



Paradise Valley Unified School District | Meeting Agenda/Minutes

Site Council Meeting

Date: December 15, 2025

Time: 8:00 a.m.

Location: [Google Meet Link](#)/Conference room

We will meet in the conference room and you may also choose to join via google meet.

Facilitator: Shelly Richardson, Principal

Committee Members Present:

- **Administrator Representative** –Shelly Richardson, Principal - present
- **Community Member Representative** –
- **Certified Representative** –David Borowsky, 4th Grade Teacher - present
- **Certified Representative** -Taylor Dencklau, Kindergarten Teacher - present
- **Support Staff Representative** –Anna Lemieux, Administrative Assistant - present
- **Parent Representative** - Lauren Broussard - absent
- **Parent Representative** - Maggie Fuller - present

Purpose: To discuss future needs on campus

Outcomes: Discussion on Purpose, Bylaws, Tax Credit Update, Curriculum Night, Campus Updates

Agenda/Minutes

<p>I. Welcome</p>	<p>Shelly Richardson</p>
<p>II. Tax Credit Funds</p> <p>Pads and Shade Structure <i>Discussion on purchasing safety pads for the shade structure with the solar panels. Quote for yellow pads is: \$4100.68</i> <i>Discussion on purchasing new tarp to replace the tarp that covers the area over 9 square/4 square. Awning has a tear and Facilities noted that it needs to be replaced. Quote for new awning is: \$15,107.29</i> <i>Unanimous vote to purchase both the pads and the new awning with tax credit money,</i></p>	<p>Shelly Richardson/Anna Orlando-Lemieux</p>

<p>Grey Containers for Classroom Lockdowns <i>Anna will check tax credit law to see if we can purchase the grey emergency container/buckets for classrooms. These buckets are used in the case of a lockdown and have items that students may need (flashlight, tarp, first aid kit, etc.). She will get back to us by next meeting. Site council approved, as long as we are able to use tax credit funds for this.</i></p> <p>Current balance is \$78,904.45 in the general fund.</p>	
<p>III. Late Pickup /Brainstorm Ideas Parents are picking up from 3:30-4:00pm, which is an issue as office staff is getting ready to leave and closing everything out so it is difficult to supervise students. Thoughts on how to fix this issue?</p> <p><i>Discussion on sending letters to parents that are picking up their child late. We do not have supervision after 3:30 for the students that are not picked up. Per open enrollment guidelines, students must be picked up at dismissal time or other arrangements such as mascot need to be made.</i></p>	Shelly/All
<p>IV, Late Night for Spring Conferences Staff voted at FAC to have Wednesday, January 28th be the late night and 6pm will be the time the last conference ends. If this time doesn't work for a parent, they will need to reach out to the teacher. What is the best way to communicate this to parents?</p> <p><i>Discussion on the 6:00pm time and that teachers can put in their email for conference signups that any parents that have a conflict with the times to notify the teacher (if they still need a later time due to work, etc.) PTO will not provide dinner since the time is earlier and they are ending by 6pm.</i></p>	Shelly/All
<p>V. Staffing Update Mrs. Jacob resigned from Kindergarten as her husband got a job offer in another state. Mrs. Porter, our library media tech, has been hired for the Kindergarten position so we now have a Library Media Tech position opening. If anyone knows of anyone interested, please let the office know, the position was posted this weekend. Maggie said she would add the posting to social media.</p>	Shelly/All

<p>Campus Support: Annie, Jenny, Amy & Misty - they are awesome and it's great to have the office staff full.</p> <p>Custodian: Javier Lopez - doing a great job as custodian!</p>	
<p>VI. Good of the Order Nothing new was discussed.</p>	

Meeting was adjourned at 8:30