



1901 Selma Road, Springfield Ohio 45505 937.325.7368  
[www.SCCTC.org](http://www.SCCTC.org)

**November 10, 2025**  
**Board of Education Meeting: 5:00 p.m.**  
**BOARD OF EDUCATION MEETING MINUTES**

*This is a meeting of the Board of Education in public to conduct the School District's business and is not to be considered a public community meeting.  
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

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**I. OPENING**

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

**Present:**

Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025  
Mr. Jamie Callan, Springfield City Schools, Term: 1/08/2024– 12/31/2026  
Mr. Keith Culp, Greenon Local Schools, Term: 1/08/2024– 12/31/2026  
Mr. David DeHart, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025  
Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025  
Mr. Matthew Mills, Tecumseh Local Schools, Term: 1/08/2024– 12/31/2026  
Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025  
Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/08/2024– 12/31/2026  
Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

**Also Present:**

Michelle Patrick, Superintendent  
Julie Wallace, Treasurer  
CTC Administrators  
Angela Yake, Instructor

**II. BOARD/DISTRICT COMMUNICATIONS**

**A. Superintendent's Presentation**

1. Student Achievement Spotlight recognition of Mackenzie Rice, Veterinary Science class of 2026.
2. Student Achievement Spotlight recognition of Gabriella Halderman, Vet Science class of 2026.
3. Alumni Achievement Spotlight recognition of Madison Boles, Vet Science class of 2025.

**B. Executive Director's Update**

**C. Curriculum Director's Update**

**D. Technology Director's Update**

**E. Welcome, Recognition of Guests**

1. Capital Planning Presentation - Dan Schall

**III. NEW BUSINESS**

**SCCTC RESOLUTION NUMBER: 66-25 - Adoption of the minutes of the October 13, 2025 Springfield-Clark CTC Board of Education Regular Meeting**

Mr. Chris Thompson moved, and Mr. John Kitchen seconded, adopting the minutes of the October 13 Board of Education meeting as presented.

**Roll Call:** Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Thompson, Wenclewicz, Williams  
Abstain: Mills

**Motion carried, 8-0-1**

**SCCTC RESOLUTION NUMBER: 67-25 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEM A.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Stan Wenclewicz moved and Mr. Matthew Mills seconded the Board of Education adopt the Financial Item A.

**Roll Call:** Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

**Motion carried, 9-0.**

**A. Approve October Financials as presented.**

**SCCTC RESOLUTION NUMBER 68-25 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS A-C.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Thompson moved and Mr. Chris Williams seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-C.

**Roll Call:** Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

**Motion carried, 9-0**

**A. POLICY UPDATES FINAL READ**

1. Approve the final read of the following policies as presented:  
po2266 -NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES; po3130 Revised ASSIGNMENT AND TRANSFER; po5113 Replacement ADMISSION OF STUDENTS PARTICIPATING UNDER DISTRICT OPEN ENROLLMENT; po5200 ATTENDANCE; po5223 Revised RELEASED TIME FOR RELIGIOUS INSTRUCTION DURING THE SCHOOL DAY; po5410 Copy of PROMOTION, ACADEMIC ACCELERATION, PLACEMENT, AND RETENTION; po6830 Copy of AUDITS; po7540.02 Revised DIGITAL CONTENT AND ACCESSIBILITY; po7541 Rescind ELECTRONIC DATA PROCESSING DISASTER RECOVERY PLAN; po8300 Revised CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN; po8305 Revised INFORMATION SECURITY; po8400 SCHOOL SAFETY; po8462 Revised STUDENT ABUSE AND NEGLECT; po1422 po1422; po1422.02  
Rescind NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE; po1623 T.C. SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT; po1662 Nondiscrimination - August 2025  
Rescind ANTI-HARASSMENT; po2260 T.C.  
NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY; 2260.01 -  
SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY; 3122 - NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT; 3122.02- NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE; 3123 - SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT; 3362 ANTI-HARASSMENT; 4122 - NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT; 4122.02- NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE; 4123 - SECTION 504 ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT; 4362 -ANTI-HARASSMENT

**B. NEW CLUB**

1. Approve the creation of the Spanish Club, effective the 2025-2026 school year. The club will have one advisor, which is a Tier II supplemental position.

**Addendum**

**C. OWNER AFFIDAVIT**

1. Approve the Owner Affidavit to authorize MVCDC to submit a permit application for an addition to the parking lot by the

childcare center. The project will be paid for by MVCDC.

**SCCTC RESOLUTION NUMBER 69-25 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS A-D.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp moved and Mr. Matthew Mills seconded the Board of Education adopt the Consent Calendar Personnel Items A-D.

**Roll Call:** Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

**Motion carried, 9-0**

**A. ESC SUBSTITUTE LIST**

1. Approve the ESC substitute list as presented.

**B. RESIGNATION**

1. Accept the resignation of Bradley Vorhees, Construction Trades Aide, effective October 15, 2025 due to personal reasons.

**C. VACATION BALANCE PAYOUT**

1. Approve the payout of the remaining vacation balance to Christopher James, Executive Director, upon his retirement.
2. Approve the payout of remaining vacation balance to Dave Saunders, Ground and Facilities Supervisor, upon his retirement.

**D. SUPPLEMENTAL**

1. Approve the supplemental positions as presented.

**IV. EXECUTIVE SESSION** for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Ohio Revised Code; Conference with the public body's attorney concerning pending or imminent court action by division (G)(3) of section 121.22 of the Revised Code.

Mr. Chris Thompson moved the Board of Education to enter into Executive Session, Mr. Chris Williams seconded the motion at 6:07 p.m.

**Roll Call:** Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

**Motion carried, 9-0**

**Dave Saunders attended the Executive Session.**

Mr. Jamie Callan declared the Board to be back in Open Session at 6:44 p.m.

## **V. NEW BUSINESS**

### **SCCTC RESOLUTION NUMBER 70-25 ADOPTION OF CONSENT CALENDAR-BOARD PERSONNEL, ITEMS A-C.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp moved and Mr. John Kitchen seconded the Board of Education adopt the Consent Calendar Board Items A-C.

**Roll Call:** Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

**Motion carried, 9-0**

#### **A. RESIGNATION**

1. Accept the resignation of Brian Hibbs, Assistant to the Treasurer, November 30, 2025, to accept another position in the district.

#### **B. HIRING**

1. Approve the hiring of Brian Hibbs, Facilities, Grounds Business Manager, effective December 1, 2025, Step 2, \$73,542, prorated to \$42,710.93. Administrative provisions apply. Background check is on file.

### **SCCTC RESOLUTION NUMBER 71-25 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEM D.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Stan Wenclewicz moved and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar-Administrative, Item D.

**Roll Call:** Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

**Motion carried, 9-0**

#### **A. CELL PHONE REIMBURSEMENT**

1. Approve the updated 2025-2026 cell phone reimbursement as presented

## **VI. COMMENTS AND QUESTIONS FROM BOARD MEMBERS**

Mr. Williams and Mr. Wenclewicz commended the CTC Staff for their outstanding efforts and success in hosting and organizing the recent Opportunity Fair.

## **VII. ADJOURNMENT of Regular Meeting**

Mr. Keith Culp moved and Mr. Chris Williams seconded the Board of Education adjourn and the Board unanimously agreed to adjourn at 6:54 p.m.

Ayes: Acuff, Callan, Culp, DeHart, Kitchen, Mills, Thompson, Wenclewicz, Williams

Nays:

Signed: \_\_\_\_\_

Mr. Jamie Callan, President

Date: \_\_\_\_\_

12/8/25

Attest: \_\_\_\_\_

Mrs. Julie Wallace, Treasurer

Date: \_\_\_\_\_

12/8/25

**The next special Springfield-Clark CTC Board of Education meeting will be held on December 8, 2025, at 5:00 p.m.**

**COMING UP AT SCCTC**

**NOVEMBER**

24-25 Asynchronous Days

26-28 Thanksgiving Break

**DECEMBER**

4-5 Career Exploration Days

8 BOE Meeting 5PM

11 Open House

19 Student Early Release/End of Semester 1

22-31 Winter Break

**JANUARY**

1-2 Winter Break

5 Staff Work Day

12 BOE Organizational Meeting

19 MLK Day - No School