SOUTHINGTON Public Schools

JOB DESCRIPTION

TITLE: **PARAEDUCATOR**

QUALIFICATIONS:

1. Associate degree or a minimum of 60 college credits required. A passing score on the ParaPro assessment can be substituted for the degree/credit requirement.
2. Basic computer skills required; proficiency with educational technology preferred.
3. Demonstrated ability to work collaboratively and effectively with students and staff.
4. Ability to assist students with physical needs, including lifting and mobility support, as required.

REPORTS TO:
Building principal or designee.

JOB GOAL:
Carryout instructional activities designed by certified teachers to help students achieve their academic, social/emotional and behavioral potential.

PERFORMANCE RESPONSIBILITIES:

1. Provide instructional support to individual students or small groups to reinforce learning initially introduced by the teacher.
2. Assist teacher in daily classroom routine as necessary.
3. Supervise students in various settings, including classrooms, hallways, cafeterias, playgrounds, and during arrival/dismissal.
4. Implement behavior support plans or behavior intervention plans.
5. Collect and input data as directed by certified staff.
6. Assist students in preparation and execution of independent study projects, enrichment work, and remedial work as assigned by the teacher.
7. Assist students with special needs in physical tasks as necessary. Tasks may include, but are not limited to, lifting, positioning, movement from location, lavatory and toileting needs, lunch and feeding needs, accompanying student on field trips.
8. Actively participate in creating a positive school climate.
9. Perform other related duties as assigned by the building principal, or designee.

TERMS OF EMPLOYMENT:
Determined by the working agreement between the Southington Board of Education and the United Public Service Employees Union (UPSEU).

EVALUATION:
Performance of the job will be evaluated annually by the building principal, or designee.

Rev. 3-14-96, 4/12/07; 10/15/25
Approved by Policy Committee 4/12/07; 12/9/25
Approved by the Board of Education 4/26/07; 12/11/25