Hillsdale Community Schools
Board of Education

REGULAR BOARD OF EDUCATION MEETING
November 17, 2025

I. Call to Order
President Hoffman called the meeting to order at 6:01 p.m. which was held in the Hillsdale High School library.

II. Pledge of Allegiance

III. Recognition of Guests

Members Present
Kathy Petersen
Jeff Kunkel
Rebecca Portteus
Matt Gordon
Nicole Hoffman
Dan LaRue

Members Absent
Chris Sumnar

Administration Present
Ted Davis, Superintendent
Becky LaFollette, Gier Principal
Jeremy LaFollette, Maintenance Director
Katie Stebelton, DMS Principal
Emily Hale, Food Service Director
Allison Wirick - Bailey Early Childhood Director

Guests

Jean Michael	Connie Kuenzer	Kim Spratt
Melissa Wells	Victor Wells	

IV. Consent Agenda
A. Approval of Minutes - October 20, 2025 – regular board meeting

B. Finance
B1. Treasurer's Receipts
Treasurer's receipts for October 2025 are as follows:

General Fund	$1,291,487.62
Building & Site	$ 19,927.94
Food Service	$ 110,882.17
Activity	$ 21,087.30

B2. Bills Payable

Expenditures for October 2025 are as follows:

General Fund	$1,316,878.92
Building & Site	$ 23,476.30
Food Service	$ 94,864.93
Activity	$ 18,216.44

Moved by Petersen supported by Portteus to approve the consent agenda as presented
6 Ayes 0 Nays Motion passed

B-3. Bills Under Separate Action — General Fund

ck# 109778 Stillwell Ford — $429.28

Moved by Petersen supported by Portteus to approve the bills under separate action as presented.
5 Ayes 0 Nays NH Abstain Motion passed

V. Communications

A. Written - NA
B. Public - NA

VI. Information & Proposals from Board, Superintendent & Staff

A. Committee Reports
Building & Site 10/29
Personnel & Finance 10/30
Building & Site 11/11

B. Superintendent's Report
- Shawn Isabell - Gier EA to DMS EA
- Melissa Tesch - FMLA for family member - 10/16 as needed for 1 year
- Becky Barnett - cook - from HHS to Gier
- 31aa Funding
- Athletic Vans - 3 bids
- Davis Windows - 5 bids
- Latchkey program for next school year
- Professional Learning Communities and calendar for next school year
- Superintendent Evaluation: July 1 - December 31
- Enrollment Trend - Hillsdale County - down
- Sub pay increase from $100.00 per day to $135.00 per day

VII. Old/New Business

A. Personnel

1. Haedyn Borck - Gier EA
Moved by Petersen supported by LaRue to hire Haedyn Borck as an educational assistant.
6 Ayes 0 Nays Motion passed

2. Ashton Bonsall - Gier EA
Moved by Petersen supported by Portteus to hire Ashton Bonsall as an educational assistant.

6 Ayes 0 Nays Motion passed

3. Jaidyn Gratz - Gier Secretary
   Moved by Petersen supported by LaRue to hire Jaidyn Gratz as a secretary.
   6 Ayes 0 Nays Motion passed

4. Blanch Brown - Cook - 3 hours
   Moved by Petersen supported by Portteus to hire Blanch Brown as a three hour cook.
   6 Ayes 0 Nays Motion passed

B. Board Affairs

1. MESSA Option All Plan
   Moved by Petersen supported by Portteus to adopt the MESSA Option All Plan for 2026.
   5 Ayes 0 Nays DLR Abstain Motion passed

2. Teacher Sub Pay Increase
   Moved by Petersen supported by Portteus to increase daily sub pay to $135.00 per day.
   6 Ayes 0 Nays Motion passed

3. School Vans
   Moved by Kunkel supported by Petersen to purchase two vans from Stillwell Ford for $127,960.00.
   5 Ayes 0 Nays NH Abstain Motion passed

4. DMS Window Project
   Moved by Petersen supported by Portteus to approve the DMS window project with First Contracting, LLC in the amount of $549,000.00.
   6 Ayes 0 Nays Motion passed

VIII. Addenda

A. Public Comment – Wirick - Food Drive - 4,400 items to give to district families
   B LaFollette - TY to board members who helped with sub making - over 9.000 subs
B. Board Member Comment - LaRue - TY to all who helped with PTO fundraiser
C. Closed Session to Examine Attorney - Client Privilege Material

Moved by Petersen supported by Portteus to move into closed session pursuant to Section (1)(h) of the Open Meetings Act to discuss the legal advice from our attorney

Ayes: NH, KP, DLR, RB, JK,,MG - Motion passed

6:42pm

Moved by Petersen supported by LaRue to go back into open session.
6 Ayes 0 Nays Motion passed

IX. Adjournment

President Hoffman adjourned the meeting at 7:44 p.m.

Rebecca Portteus, Secretary
Hillsdale Board of Education
JMM 11/20/2025

