2026-2027 Parent/Guardian Acknowledgment, Consent and Release Form

YOUNGSTOWN STATE UNIVERSITY college CREDIT PLUS

Please complete all required information. Incomplete forms will be returned and will delay your acceptance or disqualify you from the College Credit Plus Program. ***Please use black or blue pen.***

PART ONE: STUDENT INFORMATION (PLEASE PRINT CLEARLY)

Student Name _____
Legal Last | Legal First | Preferred First | Middle

Y# (filled in by CCP Office) _____ School District _____

PART TWO: PRE-ENROLLMENT STATEMENT OF FINANCIAL RESPONSIBILITY

- As a condition of enrollment in the College Credit Plus program, under
  - **Option B (state-pay)**, the application fee, books and tuition (including instructional, general, technology and course fees) associated with courses in this program are paid by the appropriate school district under Ohio's College Credit Plus program.
  - **Option A (self-pay)**, the student/parent pays for books, supplies and tuition (see **https://ysu.edu/ocat/college-credit-plus/student-cost-option-vs-option-b** for more information) associated with courses in this program that are not paid for under Ohio's College Credit Plus program.
- Any other financial obligations are payable by the student and/or the parent/legal guardian of the student if the student is a minor. These financial obligations include, but are not limited to: *campus rec fees, transportation (parking) fees, fines (library, parking), tickets for athletic events, transcript costs, tuition costs (including any non-resident surcharge) and electronic materials for courses taken outside the College Credit Plus program, etc.*
- Any questions relating to student withdrawal, courses not successfully completed, and/or reimbursement of funds to the school district should be addressed directly to the district's administration.
- Please note that the failure of the student to successfully complete the course or withdraw from the course by University deadlines does not relieve the student/parent/guardian of the financial responsibility of any other costs incurred.
- I promise to pay YSU all fees not paid under the CCP program in full on or before each of the payment due dates as specified on my student's billing statement (which may be in paper or electronic format). The current balance due may change without notice based upon subsequent action of the YSU Board of Trustees and/or the University.
- I understand that my registration for future terms, request for transcripts and other services may be denied until all debt is satisfied.
- I agree to pay any and all attorney fees and/or other costs associated with collection of any unpaid amount.
- I authorize the University, the University Bursar, and their respective agents and contractors to contact me regarding my account balance, including repayment of past due balances at the current or any future phone number that I provide, at a phone number found by skip tracing, or at a phone number provided by another source for my cellular phone or other wireless device using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.

PART THREE: REGISTRATION, ADVISEMENT, AND SHARING OF RECORD

- As a new CCP student at YSU, I agree to attend the mandatory CCP orientation or as a continuing CCP student at YSU, I agree to complete the mandatory continuing student advisement requirement. I understand that I may be withdrawn if I do not.
- I am registering for a college course. I understand that there are two different deadlines by which to withdraw:
  - The 100% refund date is the date I can withdraw by so as not to incur tuition and possibly textbook charges. There is no record of the course on my YSU transcript.
  - The "W" date is the date where I can withdraw with a grade of "W". My school/the state may ask me to reimburse for tuition and textbooks paid on my behalf. A "W" will show on my YSU transcript as my grade, but it will not impact my overall YSU GPA.
  - I understand that after the "W" date has passed, I will receive a grade for the college course.
  - A calendar of dates for each term I am registered is emailed to me prior to the term starting. I understand it is my responsibility to review the calendar and know what the dates are to withdraw by.
  - For more information regarding the University's change of registration policies, please visit: **www.ysu.edu/ocat/college-credit-plus/registration**
- I understand that I have been assigned a YSU Academic Advisor and that I can speak with him/her, as well as YSU CCP Staff and my high school counselor, regarding the course(s) I am registering for. If I do not remember my YSU Advisor information after it is given to me at New Student Orientation or Continuing Student Pre-Advisement, I can contact the CCP office for help.
- I understand and consent to YSU releasing my academic information to the school district and my parent/guardian in accordance with ORC Chapter 3365 and OAC 3333-1-65.

PART FOUR: MATURE CONTENT DISCLAIMER AND ACKNOWLEDGEMENT

- The subject matter of a course enrolled in under the College Credit Plus program may include mature subject matter or materials, including those of a graphic, explicit, violent, or sexual nature, that will not be modified based upon College Credit Plus enrollee participation regardless of where course instruction occurs **(including at the high school).**
- **Students should read through the course syllabus and review the course textbook and materials before the 100% refund date of the term to make an informed decision on whether or not to stay registered for the course. Withdrawing from a course after the 100% refund date because of the course content will not eliminate tuition charges.**
- By signing this document, I/my child/minor acknowledge that I/my child/minor
  - possess the necessary social and emotional maturity for a college classroom
  - is ready to accept the responsibility and independence that a college classroom demands
  - understands that the college curriculum is not altered and will maintain the same rigor, content, and requirements, no matter where the course is offered (high school, campus, online). This includes any group projects or field work that may require travel to/from off-campus sites.

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PART FIVE: PARENTAL CONSENT AND AGREEMENT TO TERMS

- I, for myself, and on behalf of my child/minor, hereby give my consent and permission to use photographs, videos, recordings or other records of myself and my child/minor pertaining to this program for future use.
- I hereby grant permission for my child/minor to participate in program assessments, research projects, or other evaluative measures. Assessment of student learning and course evaluations are a part of assurance of high quality education for accreditation and participation is required. I understand that my child/minor will have the opportunity to not participate in research projects if they so choose.
- I am aware that all YSU computers have access to the Internet and that my child/minor will have unsupervised access to the Internet when on campus. Policies for computer use are found at **https://ysu.edu/human-resources/university-policies**.
- I understand if my child/minor is under the age of 14, and enrolling in classes on the YSU campus, a parent/guardian must accompany him/her to/from any activity related to, and including, the courses he/she is enrolled in.
- I understand that the Family Educational Rights and Privacy Act of 1974 ("FERPA") is designed to protect the privacy of student education records. FERPA protects all students, including CCP participants, who are currently, or formerly, enrolled, regardless of their age. More information is found at **https://ysu.edu/registrars-office/ferpa**.

I have read and agreed to all of the terms listed on this document.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

COLLEGE CREDIT PLUS STATE OF OHIO PERMISSION SLIP

This permission slip must be completed and signed by the student and his or her parent or guardian in order for the student to enroll in college courses under the College Credit Plus program.

A student eligible to participate in College Credit Plus and admitted to a college or university will enroll in actual college courses, which *may* include "mature subject matter" as defined in Ohio Revised Code 3365.035.

We _____ (student name) and _____ (parent name) hereby understand that by enrolling in College Credit Plus courses:

- Content may include mature subject matter that will not be modified based upon College Credit Plus enrollee participation regardless of where course instruction occurs; and
- State law requires this signed form be submitted in the student's application to the college or university following that college or university's instructions for submission of application materials.
- The signatures below indicate permission is granted to participate in College Credit Plus. It is the parent's or guardian's responsibility to be aware of and monitor the student's enrollment based on information provided by the college.

STUDENT INFORMATION - PLEASE TYPE OR PRINT:

Student Name: _____ Email Address: _____@_____

Phone Number: _____ Name of High School (or homeschooled): _____

PARENT INFORMATION - PLEASE TYPE OR PRINT:

Parent Name: _____ Email Address: _____@_____

Phone Number: _____

Student Signature: _____

Parent Signature: _____

Return this completed form to the YSU CCP Office by either

- Turning it in to your school counselor/CCP Coordinator
- Email (both sides) to ccp@ysu.edu
- Fax (both sides) to 330-941-2446
- Mail it to YSU OCAT/CCP Office, 1 Tressel Way, Jones Hall 3001, Youngstown, OH 44555

→ **Without the signed permission slip on file, students are not allowed to register for CCP classes even if you are 18 years old. This is state law.** ←

Youngstown State University does not discriminate on the basis of race, color, national origin, sex, sexual orientation, gender identity and/or expression, disability, age, religion or veteran/military status in its programs or activities. Please visit www.ysu.edu/ada-accessibility for contact information for persons designated to handle questions about this policy.