

Jefferson School District

Parent and Student Chromebook Use and Care Information

Jefferson School District provides Chromebooks to all students for academic use. Chromebooks are intended for daily use, and students are responsible for their general care. It is recommended that students in grades 5–8 purchase a protective case for their Chromebook.

- Grades TK–4: Students will use Chromebooks kept in classroom carts.
- Grades 5–8: Students will be issued a Chromebook and power cord to use throughout their enrollment in the district. These devices should be kept in good working condition and are to be brought to and from school each day.

If a student withdraws or transfers from Jefferson School District:

- Chromebooks and district-issued power cords must be returned in satisfactory working condition to the school site on the last day of enrollment.
- Families leaving the district during the summer must return devices to the District Office during regular business hours (Monday through Friday).
- Failure to return the Chromebook and power cord will result in charges for the full replacement cost:
 - Chromebook: \$240
 - Power cord: \$35
 - Additionally, unreturned Chromebooks will be deactivated and rendered unusable.

Chromebook Use and Monitoring

All activity on district-issued Chromebooks is monitored and logged, in accordance with district policy (see the Student Handbook, page 13 – [Chromebook Procedures](#)). Chromebook use is considered a privilege, not a right. Misuse or neglect may result in loss of privileges without impacting academic expectations or assignment completion requirements.

Important reminders:

- Report any Chromebook issues to the school library immediately. Devices will be submitted for repair through the district's IT department.
- Do not attempt outside repairs—district devices may only be serviced by Jefferson School District personnel.
- Chromebooks are for educational purposes only and should be handled with care.

Student Expectations

- Use your Chromebook responsibly. Damage due to neglect or abuse will result in fines.
- Charge your Chromebook each night. Do not bring power cords to school—chargers will not be available for borrowing.
- Bring your Chromebook to school daily. Loaners will not be provided for forgotten devices.
- No stickers, writing, or tampering with the Chromebook or its labels/barcodes.

- Keep food and liquids away from the device.
- Handle with care—especially the keyboard, trackpad, and ports.
- Do not lend or borrow Chromebooks from other students.
- Respect others' property—never tamper with another student's device.
- Return the Chromebook promptly upon withdrawal from the district.

Parent/Guardian Expectations

- Supervise Chromebook use at home.
- Discuss and reinforce appropriate internet use.
- Ensure the device is charged nightly and brought to school every day.
- Be aware that families are financially responsible for repairs or replacements in cases of:
 - Negligence
 - Intentional damage
 - Loss or theft
 - Damage to another student's device

Help reinforce that Chromebooks are academic tools—not entertainment devices.

Fines and Optional Technology Coverage

Students are responsible for the Chromebook and accessories issued to them, including any damage, loss, or theft. Additionally, students will be held responsible for damage they cause to another student's Chromebook. Parents/guardians may opt to purchase annual limited technology coverage:

Coverage Costs:

- Optional Limited Technology Coverage: \$30 per student/year

Without Coverage:

- \$80 fine for broken screens
- \$65 fine for all other Chromebook breakages

With Coverage:

- First breakage: No charge
- Subsequent breakages:
 - Broken screen: \$80 fine
 - Other damage: \$65 fine
- *Coverage does NOT apply to loss, theft, or irreparable damage.*

Replacement Costs (regardless of coverage):

- Lost/stolen/irreparably damaged Chromebook: \$240
- Lost/stolen/not-returned power cord: \$35
- Power cord replacements must be purchased through the school site.

- Supervise Chromebook use at home.
- Discuss and reinforce appropriate internet use.
- Ensure the device is charged nightly and brought to school every day.
- Be aware that families are financially responsible for repairs or replacements in cases of:
 - Negligence
 - Intentional damage
 - Loss or theft
 - Damage to another student's device

Help reinforce that Chromebooks are academic tools—not entertainment devices.

Fines & Optional Technology Coverage

Technology coverage is optional but recommended for Grades 5–8. It must be purchased within the first three weeks of enrollment.

- Cost: \$30 per student per year
- Without coverage:
 - First and subsequent damages: \$65 (general) or \$80 (screen)
- With coverage:
 - First damage: no charge
 - Subsequent: \$65 (general) or \$80 (screen)

Not covered:

- Lost/stolen/irreparably damaged devices: \$240 fine
- Lost/stolen power cords: \$35 fine

Power cords must be replaced through your school.

Fine payments accepted by cash or Square—QR codes available in the school library. Checks are not accepted.

Non-compliance or repeated damage from neglect may result in additional disciplinary action and loss of take-home privileges.

- Fines are payable in cash only at the school office or through Square. QR codes and links for payment can be obtained from the school library. Checks are not accepted.

How to Purchase Technology Coverage

Recommended for Grades 5–8

- Cash payments: Pay at your school office
- Debit/Credit payments: Pay online at the District's web store
<https://bit.ly/JSDTechInsurance>



Technology Coverage Form

Please send this slip with \$30 cash to your school office by September 12, 2025.
New students will have 30 days from their enrollment date to purchase coverage.

Technology Coverage	
Student First Name	
Student Last Name	
Grade	
Please send this slip with \$30 cash to the school office to purchase the limited technology coverage.	

Note: Payments made before 3:00 PM will be applied the following school day. Payments after 3:00 PM will be applied two school days later.

Final Reminder:

The last day to purchase technology coverage for the 2025–2026 school year is September 12, 2025.
New students have 30 days from their enrollment date.

For questions, please contact your site administrator.