREFORE, BE IT RESOLVED** that the Pitman School District Board of Education, County of Gloucester, State of New Jersey, hereby rescinds the Superintendent’s current employment contract, effective at 11:59 p.m. on June 30, 2025; and

**BE IT FURTHER RESOLVED** that the Board approves a new employment contract with Dr. Robert J. Preston to serve as Superintendent of Schools for a five-year term commencing July 1, 2025 and concluding June 30, 2030, in accordance with the terms and conditions reviewed and approved by the Executive County Superintendent and also authorizes the Board President and the Board Secretary/School Business Administrator to execute the aforementioned new employment contract with Dr. Preston.

**COMMUNICATION & POLICY COMMITTEE - Higbee-Ionno, Farrell, Pappalardo**

1. Recommend motion to approve the first reading of the policies/regulations below:

<b>POLICIES/REGULATIONS</b>	
<b>Freedom to Read Act</b>	
Policy 2530 Regulation 2530	Resource Material (Revised) Resource Material (New)
Policy/Regulation 2535	Library Material (New)
Policy/Regulation 9130	Public Complaints (Revised)

Public Comment

Old Business

New Business

Adjournment

The Board of Education Reorganization Meeting is scheduled for Wednesday, January 7, 2026 in the Pitman Jr./Sr. High School Media Center.

*The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*