

**A.W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting – December 18, 2025

7:00 p.m. - Reorganization Meeting
Arlene J. Bender Student Conference Center

7:15 p.m. - Joint Committee Meeting
Arlene J. Bender Student Conference Center

ZOOM (video & audio conference): Using a PC, tablet, or smart phone,
click on this link **or** cut & paste into your browser

<https://zoom.us/j/91472746386?pwd=RNq5b8eRogQyCOizEkYObbJ8LNanH.1>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room.” You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:55 PM ET, however, the Re-Organization Meeting will not start until 7:00 PM ET and the JOC Meeting will start immediately following the reorganization meeting.

AGENDA

- I. Call to order***
- II. Roll Call***
- III. Invitation for the public to address the Joint Operating Committee***
- IV. Approval of Minutes of November 20, 2025***
- V. President’s Report***
- VI. Superintendent of Record’s Report***
- VII. Solicitor’s Report***
- VIII. Executive Director’s Report***

IX. Committee Report

Organization & Curriculum (Libby Blackburn – Chairperson)

Action Items:

- | | |
|--|---------------|
| 1. To approve the client engagement letter submitted by Weiss, Burkhardt, Kramer, LLC as the solicitor for the Career Center. | Attachment #1 |
| 2. To approve the 2026 – 2027 A.W. Beattie School Calendar. | Attachment #2 |
| 3. To approve the 2026 – 2027 A.W. Beattie Career Center Administration and Support Staff Holiday Calendar. | Attachment #3 |
| 4. To approve the Revised 2025 – 2026 school calendar. (March 6, 2026 will be the make-up day for December 2, 2025 and April 6, 2026 will be an In-Service Day.) | Attachment #4 |

The Organization & Curriculum Committee recommends that items 1 through 4 be approved.

Information Items:

1. All Joint Operating Committee members are reminded that a copy of their Statement of Financial Interests must be submitted to the Career Center for audit documentation.
2. All Joint Operating Committee members are reminded that a copy of their PSBA training certificate must be submitted to the Career Center for audit documentation.

X. Committee Report

Personnel Committee (Ron Frank – Chairperson)

Action Item:

1. To approve FMLA Leave for Employee #260 effective November 25, 2025 for twelve (12) weeks.

The Personnel Committee recommends that item 1 be approved.

XI. Committee Report

Finance Committee (_____ – Chairperson)

Action Items:

- | | | | |
|---------------------|---|------------|-----------------|
| 1. ACCOUNTS PAYABLE | AWBCC Operating Fund | 11/30/2025 | \$ 1,495,530.22 |
| | AWBCC Capital Reserve Fund | 11/30/2025 | \$ |
| | Student Activity | 11/30/2025 | \$ |
| | Alfred W. Beattie Memorial Fund | 11/30/2025 | \$ |
| | Conroy D. Guyer Fox Chapel Charitable Trust | 11/30/2025 | \$ |
| 2. BUDGET REPORT | AWBCC Operating Budget | 11/30/2025 | \$ |
| 3. CASH REPORT | AWBCC Operating Fund | 11/30/2025 | \$ 1,025,540.05 |
| | PLGIT & PSDLAF | 11/30/2025 | \$ 1,931,761.30 |
| | AWBCC 3-Month CD | 11/30/2025 | \$ 552,044.43 |
| | AWBCC Money Market Fund | 11/30/2025 | \$ 1,249,176.95 |
| | AWBCC Capital Reserve Fund | 11/30/2025 | \$ 207,889.15 |
| | Alfred W. Beattie Memorial Fund | 11/30/2025 | \$ 214,212.21 |
| | Conroy D. Guyer Fox Chapel Charitable Trust | 11/30/2025 | \$ 585.05 |
| | AWBCC Student Activity Accounts | 11/30/2025 | \$ 44,453.59 |
4. To accept a \$100.00 donation from the Hallett family for the student emergency fund.
5. To approve the following payment to Allegheny Clinic for the 2025 – 2026 school term utilizing the PCCD #2 Mental Health Grant.
- | | |
|---|--------------------|
| Allegheny Clinic – Educational Services | |
| 2025 – 2026 CHILL Program | \$ 6,725.00 |
| 2025 – 2026 CHILL Mobile | <u>\$19,076.00</u> |
| | \$25,801.00 |
6. To ratify the travel expenses for Mrs. Holzworth attending the PDE required CLNA administrator meeting in State College on November 5, 2025, in the amount of \$350.63, Operating Budget.
7. To approve the reimbursement of \$774.43 from the Fox Families That Care Fund for five (5) Fox Chapel Area students' tools and/or uniforms.

The Finance Committee recommends that items 1 through 7 be approved.

Information Items:

1. Kiddie Tech Childcare and Early Learning Center's
 - KT Director – Report on November 2025 Enrollment, Revenue and Expenditures.
 - KT Director – Report on 2025 – 2026 Enrollment, Revenues and Expenditures to date.

XII. Committee Report

Building and Grounds Committee (Dee Spade – Chairperson)

No Action Items

XIII. Committee Report

Policy Report (Elizabeth Warner – Chairperson)

Action Item:

1. To approve the following revised policies:
 - #320 Freedom of Speech by Employees
 - #338 Sabbatical Leave for Restoration of Health
 - #338.1 Compensated Professional Leave

Attachment #5

Attachment #6

Attachment #7

The Policy Committee recommends that item 1 be approved.

XIV. Committee Report

Legislative Report (Libby Blackburn – Chairperson)

No Action Items

XV. Committee Report

Public Relations Report (Rachael Rennebeck – Chairperson)

No Action Items

XVI. Old Business

XVII. New Business

XVIII. Next Meeting

January 29, 2026 – A.W. Beattie Career Center Arlene J. Bender Student Conference Center

5:30 p.m. Dinner

5:50 p.m. Executive Session

6:15 p.m. Joint Operating Committee Meeting