The Seasons of LCAP
Fall: September - December 2025

Planning
- Public posting of the approved 2025–26 LCAP through myCDEconnect by Oct. 31, 2025
- Assemble the district LCAP Team and assign key responsibilities
- Develop and publish the 2025–26 LCAP timeline and calendar of engagement activities
- Prepare the Mid-Year Update structure and review process

Metrics and Data Monitoring
- Establish an Implementation Monitoring System to track the execution of LCAP actions and local and state metrics
  - Utilize the LCAP Monitoring Tool Template
  - Capture educational partner feedback on implementation progress
- Assign staff to oversee implementation at site and district levels
- Analyze 2025 Dashboard Data to inform fall discussions (Nov. 13th is scheduled release date)

Community Engagement
- Convene LCAP Parent Advisory and English Learner Parent Advisory groups; include middle/high school students
- Plan and calendar district and school-level engagement strategies
  - Surveys, focus groups, and site meetings
- Conduct the Fall LCAP Implementation Update Meeting with the Board to share progress, monitoring systems, and partner engagement plans

Fiscal
- Identify a Budget Oversight Lead
- Establish a budget oversight process for monitoring expenditures related to LCAP goals
- Prepare for the Mid-Year Review and Budget Overview for Parents. LCAP Mid-Year Update Template

Engaging Local Governing Board
- Keep the Board informed about the 2025-26 LCAP goals and share the system for monitoring implementation, and expenditures, measuring results, and engaging educational partners

The Seasons of LCAP
Winter: January - February 2026

Planning & Governance
- Review the Governor's January Budget Proposal for potential fiscal implications.
- Prepare to populate the 2026–27 LCAP Template
  - Ensure DTS login access for writers
- Present the Mid-Year LCAP Update (including the Budget Overview for Parents) as a *non-consent item* at a Board Meeting on or before February 28, 2026. LCAP Mid-Year Update Template

Metrics and Data Monitoring
- Pull and review available mid-year data
- Populate Year 2 outcomes for LCAP metrics
- Continue ongoing monitoring of LCAP action effectiveness and alignment

Community Engagement
- Share 2025 Dashboard data with educational partners
- Offer LCAP training sessions for educational partners
- Engage advisory committees for feedback on student needs and LCAP focus areas

Fiscal
- Populate Mid-Year LCAP Update with expenditures consistent with prior year timeline
- Review mid-year LCFF expenditures on contributing actions
- Evaluate the fiscal impact of the Governor's budget proposal and prepare for adjustments after the May Revise

MARIN COUNTY
OFFICE OF EDUCATION

Questions: Laura Trahan (ltrahan@marinschools.org | Michelle Drake (mdrake@marinschools.org)



Planning

- Draft the 2026–27 LCAP and submit to MCOE at least one week before the scheduled May review session
- Align LCAP goals and metrics with site-level plans (SPSAs) and other district initiatives
- Begin preparing materials for June Board meetings (public hearing and adoption)
- Prepare presentations for Local Indicators to accompany LCAP adoption

Metrics, Data, & Monitoring

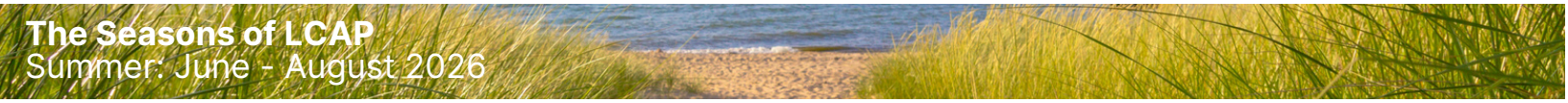
- Populate Year 2 Outcomes for each metric
- Complete Local Indicator data collection for Priorities 1, 2, 3, 6, and 7

Community Engagement

- Share the Draft LCAP with:
  - Educational partners
  - Required advisory committees (PAC and EL-PAC)
- Respond in writing to PAC and EL-PAC feedback
- Solicit public comments during the review period
- Host Parent Advisory Meetings and engagement events (consider including students when appropriate)

Fiscal & Board Engagement

- Collaborate with fiscal and program staff to review estimated actual expenditures and carryover funds
- Adjust plans based on the Governor's May Revise (released by May 2026)
- Populate the LCAP with estimated actuals from the current year budget and planned expenditures for the adoption year - MCOE recommends using data from the Second Interim report
- Conduct internal review meetings with MCOE team members to finalize drafts and budgets



Planning & Governance

- Prepare for final LCAP Board presentations:
  - Ensure all documents are uploaded in the correct sequence:
    - 2026–27 Budget Overview for Parents
    - 2026–27 LCAP Plan Summary
    - Action Tables for the 2026–27 LCAP
    - LCAP Instructions
- Conduct Public Hearings for the LCAP and Budget
- Obtain Board adoption of both the LCAP and Budget
- Submit the Board-Adopted LCAP to MCOE within 5 days, or by July 1, 2026

Metrics & Public Posting

- Post the following documents on the district website:
  - Full 2026–27 LCAP (PDF)
  - LCAP Federal Addendum (if applicable)
  - Charter school LCAPs (if applicable)

Community Engagement

- Present Local Indicator Results as a *non-consent item* during the adoption meeting
- Communicate the August Clarifying Questions timeline (August 15–30, 2026) with LCAP team members to ensure timely responses to MCOE

MARIN COUNTY
OFFICE OF EDUCATION

Questions: Laura Trahan (ltrahan@marinschools.org | Michelle Drake (mdrake@marinschools.org)