

# **MARSEILLES ELEMENTARY SCHOOL DISTRICT #150**

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## **BOARD OF EDUCATION MEETING AGENDA**

**201 Chicago Street**

**Marseilles, Illinois**

**Library**

**December 18, 2025, at 7:00 P.M.**

### **I. CALL TO ORDER**

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**1.01 Roll Call Members: Jim Barnes, Cherise Byone, Christy Carpenter, Lawrence Cowie, Brad Miller, Julie Morey, and Vickie Thomas**

**Type: Action, Procedural**

**1.02 Pledge of Allegiance**

**Type: Procedural**

**1.03 Mission**

**Type: Procedural – Marseilles Elementary School is a collaborative community that ensures success for each student in all aspects of learning.**

### **II. PUBLIC HEARING PETITIONS, QUESTIONS AND COMMENTS FROM GUESTS AND VISITORS**

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**2.01 Public Comment**

**Type: Discussion**

At this point of our agenda, the public may address the Board. Comments are limited to three minutes per speaker. While a speaker may address any topic, we urge you to comment on matters that are on our agenda or which may be coming before the Board in the near future. The Board would like to remind the audience that the Board does not respond to or act on personnel complaints made in open session. The District has an established process for filing a personnel complaint and, consistent with the Open Meetings Act, we consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees in executive session. Similarly, the Board does not accept or respond to new evidence or arguments regarding student discipline matters. Consistent with the provisions of the School Code, and Illinois School Student Records Act, student discipline matters are heard before a hearing officer in a closed meeting, and acts on the hearing officer's report only.

### **III. ORGANIZATION/COMMITTEE REPORTS TO THE BOARD**

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**3.01 Maintenance: Brent DeFore**  
**Type: Informational**

**3.02 Marseilles Education Association**  
**Type: Informational**

### **IV. ADMINISTRATIVE REPORTS**

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**4.01 Acting Principal: Lindsey Johnson**  
**Type: Informational**

**4.02 Superintendent: Brenda Donahue**  
**Type: Informational**

### **V. FINANCIAL REPORT**

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**5.01 Treasurer's Report: Craig Hepner**  
**Type: Informational**

### **VI. CONSENT AGENDA**

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**Type: Action**

**Recommended: Approve the Consent Agenda as presented.**

**6.01 Minutes of the Meeting(s): November 17, 2025, December 1, 2025**

**6.02 Treasurer's Report**

**6.03 Accounts Payables**

**6.04 Deposits**

**6.05 Employee and/or Board Member professional development, travel expenditures  
and/or reimbursements**

**6.06 Payroll**

**6.07 Activity report**

**6.08 Budget Reports**

**6.09 Disposal of Closed Session**  
**Audio Recording(s) –**

**6.10 Requests for Information - Received on 12.2.25 from and responded to on 12.2.25.**

## **VII. ACTION ITEMS**

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- 7.01 Approve the Consent Agenda.**  
**Type: Action**  
**Recommended: Approve the Consent Agenda as presented.**
- 7.02 Approve and agree to place on file the annual audit and annual financial reports.**  
**Type: Action**  
**Recommended: The auditor completed the audit during several visits and follow-up discussions.**
- 7.03 Approve the following transfers/hires pending appropriate licensure and passing of all background checks (if new): Nate Schaefer (wrestling coach).**  
**Type: Action**  
**Recommended: Approve as presented.**
- 7.04 Approve the request for leave under the Family & Medical Leave Act for Mrs. Kenzie Frank (nurse).**  
**Type: Action**  
**Recommended: Approve as presented.**
- 7.05 Approve the 2025 tax levy (FY27).**  
**Type: Action**  
**Recommended: Approve as presented the attached documents for the 2025 tax levy that must be filed with the clerk by the last Tuesday of December.**
- 7.06 Approve the second reading of Press Plus Policy 120.**  
**Type: Action**  
**Recommended: Approve as presented.**
- 7.07 Approve the adoption of the Separation Agreement and Release of Claims.**  
**Type: Action**  
**Recommended: Approve as presented.**
- 7.08 Accept the bid of \$231,500 from R.B. Crowther Company for the roof project.**  
**Type: Action**  
**Recommended: Approve as presented.**

## **VIII. ADJOURNMENT**

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**8.01 Roll Call Members: Jim Barnes, Cherise Byone, Christy Carpenter, Lawrence Cowie, Brad Miller, Julie Morey, and Vickie Thomas.**

**Next meeting:  
Thursday, January 22, 2026  
Regular Meeting 7:00 pm**