

**CALL TO ORDER** At 7:00 p.m., the November 3, 2025, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.

**SCHOOL BOARD MEMBERS PRESENT** Mr. Jesse Rawls, Sr., Ms. Tameka Hatcher, Mrs. Jackie Hill, Mr. Eric Hedenberg, Keita Kalonji Johnson, Esq., Mr. Steven H. Johnson, Sr.

**ABSENT** Dr. Anita Mareno, Elise LeMelle, Jayonn Folks

**DISTRICT OFFICE PRESENT** Dr. Andrae Martin, Kathy Ciaciulli, Dr. Erika Willis, Terry Heller, Ann-Marie Rathmell Justin Green, Jonathan Bishop

**SOLICITOR** Eckert Seamans Cherin & Mellott, LLC

**EXECUTIVE SESSION** The President announced that executive session was held immediately prior to the meeting for the purpose of student and personnel matters.

**II. APPROVAL OF AGENDA ITEMS FOR NOVEMBER 3, 2025**

**MOTION TO APPROVE** 2.A. Moved by Mr. K. Johnson, seconded by Mr. S. Johnson to approve the meeting agenda for November 3, 2025.  
Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Dr. Mareno, Mr. Folks)

**III.A. HEARING OF THE PUBLIC**

Ms. Hatcher read a statement outlining the guidelines for public comment.

**SPEAKER** Mr. Harmon shared his comments regarding the October 30, 2025, Community EIT Informational Meeting and expressed concern that he was not permitted to speak again during the public comment period while attempting to apologize to Dr. Willis.

**III.B. BOARD COMMENTS**

**SPEAKER** Ms. Hatcher asked for prayers for Mr. Folks and expressed condolences on the passing of his mother. She then read the following statement into the record:

The Susquehanna Township administration would like to recognize the passing of Stanley R. Lawson, Sr. on October 28, 2025.

Mr. Lawson was a devoted father, public servant, and community leader who dedicated his life to equality, justice, and service. A Navy veteran during the Vietnam Era, he broke barriers as the first African American elected to Harrisburg City Council and the first African American President of the Susquehanna

Township Board of Commissioners. He also served as President of the Greater Harrisburg Area NAACP, a Deacon at First Spirit Filled Missionary Baptist Church, and was a successful entrepreneur.

Mr. Lawson's leadership, faith, and commitment to his community empowered countless individuals and strengthened the region. The administration extends its deepest condolences to his family and all who were touched by his extraordinary life.

**SPEAKER**

**Mr. Rawls** expressed his condolences on the passing of Mr. Lawson and noted that they had served together as Township Commissioners and in the Harrisburg School District.

**SPEAKER**

**Ms. Hatcher** noted that she, along with several administrators and board members, attended the October 30th Community Meeting. She affirmed that all individuals who wished to speak were given the opportunity and that the meeting was conducted in a respectful manner. She further confirmed that Dr. Willis had heard and accepted Mr. Harmon's apology.

**SPEAKER**

**Dr. Martin** shared that the administration is aware of the budget situation and of benefits that families may not be receiving, and how this can impact their basic needs. He reminded everyone that the HANNA Pantry can assist with food insecurity and noted that information about additional resources is available on the district website.

**SPEAKER**

**Mr. Rawls** noted that Kappa Omega will hold a clothing drive at 2020 State Street on Wednesday, November 19, from 5:30 to 8:00 p.m. Donations may be dropped off at the location or arrangements can be made by contacting Mr. Rawls.

#### **IV. GUEST AND SPECIAL PRESENTATIONS**

**4.A. Celebrating Families TWH-** Mr. Joshua Gibson, Principal and Ms. Lisa Robbins, Assistant Principal, recognized the Suydam Family for their contributions to fostering a positive and supportive learning environment in our school community. The family was presented with a certificate and a token of appreciation from Dr. Martin.

#### **V. FINANCE**

**MOTION TO APPROVE**

**5.A.B.C.D.E.F.G.** Moved by Mr. Hedenberg, seconded by Mrs. Hill, to approve Items **5.A.B.C.D.E.F.G.**  
Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Dr. Mareno, Mr. Folks)

**5.A.** Approve the payment of Activity Fund bill from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$106.01.

**5.B.** Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,882,539.24.

**5.C.** Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$2,908.00.

**5.D.** Approve the payment of New Construction Capital Projects Fund Checking bills from the New Construction Capital Projects Fund Checking, as listed on the Computer Check Summary, totaling \$550,587.74.

**5.E.1.** Approve the following Personal Tax Refunds:

Taxpayer Name: Edward Vukmanic

Bill #: 013799

Year: 2023

Refund Amount: \$283.50

Bill #: 013899

Year: 2024

Refund Amount: \$297.00

Total amount of refund: \$580.50

Reason: Edward Vukmanic made less than \$5,000.00 in 2023 and 2024; paid taxes in error.

**5.E.2.** Approve the following Personal Tax Refunds:

Taxpayer Name: Christopher Tieman

Bill #: 020901

Year: 2023

Refund Amount: \$274.40

Bill #: 021894

Year: 2024

Refund Amount: \$274.40

Total amount of refund: \$548.80

Reason: Christopher Tieman was not a resident of Susquehanna Township in 2023 and 2024; paid taxes in error.

**5.E.3.** Approve the following Personal Tax Refund:

Taxpayer Name: Andrea Dones

Bill #:005069

Year: 2024

Refund Amount: \$274.40

Reason: Andrea Dones husband Douglas Winston passed away in 2024; she paid his taxes in error.

**5.E.4. Approve the following Personal Tax Refund:**

Taxpayer Name: Megan Bisco

Bill #: 010342

Year: 2024

Refund Amount: \$10.50

Reason: Megan Bisco was not a resident of Susquehanna Township in 2024; paid taxes in error.

**5.E.5 Approve the following Personal Tax Refunds:**

Taxpayer Name: Laura Tieman

Bill #: 020902

Year: 2023

Refund Amount: \$274.40

Bill #: 021895

Year: 2024

Refund Amount: \$274.40

Total amount of refund: \$548.80

Reason: Laura Tieman was not a resident of Susquehanna Township in 2023 and 2024; paid taxes in error.

**5.E.6. Approve the following Personal Tax Refunds:**

Taxpayer Name: Lynn Cohen

Bill #: 018649

Year: 2023

Refund Amount: \$264.60

Bill #:019676

Year: 2024

Refund Amount: \$264.60

Total amount of refund: \$529.20

Reason: Lynn Cohen made less than \$5,000.00 in 2023 and 2024; paid taxes in error.

**5.E.7. Approve the following Personal Tax Refund:**

Taxpayer Name: Zoe Krevsky

Bill #: 002805

Year: 2024

Refund Amount: \$294.00

Reason: Zoe Krevsky was not a resident of Susquehanna Township in 2024; paid taxes in error.

**5.F. Approve the following Real Estate Tax Refund:**

Taxpayer Name: Catherine Thorn  
Parcel #: 62-019-310  
Year: 2024  
Refund Amount: \$5,043.88  
Reason: Catherine Thorn's taxes were paid by the mortgage company; she paid the taxes in error.

5.G. Approve the attached High School Kitchen Renovation Project JOC # 2021 JOCC 31 Supplemental # 5, Job Order # 141622.00.05, in the amount of \$2,772.80.

**VI. PERSONNEL**

**MOTION TO APPROVE**

6.A.B.C.E.F.G.H.I. Moved by Mr. S. Johnson, seconded by Mr. Hedenberg, to approve Items 6.A.B.C.E.F.G.H.I.  
Motion passed 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Dr. Mareno, Mr. Folks)

6.A. Approve the resignation of Carlin Carter as Boys JV Soccer Coach effective October 28, 2025.

6.B. Approve the retirement of Robert Boughter as Maintenance Technician at Susquehanna Township High School, effective September 22, 2025. Robert Boughter has been with the district since 2007.

6.C. Approve the transfer of Anthony Henderson from Courier at Susquehanna Township School District to Night Custodian at Susquehanna Township Middle School at a rate of \$20.63 per hour, effective date to be determined. Anthony will be replacing Jillian Boring.

6.D. Approve Jordan Lynch-Rexroth as Long Term Substitute Health and Physical Education Teacher at Susquehanna Township High School at a salary of \$56,720.00, effective August 18, 2025.

6.E.1. Approve Synguyen Trinh as Night Custodian at Susquehanna Township High School at a rate of \$17.95 per hour, effective date to be determined. Synguyen is replacing Marquisa Majors.

6.E.2. Approve Jaylyn Roberts as Behavior Interventionist at Susquehanna Township High School at a rate of \$20.64 per hour, effective date to be determined. Jaylyn is replacing Shay Johnson.

6.F.1. Approve Ashleigh Heagy as mentor for Caitlin Jodoin at Susquehanna Township Middle School at a stipend of \$1,000.00 (pro-rated) for the 2025-2026 school year.

**6.F.2.** Amend Rebecca Halvorson to Becca Halvorson as AAP Facilitator at Susquehanna Township Middle School at a rate of \$40.00 per hour for the 2025-2026 school year.

**6.F.3.** Amend Shannen DeLaurentis from a stipend of \$500.00 to \$775.00 as Math Counts Advisor at Susquehanna Township Middle School for the 2025-2026 school year.

**6.F.4.** Amend Brandy Brandt to Brandy Brant as Lead Social Studies Department Lead at a stipend of \$1,750.00 for the 2025-2026 school year.

**6.F.5.** Rescind Arlene Fabre Soto as mentor for John Kopack at Susquehanna Township High School for the 2025-2026 school year.

**6.F.6.** Approve Kerry Snell as mentor for John Kopack at Susquehanna Township High School at a stipend of \$1,000.00 for the 2025-2026 school year.

**6.F.7.** Approve Mackenzie Unger as AAP Facilitator at Susquehanna Township Middle School at a rate of \$40.00 per hour for the 2025-2026 school year.

**6.F.8.** Approve Erica Dickerson as Indoor Track Coach at Susquehanna Township High School at a stipend of \$1,200.00 for the 2025-2026 school year.

**6.F.9.** Rescind Jymere Rucker Cash as Volunteer Wrestling Coach at Susquehanna Township High School.

**6.G.1.** Approve the revised job description and title change from District Accountant/Business Office Manager to District Accountant.

**6.G.2.** Approve the revised job description and title change from Assistant Business Manager to Director of Business Administration.

**6.H.1.** Approve the transfer of Bradley R. Giampietro from District Accountant/Business Office Manager to Director of Business Administration effective November 12, 2025, at a salary of \$100,000 in accordance with the ACT 93 Compensation Plan.

**6.H.2.** Approve the transfer of Michaelann Roman from Payroll Coordinator to Interim District Accountant, effective date to be determined, no change in salary.

**6.I.** Approve the job title change for Katie Carter from Tax Collection, Accounts Payable and Business Services Specialist to Purchasing and Accounts Payable Clerk, effective November 3, 2025, no change in salary.

**VII. EDUCATION AND ATHLETICS COMMITTEE**

**CALL TO ORDER**

At 7:23 p.m., the Education and Athletics Committee was called to order by Mr. Rawls

**PRESENTATION**

7.A. Jean Paul Wright, Guide Right Chair, and Kshell Long presented on the Guide Right Mentoring Program. (attached to BoardDocs)

**ATHLETIC DIRECTOR'S REPORT**

7.B. Dr. Martin reported in Mr. Deane's absence. The Cross Country Team has three district qualifiers: Aidan Faulkner, Nevin Claudio, and Anthony Do. The football team completed an undefeated season, finishing as Conference Champions and earning the #1 seed in District 3 4A. They will play their first playoff game on Friday at 7:00 p.m. at Roscoe Warner Field against ELCO (Eastern Lebanon County). Alana Spencer was recognized as the CBS Athlete of the Week. Spencer serves as captain of the girls' soccer team, is a member of the National Honor Society, and serves as secretary of the Black Student Union.

**PRESENTATION**

7.C. Dr. Andrae Martin, Assistant Superintendent, presented a Curriculum Department Review. (attached to BoardDocs)

**CONTRACTS DISCUSSED**

7.D. School Psychologist: Joseph Hawk

7.E. Diakon Child Family and Community Ministries

7.F. Harrisburg Area YMCA Rental Agreement

7.G. Out of State Field Trip: Girls Basketball

**8. FINANCE AND FACILITIES COMMITTEE**

**CALL TO ORDER**

At 8:26 p.m., the Finance and Facilities Committee was called to order by Mr. Rawls.

**CAPITAL IMPROVEMENTS REPORT**

8.A. Terry Heller, Director of Maintenance and Operations, presented. (attached to BoardDocs)

**FINANCE REPORT**

8.B. No Report

**CONTRACTS DISCUSSED**

8.C. Rutherford and Company, LLC Security Staffing Agreement

8.D. IDEA Section 619

8.E. IDEA Part B

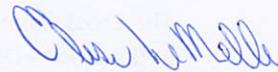
8.F. Video Surveillance System for Deer Path

IX. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. K. Johnson, seconded by Mr. S. Johnson, to adjourn the meeting.  
Motion passed: 6-0, 0 abstentions, 3 absent (Ms. LeMelle, Dr. Mareno, Mr. Folks)

Meeting adjourned 8:50 p.m.



Elise LeMelle  
Board Secretary